



## YEARLY STATUS REPORT - 2021-2022

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	MAYURAKSHI GRAMIN COLLEGE, RANISHWAR, DUMKA, JHARKHAND
• Name of the Head of the institution	PROF. ABDUL RAYEES KHAN
• Designation	PRINCIPAL ( In-Charge )
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9304036539
• Mobile No:	9304036539
• Registered e-mail	mgcranishwar@gmail.com
• Alternate e-mail	abdulrayeeskhan@gmail.com
• Address	RANISHWAR, DUMKA
• City/Town	DUMKA
• State/UT	JHARKHAND
• Pin Code	814148
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	
• Type of Institution	Co-education
• Location	Rural

• Financial Status	Grants-in aid				
• Name of the Affiliating University	SIDO KANHU MURMU UNIVERSITY, DUMKA				
• Name of the IQAC Coordinator	PROF. UDAY PRASAD SINGH				
• Phone No.	7979877201				
• Alternate phone No.	7979877201				
• Mobile	7979877201				
• IQAC e-mail address	iqacmgcranishwar@gmail.com				
• Alternate e-mail address	mgcranishwar@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="http://www.mgrcollege.org/wp-content/uploads/2022/03/AQAR_Report_2020-21.pdf">http://www.mgrcollege.org/wp-content/uploads/2022/03/AQAR_Report_2020-21.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://www.mgrcollege.org/wp-content/uploads/2022/12/Academic-Calendar-2021-22.pdf">http://www.mgrcollege.org/wp-content/uploads/2022/12/Academic-Calendar-2021-22.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.24	2017	28/03/2017	27/03/2022
Cycle 2	B	2.38	2022	18/10/2022	17/10/2027
<b>6.Date of Establishment of IQAC</b>			23/05/2015		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
INSTITUTION	Grants in aid	H.R.D, RANCHI	2022 - 365	6000000	
<b>8.Whether composition of IQAC as per latest</b>			Yes		

<b>NAAC guidelines</b>	
<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>
<b>9.No. of IQAC meetings held during the year</b>	<b>03</b>
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>	
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
Online Workshop for AISHE.	
Faculty were encouraged to published research articles with UGC recognized Peer reviewed Journals.	
All the departments and staff members are motivated to participate and organize workshop, Seminar on current issues.	
Suggestions made for the improvement in the infrastructure as per the requirement.	
Preparation and internal training on NAAC Second Cycle.	
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	

Plan of Action	Achievements/Outcomes
Whitewashing of the college building.	Whitewashing was done in time.
Beautification of Pond.	The beautification got done.
Organize workshops, seminars, debate etc.	Workshops conducted on AISHE. Organized Seminar on preparation for the competitive exam coordinated with Unacademy.

<b>13. Whether the AQAR was placed before statutory body?</b>	Yes
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- Name of the statutory body

Name	Date of meeting(s)
BOG	19/12/2022

#### 14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	25/02/2022

#### 15. Multidisciplinary / interdisciplinary

M. G. College, Ranishwar, Dumka has already decided to enforce New Education Policy 2020. But due to lack and less availability of Infrastructure for NEP, teaching and non-teaching staff proposed Interdisciplinary curriculum may be an obstacle in this direction. It can create hurdles in implementing freedom for students. To provide holistic development for the students, an Interdisciplinary curriculum can be proposed which gives freedom to the student to choose their preferred options from the range of programs offered by the institution. The setting of holistic multidisciplinary education is the need to start up and the college is preparing for it. It will help to develop well-rounded individuals in the fields of arts, humanities, languages, sciences, social sciences, professional, technical, vocational fields, etc.

#### 16. Academic bank of credits (ABC):

The Institution's preparedness in the implementation of an Academic bank of credits depends upon the guidelines of the Affiliating

<p>University and Higher Education Department, Government of Jharkhand. For monitoring ABC proper-technical support system is to be created.</p>
<p><b>17.Skill development:</b></p>
<p>The College is already conducting the life skill courses as designed by Affiliating University in Semester system in all the programs. The college has also planned to run the courses such as BCA, BBA, Soft Skill Development Program and Software Developer, etc. We are also providing EVS, EPH, Life Skill Personality Development and AECC for students.</p>
<p><b>18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)</b></p>
<p>The promotion of the local language, art, culture, etc through debates/workshops/interactions will fetch extra credits to the students. Field trips to local heritage shall value their culture and traditions. As the college is situated in the tribal region the tribal languages, arts and culture are to be promoted.</p>
<p><b>19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):</b></p>
<p>For outcome-based education different varieties of approaches in the Teaching-Learning process like Lectures, Seminars, Tutorials, Workshops/ practicals, and Project-based learning will be introduced. The student learning outcome should be defined in terms of knowledge and skills. The college is affiliated with Sido Kanhu Murmu University, Dumka follows the curriculum and guidelines as and when directed.</p>
<p><b>20.Distance education/online education:</b></p>
<p>During the Covid-19 pandemic, the College has already imparted online education and different types of information to the students through different online modes like Google Meet, Telegram, WhatsApp, etc. This institution is also preparing to make available all such types of e-content material prepared by faculty members to all students through online mode to meet future challenges. College has already applied for affiliation for Jharkhand State Open University and IGNOU Study Centre.</p>

## Extended Profile

### 1.Programme

1.1 19

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**2.Student**2.1 **1794**

Number of students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.2 **2940**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 **944**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**3.Academic**3.1 **57**

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 **57**

Number of Sanctioned posts during the year

<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>19</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>1794</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>2940</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>944</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>57</b>
File Description	Documents
Data Template	<a href="#">View File</a>

3.2	57
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	14
Total number of Classrooms and Seminar halls	
4.2	1146980
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	34
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution ensures effective curriculum delivery by following the academic calendar prepared by the Committee before commencement of academic year. Academic calendar is strictly followed by the college and teaching departments through out the year. Teachers are informed about their Work load and courses for next academic year. This helps them to prepare teaching Plan. The lecture plans are recorded in academic dairy of teachers. Higher authority monitor the same. Teachers refer to the standard reference books prescribed by University along with latest information available through online and other resources for effective implementation of Curriculum. Besides the conventional method, various other teaching like Quiz, Demonstration, Debates, use of Charts, Practicals are used. Based on Semester wise result analysis of every course, extra classes are conducted if required. Academic review and feedback is taken periodically. Concerned authorities conduct regular meetings to review the difficulties faced while teaching. The internal assesment results are reviewed&



the weaker students are taught again in remedial classes. Teachers put in all efforts to ensure quality & enhance academic growth& the weaker students are taught again in remedial classes. Teachers put in all efforts to ensure quality & enhance academic growth.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college is affiliated to Sido Kanhu Murmu University, Dumka, Jharkhand and implements the curriculum prepared by the university. The college developed structured and documented process for implementing the curriculum. Before the commencement of the academic year and semester, the faculty members of academic calendar committee prepare an academic calendar based on the calendar prepared by the university. The academic calendar includes the dates for examinations & Co-curricular and Extra Curricular activities. The Committee of time table prepare the Class time table. All students are provided the time table & syllabus by the department. The concerned faculties meet the students after the end semester examination, reviews and discussions are made regarding next semester. The faculty provide the study materials to the students and also prepare a question bank of their courses. Resources like relevant websites and EResources are made available for the students. IQAC periodically monitors the coverage of syllabus, question papers, progress of the lab session.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**

**B. Any 3 of the above**

**Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

78

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

78

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Diversity, Equity and Inclusion curriculum effectively integrates cross-cutting issues relevant to gender, environment and sustainability, human values and professional ethics and leads to a strong value-based holistic development of students. Various activities are organized throughout the year as part of the curriculum that helps in this endeavour. 1. Gender Sensitivity: Gender sensitivity or gender related course is an integral component of various programmes of the institution. Students are encouraged and sensitized to work towards gender equity. Free counselling services are provided through a Counselling Cell. Gender sensitization camps are organized in villages of Ranishwar locality. They are women's rights, child rights, human rights, gender justice and equality. Compulsory core courses along with the wide range of community outreach programmes that include health and hygiene camps and village adoption enable exposure to real life situations. Diversity, Equity and Inclusion (DEI) annually organizes seminars, conferences, guest lectures, exhibitions, street plays and literary activities that help in gender sensitization. 2. Environment and Sustainability: Diversity, Equity and Inclusion (DEI)'s strong community orientated work culture involves integration of air quality, water quality, education, healthcare and human values. DEI pioneers skill development programmes in Swachchhata and Waste Management, Renewable Energy, Environmental and Green Technology. A compulsory course on Environment studies is included in Semester 2nd of allUG programmes. Environment awareness camps, seminars, workshops, etc

are organized. Environment Day, Water Day, Cancer Day etc are annually celebrated. 3. Human Values and Professional Ethics: The institution adopts the curriculum of Sido Kanhu University, Dumka.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

144

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="http://www.mgrcollege.org/wp-content/uploads/2022/12/Feedback-Form-21-22.pdf">http://www.mgrcollege.org/wp-content/uploads/2022/12/Feedback-Form-21-22.pdf</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

**5100**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

700

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

### Catering to Student Diversity

1. The academic performance in the previous academic years helps in identifying slow and advanced learners.
2. Induction programmes/Orientation programmes for fresher's at departmental level also sometimes helps for detecting slow and advanced learners.
3. Apart from these during sessions also include exercises to inculcate positive attitude and competitive spirit.

Above processes helps as a base for monitoring the future progress of the students.

1. Class interaction and test performances also helps to identify slow learners and advanced learners.

The following scheme is adopted for the slow and advanced learner:

### Remedial coaching classes for slow learners

1. Remedial classes are conducted with an aim to improve the academic performance of the slow learners, absentees and

students who participate in sports, NCC and NSS and who other activities. This practice helps the struggling learners to improve subject knowledge and helps them to catch up into their peers.

2. Group study system is also encouraged with the help of the advanced learners.
3. Academic and personal counseling is given to slow learners by faculty and mentors which provide solution to his or her problem.

#### Advanced learners scheme

1. They are motivated to participate in the seminars.
2. They are motivated to refer reference books for advance learning of subject.
3. Advance learners are encouraged for self learning by using library, internet and other ICT tools.
4. Advance learners are encouraged to participate in extracurricular activities like elocution, debate problem solving exercises.
5. Topper students are honoured with University Gold medals.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

#### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1794	32

File Description	Documents
Any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

1. Conducting investigation for solving complex problems. Use research based knowledge.
2. Students are encouraged to take up innovative mini projects.

3. Different learning methods viz. problem based, case based, project based, enquiry based, computation based, assignment based are implemented wherever feasible.
4. Laboratory practical classes are provided in the departments of science, Geography, psychology and music.
5. Faculty identifies and propose academically significant field visits and surveys.
6. All departments organize students activities to promote the spirit of them work. The activities and camp of NSS, NCC, institutional social responsibility, Village adoption, Tree plantation, Eco-club, Swachh Bharat, Health awareness camp, voter day to help students to learn art of living in a team for social and community welfare.
7. Training for employment by TCS.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

1. One projectors are available in different class rooms.
2. Desktops and printers are arranged at computer lab and all over the college campus.
3. Many photocopy machines are available for teachers over the college.
4. One language laboratory is available.
5. Four Smart Board is available in the campus.
6. Online classes through zoom, Google Meet etc.
7. Faculty are encouraged to use power point presentations in their teaching by projectors.
8. Recording of vides lectures is made available to students for long term learning and future referencing.
9. Wifi facility is also available in the campus for the students and staff.
10. The library also provide access to computers and online journals free available in public domain.
11. Syllabus and study materials are also made available on the college website of the affiliating university.
12. Through Whatsapp, Telegram like social media is used to upload syllabus, study materials, announcement, notice presentation, address query etc.



File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="http://www.mgrcollege.org/wp-content/uploads/2022/01/Teachers%20use%20ICT.pdf">http://www.mgrcollege.org/wp-content/uploads/2022/01/Teachers%20use%20ICT.pdf</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

28

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

32

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

9

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

32

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

1. Sido Kanho Murmu University guidelines are strictly adhered with respect to evaluation process.
2. Two internal tests conducted for the assessment of students.
3. The schedules of internal assessments are communicated to students and faculty in the beginning of the semester through institute academic calendar which is prepared based on the university academic calendar.
4. The institute reforms the continuous internal evaluation system from faculty centric to students centric.
5. The internal continuous evaluation procedure for each course under the choice based credit system (CBCS) has also been an important element in ensuring transparency and assessing progress.
6. The faculty members are expected to announce the evaluation stages at the beginning of the semester along with their respective weightage.

7. The continuous evaluation system offers scope for assessing multi pronged competencies and monitoring progress.
8. All departments under the CBCS pattern of examination encourage students to present assignments where their research skills, written skills and spoken skills are tested.
9. Performance of the students in internal assessment is used for facilities to indentify slow and advanced learners in their respective subjects.

Slow learners are encouraged to improve their performance in future by counseling. Counseling sessions are used to short out the personal issues, academic and non academic problems.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There is complete transparency in the internal assessment. The criterion adopted is as directed by the university.

1. At the beginning of the semester, faculty members inform the students about the various components in the assessment process during the semester.
2. The internal assessment test schedules are prepared as per the university and communicated to the students will in advance.
3. To ensure proper conduct of formative tests, two invigilators are assigned to each hall. Evaluation is done by the course handling faculty members within three days from the date of examination.
4. The corrected answer scripts at random are verified by HOD t ensure the standard evaluation process.
5. The marks obtained by the students in internal assessment tests are sent periodically to the university along with their attendance.
6. Each and every staff members concerned are instructed for due care and cooperation for the quick disposal of student grievances.
7. Where ever deemed necessary, the relevant documents are submitted through the candidate personally or through their

parents to coordinator or controller of examinations for speedy redressal of the issue.

8. The close and continuous communication is maintained by the controller of Examinations with the university authorities for speedy disposal of queries, explanations and doubts if any.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

- In strict compliance with the objectives of Outcomes Based Education (OBE), the Programme Outcomes (Pos), Programme Specific Outcomes (PSOs) and Course Outcomes (Cos) are framed by the college for all programmes.
1. The college has listed Programme Outcomes(Pos) while keeping in mind the vision and mission of the Institution. The POs are board statements that describe the professional accomplishments which the programme aims at, and the expected outcomes from the students by the end of their life in the college.
  2. Programme Specific Outcomes (PSOs) are specific skill sets, knowledge and accomplishments to be fulfilled by the students by the end of the academic session. The programme coordinators prepare the PSOs in consultation with the by the members of the departments and are endorsed by the head of the Institution.
- The expected outcomes of the programme and coursed are communicated with faculty and students. The medium of communication are the following
1. On the college websites:- Various objectives of POs, PSOs, COs, are presented on the website and desire to know them.
  2. On the college Notice Board:- the expected objectives of

POs, PSOs and COs are displayed on the college notice board which helps all the students, faculty and visitors to know them.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Each course has a defined set of course outcomes and corresponding evaluation criteria which are mapped to the programme outcomes. The evaluation is done in two stages:

1. The performance of the students in the college
2. In the university examinations.

#### 1. Attainment of course outcomes

The Course Outcomes are evaluated through direct and indirect methods. The direct method of assessment is done by the faculty immediately after completing the course. The indirect assessment is based on internal and external performance of the students. The methods of assessment comprise of written examinations, quiz, assignment, project etc. The attainment of each CO is computed by setting the class average mark as the target.

#### 1. Attainment of program Outcomes

The Programme Outcomes are identified based on the overall performance of the students at the end of the degree programme. The performance of the students in the examinations is one of the indicators of the programme outcomes. The other indicators include students personality development various soft-skills, self confidence, institution of higher students, placement package and companies.

At the end of each semester programme wise assessment is conducted by the programme coordinator in the presence of the Principal and faculty.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

867

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.mgrcollege.org/wp-content/uploads/2022/12/Details-of-students-for-SSS-NAAC.xlsx>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

###### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

08

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

## 3.2 - Research Publications and Awards

**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**

**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

00

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

**3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**

**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

00

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

**Response:**

Mayurakshi Gramin College organizes extension activities in the neighborhood community that sensitizes

students towards community issues, gender disparities, social inequity, etc., and inculcate social values and

commitment to society. A brief description of some of the student societies follows:

National Service Scheme (NSS) is a Central Sector Scheme of the Government of India, Ministry of Youth Affairs & Sports that aims



to develop the personality of student volunteers through community services and to make them sensitive and responsible human beings who are aware of the socio-economic realities of India. There are total three units of NSS in the college.

Eco Club works towards promoting the ethos of preservation and protection of our environment and

instilling a feeling of responsibility for a better, greener, and cleaner environment through initiatives like

plantation drives, competitions (online and Offline), plastic-free campus and locality, talks by eminent

speakers, excursions, screening of documentaries and campaigns on social media, etc.

National Cadet Corps (NCC) – The Youth wing of the Indian Armed Forces trains young girl students to live a life of discipline and service to society through various activities including residential training camps. NCC has been actively participating in various camps/activities and has won many awards.

Social outreach activities such as Blood Donation Camp, taking an oath and special days like National

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

04

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

47

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

1750

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

#### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

M. G. College, Ranishwar has a well-developed campus of 10 acres with two Hostels, Classrooms, Laboratories, Computing equipment, Canteen etc. It is equipped with modern facilities and learning resources to achieve academic excellence according to its vision and strategic objectives. The infrastructure facilities and learning resources are categorized as under: 1. Learning Resources and infrastructures include Library, Laboratory, Computer room,

Class rooms, Smart Class rooms etc. 2. Support facilities include Hostels, Canteen, Seminar hall, Committee room, Biodiversity Park, Sports grounds, Outdoor Gymnasium etc. 3. Utilities include Drinking water, Male and Female bathrooms, Dustbins, Cycle Shed, Common room, Solar system and Power generators, Medicinal plants etc. The Institute continuously strives to create and enhance infrastructure both in terms of buildings and other facilities to provide a good teaching-learning environment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our college having a well maintained campus spread over 10 acres. Our Management believes in the all-round development of the students. There is a lot of encouragement for the students to participate in sports and culture activities simultaneously and thus they are awarded and rewarded accordingly. We have a spacious and well equipped Sports room, where students can play In door games like chess, caroms etc., We have a Yoga Class room where students and faculty members do meditate and even practice yoga and a outdoor Gymnasium for physical fitness. Qualified Physical Trainer is appointed to take care of day to day games and sports activities of the college. College teams are formed to take part in Inter college and University level competitions. Annual Sports event competition is conducted in the college level in an academic year and the winners are awarded and rewarded accordingly. The outdoor games such as Athletics, Discuss throw, Shot-put, Javelin throw etc., are well practiced and played by the boys and girls students. Cultural Activities: Students are very much encouraged to participate in the cultural events held in the college like Subhasah Chandra Bose Jayanti, Teachers Day, Womens' Day, Holi Milan Samaroh, Kavi Nazrul and Tagore Jayanti etc., to exhibit cultural talents. Students are even sent to The University for intercollegiate competitions. We got some clubs/ Committees to enhance the hidden talent of the students namely Cultural Committee and Sports & Games Committee who play an excellent role for over all development of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

4

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://www.mgrcollege.org/wp-content/uploads/2022/01/Teachers%20use%20ICT.pdf">http://www.mgrcollege.org/wp-content/uploads/2022/01/Teachers%20use%20ICT.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

11.46980

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

## 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

A library plays an important role in the academic institution providing access to world-class information resources and services, and stimulates academic research in the country. Hence success of any educational institution depends upon its library, as library services are fundamental, which affect the whole educational system. They are an extremely important element of the foundation of a knowledge economy. Higher educational libraries are experiencing a massive change in the way they function. The college has a well functioned library. The college is currently in process of automating the library. The college is establishing computers and printers in the library to ease the process of data handling. N-LIST INFLIBNET is also got subscribed on September 2021. There are many students who are getting registered on NLIST INFLIBNET and the teachers are also getting used to it. As in 2020 and 2021 the education got badly hampered due to COVID 19 pandemic, the institute is trying its level best to automate the library. As a affiliated college management of funds becomes very crucial but battling the odds the college strive to automate the library at the earliest. The MoU of automate the library has also started and it will be done soon.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** C. Any 2 of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

0.059

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)****4.2.4.1 - Number of teachers and students using library per day over last one year**

30

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The college has facilities of Wi-Fi. It is timely updated and this facility is available for both students and employees. 4 classrooms have smart boards with projectors. The college has well equipped multipurpose hall with modern technologies. The college website is monitored and updated from time to time with the help of a developer. The college Language Lab uses software that is updated timely. N-List is used by the employee as well as by the students. For administrative works of college licensed windows software is installed on the office computers. The Computer lab is equipped with 24 computers that use licensed operating systems. Wi-Fi facilities are last renewed on 2nd April 2022.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

34

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

11.46980

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>



4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has got a very properly enunciated policy details for maintaining and utilizing the physical facilities. There is an established system of allotting classrooms to teachers in consultation with the subject Head and Professor-in-Charge. If there are any physically challenged students in a particular class, it is a settled principle that the class should be allotted on the ground floor. There is one laboratory of Computer - having twenty-four systems. The central library of the College is situated on the Campus. The College Library has got an assistant librarian, who maintains all the books. There is a team of active teachers who are part of the library committee. They support the librarian in all his efforts. The College Library has got registered to INFLIBNET recently. More than 25 persons including the teachers and students have started visiting the site of NLIST, and are deriving benefits. Recently a new science block has been constructed. There are four laboratories and one staff room is present. The college has organized 02 webinars in coordination of IQAC. Many cultural functions such as dance, music, drama, etc. are organised quite off and on. During the last five years the notable among those functions are (1) The celebration of Netaji Subhas Chandra Bose birthday every year in which local cancer fighters were given financial assistance and a charity football match is organised; (2) Celebration of Yoga day every year.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

546

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

9

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

### 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to institutional website	<a href="http://www.mgrcollege.org/wp-content/uploads/2022/12/5.1.3.pdf">http://www.mgrcollege.org/wp-content/uploads/2022/12/5.1.3.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

00

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

00

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

**5.2 - Student Progression**

**5.2.1 - Number of placement of outgoing students during the year**

**5.2.1.1 - Number of outgoing students placed during the year**

3

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

11

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

##### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The college with the purpose to inculcate democratic values in the students, helps the student grow on campus. They learn to raise the issues which have a greater impact on improving the teaching and learning within the campus. The college provides them opportunities to lead and learn management skills by organizing various co-curricular and extra-curricular activities. In this region there is a mix of santhali and Bengali cultures, the students celebrate festivals from Santhali as well as Bengali culture on the college campus and the whole management is being done by the students under the supervision of the culture in charge who is a faculty of the college. The college gives them different types of support to organize these programs and it is decided by a committee with student participation. The students have proper representation in taking the measures to maintain the discipline and smooth functioning of the college. There is one student representation in RUSA Committee. There is one student representation in IQAC also.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

11

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has an Alumni Association. The college will start the process of registering the Alumni Association shortly. They organize meetings and contribute views on the all-around development of the college. The college views its alumni as a valuable source of information. The feedback inputs from the alumni have a great use to improve the quality of academic programs and student services. The alumni play a vital role in achieving the motive of the college. The Alumni of the College are major stakeholders, some of whom have been associated with various important functioning of the College. One of the alumni is a member of the IQAC, who help us decide on quality initiatives for the College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year      E. <1Lakhs  
(INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college follows its vision and mission to serve better for students. The governance of the college matches vision and the mission of the college. Our vision and the mission are as follows:

#### MISSION

To make the students express their ideas and sentiments beautifully.

To offer the students a variety interrelated area of study in a broad range of liberal arts and professional programmes at the graduate level.

To provide education not only to acquire knowledge but also to inculcate a sound philosophy for a holistic living.

#### VISION

To impart quality education for rural, tribal and marginalized students to meet new challenges of life.

The governance of the institution is reflective:

The empowered team of the college involves Principal, coordinator of different committees, Teaching and non teaching staff, IQAC committee, and supporting staff, student representative, stakeholders, alumni and management committee called Governing Body(GB). There are many committees to support the vision and mission of the college. For academic performance meetings with HoD's and faculty of various departments is done. Also, the teaching-progress is checked regularly. Principal continuously monitors each room individually by CCTV installed for teaching-class, class room activities, movement of students in veranda and outside of the campus.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College promotes decentralization and participative management. The staff and other stakeholders help in infusing a positive attitude that leads to increased efficiency, improved communication, heightened morale, motivation and job satisfaction. Believing in decentralization, the Management takes policy decisions, finance, infrastructure etc. with the help of members of the College Development Committee. Believing in democratic values, the institution has decentralized and participative management. The fruition of this was a Workshop and a series of National Webinars (Disciplinary and Multidisciplinary) in the last academic year. Normally all the major decisions are taken by the Governing Body. The Principal formally put this proposal in the meeting of the Governing Body which was readily sanctioned.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

### Excellence in Teaching and Learning

Involvement of all Stakeholders of the Institution in Decision-making

Community Engagement

Respect and Commitment.

Holistic Development of Students

Objectives of Perspective Plan



NAAC - To ensure top quality standards in higher education

Contributing to National Development

Developing requisite competencies amongst students of the college

Inculcating a Value System among the Students.

ICT-based teaching and learning.

Perspective Plan:

To maintain continuously good academic performance

To develop and execute effective teaching- learning process

To encourage research culture in faculty and students

To develop a comprehensive system of student mentoring and student support and ensure transparency in evaluation process of students

To empower faculty about emerging trends in their profession for academic advancement

To facilitate a friendly, efficient and flawless administrative set up ensuring a smooth day to day functioning

Focus of Strategic Plan

To make students more employable

Establishment of Women Cell

Provide Remedial Coaching to Slow Learners

To facilitate a friendly, efficient and flawless administrative set up ensuring a smooth day to day functioning

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Our College is governed by Higher Education Department of Government of Jharkhand which has the responsibility to take care of all the colleges in the state of Jharkhand. However, the administration of M. G. College, Ranishwar give the responsibility to the Principal who is directly accountable to the Department of Higher education. The Principal is involved in overlooking the implementation of plans of the College. He ensures that regular day to day operations are properly conducted, through feedback from co-ordinator of different committes, teaching and non teaching staff. The Heads of Departments ensure that the plans communicated by the Principal are implemented systematically. Committees for co-curricular and activities are formed time to time and are assigned the tasks according to the institutional plans that enhance overall development of students. Administrative Committees like Examinations, Scholarships, Purchase, Discipline, Sports, Admissions, Library, etc. are headed by faculty for the smooth conduct of all administrative activities according to requirements of college.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	<a href="http://www.mgrcollege.org/wp-content/uploads/2022/01/Organogram.pdf">http://www.mgrcollege.org/wp-content/uploads/2022/01/Organogram.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**E. None of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The management of Mayurakshi Gramin College has several welfare measures for well-being of teaching and non-teaching staff. The welfare measures for teaching and non-teaching staff are as follows:

The institution encourages and motivates staff to undertake higher education and training.

The institute encourages National / International conferences, seminar for paper presentations and workshops.

Outdoor Gymnasium and Sports Ground are made available to the teaching, Non-teaching staff & Students for recreational purposes.

Temporary advance salary is made available to the needy employees.

EPF provided to the teaching and Non-Teaching Staff for their safety and security.

Financial assistance for medical treatment (serious illness), marriage of the ward of employees etc. is provided by the college. Sometimes staff members voluntarily contribute whenever needed.

All types of leaves applicable like:

Casual leave

Earned leave

Maternity leave

## Duty Leave

## Medical Leave

The institution provides opportunities and platform to teaching as well as non-teaching staff to show their inner talents.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

00

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

Performance Appraisal for teaching faculty Following the UGC regulation 2010 and amendments thereof, the institution monitors performance appraisal system through submitting of APR of the teaching staff. The APR reflects the details of refresher /

orientation course/ workshops etc that the teacher attended during a particular period as it is deemed mandatory for promoting in next grade. The stock of teaching performance is computed by reflecting the involvement of the teacher in curricular, co-curricular and extra-curricular activities. The evaluation of courses taught and average number of clock works in a week are computed. Due consideration is given to the evaluation of innovation for special contribution made by the teacher. The involvement in the welfare of students and community work is given due weightage for monitoring performance. During appraisal the teacher is given opportunity to pen down any special achievement made by him in the field of his subject, that can upgrade his overall performance. Teacher is given opportunity to note down the difficulties that he is facing while discharging his assignment. Not only this, his valuable suggestion/ measures are also sought for evaluating his observation for the betterment of Institution. The principal then grades the teachers on the overall report and recommends higher authorities for further necessary action. The APR's are sought at every step of up gradation / next promotion.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

**Response:**

The Institution has established a mechanism for conducting internal and external audits on the financial transactions every year to ensure financial compliance. Internal audit is conducted by the internal financial committee of the institution. The committee thoroughly verifies the income and expenditure details and the report of internal audit is submitted to the principal. External audit is conducted once in every year by an external agency. The mechanisms used to monitor effective and efficient use of financial resources are as below:

Ø Before the commencement of every financial year, principal submits a proposal on need based to the management.

Ø College budget includes recurring expenses such as salary, electricity, internet charges, maintenance cost, stationery, other consumable charges etc., and non - recurring expenses like lab equipment purchases, furniture and other development expenses.

Ø The expenses will be monitored by the accounts department as per the requirement.

Process of the internal audit:

The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers.

Process of the external audit:

The accounts of the college are audited by chartered accountant regularly as per the government rules.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

**Response :-**

Sources of funds are as follows:

1. Fees: Fees are charged as per the decision taken by the committee.
2. Salary Grant: The College receives salary grant from the State Government.
3. UGC Grants: Our College is under 2F and 12B as per UGC Act and Permanent Affiliation of Sido Kanhu Murmu University, Dumka. So we receive grants from the RUSA for the development and maintenance of Infrastructure, upgrade of the Learning Resources.

Our resource mobilization policy and procedures are as follows:

1. The institution set up a RUSA Committees per the RUSA Guidelines.
2. The RUSA Committee, in close coordination with the BoG and the IQAC, monitors the mobilization of funds and makes sure that the funds are spent for the purpose for which they have been allocated.
3. The Purchase Committee and PMU takes care that purchases are done properly and in accordance with the rules.
4. The BoG takes a review of the mobilization of funds and the utilization of these sources periodically in their meetings.
5. The time-table committee looks after the proper utilization of classrooms and laboratories. 6. The Library Committee takes care that the resources in library are utilized optimally.
7. Our Botanical garden is maintained by department of Botany and Eco Club.
8. Campus cleanness and its utilization are monitored by the NSS, NCC and Eco Club.
9. To ensure the optimum utilization of resources, the Principal issues directions from time to time.



File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC is one of the major policy making and implementing unit in our college. It works hard for upgrading the college infrastructure and all support facilities to meet the standards of higher education and growing need of students. It assesses and suggests the parameters of quality education.

The IQAC meets every quarterly to plan, direct, implement and evaluate the teaching, research, and publication activities in the College. There are sub-committees dealing with various activities. The IQAC strives to spread quality culture through quality enhancement initiatives and best practices. Significant improvements in quality have been made by institutionalizing the following IQAC practices: -

Implementation of Green practices in the campus:

The IQAC proposed to initiate various green practices to maintain eco-friendly college campus through the activities i.e. Tree Plantation, Plastic Eradication, Clean and Beautiful Campus, Save Power. For the better implementation of green practices, IQAC distributed these activities among various departments.

Use and enrichment of ICT infrastructure

The use of ICT tools has become an integral part in teaching-learning process. IQAC always encouraged teachers to utilize these tools in classroom teaching and laboratories. IQAC prepares the plan to include the use and enrichment of ICT infrastructure expecting from each department. The IQAC has advised the administration to enrich ICT infrastructure by purchasing advanced ICT tools, broadband internet, and Wi-Fi facility. Periodically IQAC has encouraged teachers and non-teaching staff to use ICT. The educational use of social media has also been utilized to establish communication with the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**Two examples of IQAC-supported institutional review and training learning reforms:**

**Academic review through periodical meetings:**

The IQAC Coordinator conducts periodical meetings with the departments, CBCS Committee, Heads of the department and the principal throughout the academic year under the chairmanship of Principal. The College conducts an academic review of all departments collecting information on academic activities, such as Completion of syllabus Internal test, Seminars, Group discussion, Quiz, Education tour and other activities. Faculty meet regularly with relevant services to assess academic and administrative issues. Important questions are discussed in meetings with IQAC and Faculty. The teachers and students are interacted regarding the changes in the curriculum, new teaching methods and ICT use. This setup has evolved into successful review methodology for improvement in teaching and learning process.

Through this system of review, the IQAC observe the continuous development of teaching-learning process.

**Use and enrichment of ICT infrastructure** The use of ICT tools has become an integral part in teaching -learning process. IQAC always encourage teachers to utilize these tools in academic and laboratories work. The IQAC has advised the administration to enrich ICT infrastructure by purchasing advanced ICT tools and Wi-Fi facility. Periodically IQAC has trained teachers and non-teaching staff to use ICT tools by the experts among staff. The educational use of social media has also been utilized to establish communication with the students like Whatsapp, Telegram etc. In teaching and learning, the feedback system is implemented to take the review of reliability and uses of ICT facilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="http://www.mgrcollege.org/wp-content/uploads/2022/12/Annual-Report-2021-22.pdf">http://www.mgrcollege.org/wp-content/uploads/2022/12/Annual-Report-2021-22.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

All the students are motivated to attend the classes. Apart from that the students are motivated for sports in college also. There have been group discussions, parents-teachers meetings in college for all the other meetings organised according to the necessity.

Special facilities provided for women:

- The facilities of sanitary pad, dettol, soap, hand wash have been provided in the girls common room.
- In that case girl students are free to decide anything

concerning this matter Independently.

#### Common Room

The facility of sanitary pad, dettol, soap, hand wash have been provided in the girls' common room. It is equipped with necessary facilities such as a first aid box and washes basin with mirror etc.

File Description	Documents
Annual gender sensitization action plan	<a href="http://www.mgrcollege.org/wp-content/uploads/2022/01/Measure_initiated_for_the_promotion_of_Gender_Equity.pdf">http://www.mgrcollege.org/wp-content/uploads/2022/01/Measure_initiated_for_the_promotion_of_Gender_Equity.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="http://www.mgrcollege.org/wp-content/uploads/2022/01/Measure_initiated_for_the_promotion_of_Gender_Equity.pdf">http://www.mgrcollege.org/wp-content/uploads/2022/01/Measure_initiated_for_the_promotion_of_Gender_Equity.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment** C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

The college has provided two types of waste bin. In one waste bin there is thrown solid wastages just like broken glasses and other utensils or any other solid broken things not useable any longer. The bin of course has cover. The second waste bin used for degradable wastes. First the dry wastages are burnt and then those are thrown into that waste bin. The NCC, NSS volunteers are motivated and also with spontaneous, spirit they perform the

activities of throwing the wastes into the respective or prepare waste bins. The principal also inspires the NCC and NSS volunteers and also the NSS programme officers track initiative to clean the surrounding and college campus. As the matter of plastic wastages are concern they are given to the person who take the wastages to the factory to recycle to use once again.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="http://www.mgrcollege.org/wp-content/uploads/2022/12/7.1.3_1652769796_8202.pdf">http://www.mgrcollege.org/wp-content/uploads/2022/12/7.1.3_1652769796_8202.pdf</a>
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

All the regional, cultural and ritual festivals of Jharkhand are being appreciated on several occasions and celebrated on a high note. Hull diwas, sohrai, flock songs of Jharkhand along with flock dance like tribal dances are performed here for their encouragement and also for communal integration. Institute has taken the following efforts /initiatives for providing an inclusive environment to enhance harmony towards cultural, regional, linguistic, communal, social-economic, and other diversities. Every year the institute prepares an academic calendar to keep students, faculty, and staff reminded of key dates throughout the academic semester and year. It can be useful for prospective students, alumni, and parents as well. The academic calendar reflects information related to all major days (Like Teachers Day, Yoga Day, Netaji Jayanti, etc.) which are celebrated at the institute level. Fresher's day is celebrated in our college every year to welcome the First-year students which give them a feeling of affinity and a spirit of family. Every year, the National Service Scheme (NSS) unit of the institute organizes a week-long residential camp in rural areas. Students perform street plays to make citizens aware of various social issues such as women empowerment, female foeticide, gender equity, etc, and cloth donations to the poor people.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Institute has taken an initiative to sensitize and inculcate the values, rights, duties and responsibilities of citizens through activities mainly organized by the National Service Scheme (NSS), Internal Complaints Committee (ICC), Redressal Cell, SC/ST Committee, Anti-ragging committee, Discipline Committee. NCC: To propagate national unity and integrity among youth we encouraged our students to participate in the NCC Public day Parade camp which molds them to be responsible citizens of the country. Anti-sexual harassment / Women's Cell seeks to mold the young women on the campus to achieve milestones of success. The cell empowers them to attain emotional, physical, and mental freedom to withstand the changing phases of their lives through various seminars, guest lectures, and awareness programs. The equal Opportunity Cell (Human Rights Cell) of our college ensures equality among the students. The idol of Siddo Kanhu and Birsha munda which are situated near by our college the staff along with the student after going to the spot remove the dust and coloured the discolour in partition to bring about glory and glaze to make them worthy to be seen for the visitors and passer byes or pedestrian their and also are mended the broken and damaged portion it there is any of the some.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website** D. Any 1 of the above



**There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institute celebrates/organizes various national and international commemorative days, events, and festivals along with birth anniversaries of the great Indian personalities which are as follows:

**Republic Day and Independence Day:** Every year Institute celebrates Republic Day and Independence Day. The program starts with Guard of Honour by NCC girls. Then the flag is hoisted by the Secretary/Principal and usually a person born before 1947 is invited as a chief guest.

**Teacher's Day:** Different departments celebrate Teachers' Day every year on 05th September in remembrance of Dr. Sarvapalli Radhakrishnan.

**National Youth Day:** The College celebrates National Youth Day on the birth anniversary of Swami Vivekananda, to make the students imbibe the spirit of his philosophy.

**International Yoga Day Celebration:** Institute celebrates International Yoga Day every year on the 21st of June. On this day students and staff members are motivated to perform yoga and other physical exercises.

International Women’s Day celebration The NSS Units of our institution celebrate International Women’s Day by organizing various events and seminars on women's rights.

Mahatma Gandhi's birth anniversary: Institute celebrates Mahatma Gandhi Jayanti by paying tribute to him. The NSS unit organizes mass pledges in the institute to the Prime Minister’s urge for ‘Swatch Bharat Abhiyan.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Helping Cancer Patients:** Providing financial support to the cancer patients as well as aware the people of the locality adopt preventive measures for Cancer. The College provides small grants to cancer patients who meet specific diagnoses and financial criteria. The College provides financial assistance to five to ten poor cancer patients by organizing a charity football match. This year it was held on 23.01.2022. The fund being collected from some benevolent persons of the locality, staff and students of the college and subscription of the audience of the charity match. In the year 2022, the following cancer patients were given a total amount of Rs.130000 whose names are Pradip Ghosh, Sanatan Sau, Hopan Marandi, Bablu Soren, Safara Khatun, Anal Mal, Sikha Saw, Akash Kumar, Kundan Hembrom, Navin Dutta. On this occasion Hon’ble Vice-Chancellor of SKMU, Dumka remained as Chief Guest and special guest respectively. The college is also willing to fundraise for helping needy patient with dreadful diseases.

**Distribution of Blankets:** The college at first sort-out the poorest of the person from the local area and also the villages adopt by the NSS unit of the college and distribute theme cloths rug blanket and woolen cloths and other warm cloths to help in winter and other season Programme of that kind are conducted several

times of every.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

This institution was established in the year 1990. The main aim was to provide an opportunity to the rural students of this area especially the rural girl students to pursue the higher education for their development and the progress of the family. By the statement, HEI gives exposure to the girl students to get an opportunity to participate in every curricular, extracurricular, and extension activity very actively. Through the NSS and NCC, the girl student gets a stage and dais to develop their academic as well as professional, cultural, social consciousness, alertness, and responsiveness. Special health-related Programmes and a web workshop were organized and health checkup camps have been organized to find out the health issues and provided them with Government and private doctors help in the form of consultancy. A soldier is the real hero of the nation. PTI had given them opportunity to actively participate in Volleyball and other sports. In keeping with the institution's vision of promoting the core values of justice, freedom, sincerity, truth, and joy, M.G. College has always given priority to the education of underprivileged women to empower them. For this, there is an active Women's Cell run by teachers which prepares unprivileged women for examination, providing the opportunity for higher education.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution ensures effective curriculum delivery by following the academic calendar prepared by the Committee before commencement of academic year. Academic calendar is strictly followed by the college and teaching departments through out the year. Teachers are informed about their Work load and courses for next academic year. This helps them to prepare teaching Plan. The lecture plans are recorded in academic dairy of teachers. Higher authority monitor the same. Teachers refer to the standard reference books prescribed by University along with latest information available through online and other resources for effective implementation of Curriculum. Besides the conventional method, various other teaching like Quiz, Demonstration, Debates, use of Charts, Practicals are used. Based on Semester wise result analysis of every course, extra classes are conducted if required. Academic review and feedback is taken periodically. Concerned authorities conduct regular meetings to review the difficulties faced while teaching. The internal assesment results are reviewed& the weaker students are taught again in remedial classes. Teachers put in all efforts to ensure quality & enhance academic growth& the weaker students are taught again in remedial classes. Teachers put in all efforts to ensure quality & enhance academic growth.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college is affiliated to Sido Kanhu MurmuUniversity, Dumka, Jharkhand and implements the curriculum prepared by the university. The college developed structured and documented process for implementing the curriculum. Before the

commencement of the academic year and semester, the faculty members of academic calendar committee prepare an academic calendar based on the calendar prepared by the university. The academic calendar includes the dates for examinations & Co-curricular and Extra Curricular activities. The Committee of time table prepare the Class time table. All students are provided the time table & syllabus by the department. The concerned faculties meet the students after the end semester examination, reviews and discussions are made regarding next semester. The faculty provide the study materials to the students and also prepare a question bank of their courses. Resources like relevant websites and EResources are made available for the students. IQAC periodically monitors the coverage of syllabus, questionpapers, progress of the lab session.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## **1.2 - Academic Flexibility**

### **1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective**

<b>course system has been implemented</b>	
<b>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</b>	
3	
File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>
<b>1.2.2 - Number of Add on /Certificate programs offered during the year</b>	
<b>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</b>	
2	
File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>
<b>1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year</b>	
78	
<b>1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year</b>	
78	
File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>
<b>1.3 - Curriculum Enrichment</b>	

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Diversity, Equity and Inclusion curriculum effectively integrates cross-cutting issues relevant to gender, environment and sustainability, human values and professional ethics and leads to a strong value-based holistic development of students. Various activities are organized throughout the year as part of the curriculum that helps in this endeavour.

1. Gender Sensitivity: Gender sensitivity or gender related course is an integral component of various programmes of the institution. Students are encouraged and sensitized to work towards gender equity. Free counselling services are provided through a Counselling Cell. Gender sensitization camps are organized in villages of Ranishwar locality. They are women's rights, child rights, human rights, gender justice and equality. Compulsory core courses along with the wide range of community outreach programmes that include health and hygiene camps and village adoption enable exposure to real life situations.

Diversity, Equity and Inclusion (DEI) annually organizes seminars, conferences, guest lectures, exhibitions, street plays and literary activities that help in gender sensitization.

2. Environment and Sustainability: Diversity, Equity and Inclusion (DEI)'s strong community orientated work culture involves integration of air quality, water quality, education, healthcare and human values. DEI pioneers skill development programmes in Swachchhata and Waste Management, Renewable Energy, Environmental and Green Technology. A compulsory course on Environment studies is included in Semester 2nd of all UG programmes. Environment awareness camps, seminars, workshops, etc are organized. Environment Day, Water Day, Cancer Day etc are annually celebrated.

3. Human Values and Professional Ethics: The institution adopts the curriculum of Sido Kanhu University, Dumka.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field

<b>work/internship during the year</b>	
<b>3</b>	
File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>
<b>1.3.3 - Number of students undertaking project work/field work/ internships</b>	
<b>144</b>	
File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>
<b>1.4 - Feedback System</b>	
<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>B. Any 3 of the above</b>



File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="http://www.mgrcollege.org/wp-content/uploads/2022/12/Feedback-Form-21-22.pdf">http://www.mgrcollege.org/wp-content/uploads/2022/12/Feedback-Form-21-22.pdf</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

5100

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

700

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

### Catering to Student Diversity

1. The academic performance in the previous academic years helps in identifying slow and advanced learners.
2. Induction programmes/Orientation programmes for fresher's at departmental level also sometimes helps for detecting slow and advanced learners.
3. Apart from these during sessions also include exercises to inculcate positive attitude and competitive spirit.

Above processes helps as a base for monitoring the future progress of the students.

1. Class interaction and test performances also helps to identify slow learners and advanced learners.

The following scheme is adopted for the slow and advanced learner:

#### Remedial coaching classes for slow learners

1. Remedial classes are conducted with an aim to improve the academic performance of the slow learners, absentees and students who participate in sports, NCC and NSS and who other activities. This practice helps the struggling learners to improve subject knowledge and helps them to catch up into their peers.
2. Group study system is also encouraged with the help of the advanced learners.
3. Academic and personal counseling is given to slow learners by faculty and mentors which provide solution to his or her problem.

#### Advanced learners scheme

1. They are motivated to participate in the seminars.
2. They are motivated to refer reference books for advance learning of subject.
3. Advance learners are encouraged for self learning by using library, internet and other ICT tools.
4. Advance learners are encouraged to participate in extracurricular activities like elocution, debate problem solving exercises.
5. Topper students are honoured with University Gold medals.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1794	32

File Description	Documents
Any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

1. Conducting investigation for solving complex problems. Use research based knowledge.
2. Students are encouraged to take up innovative mini projects.
3. Different learning methods viz. problem based, case based, project based, enquiry based, computation based, assignment based are implemented wherever feasible.
4. Laboratory practical classes are provided in the departments of science, Geography, psychology and music.
5. Faculty identifies and propose academically significant field visits and surveys.
6. All departments organize students activities to promote the spirit of them work. The activities and camp of NSS, NCC, institutional social responsibility, Village adoption, Tree plantation, Eco-club, Swachh Bharat,

Health awareness camp, voter day to help students to learn art of living in a team for social and community welfare.

**7. Training for employment by TCS.**

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

**2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words**

1. One projectors are available in different class rooms.
2. Desktops and printers are arranged at computer lab and all over the college campus.
3. Many photocopy machines are available for teachers over the college.
4. One language laboratory is available.
5. Four Smart Board is available in the campus.
6. Online classes through zoom, Google Meet etc.
7. Faculty are encouraged to use power point presentations in their teaching by projectors.
8. Recording of vides lectures is made available to students for long term learning and future referencing.
9. Wifi facility is also available in the campus for the students and staff.
10. The library also provide access to computers and online journals free available in public domain.
11. Syllabus and study materials are also made available on the college website of the affiliating university.
12. Through Whatsapp, Telegram like social media is used to upload syllabus, study materials, announcement, notice presentation, address query etc.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="http://www.mqrcollege.org/wp-content/uploads/2022/01/Teachers%20use%20ICT.pdf">http://www.mqrcollege.org/wp-content/uploads/2022/01/Teachers%20use%20ICT.pdf</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the**

**latest completed academic year )****2.3.3.1 - Number of mentors****28**

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

**2.4 - Teacher Profile and Quality****2.4.1 - Number of full time teachers against sanctioned posts during the year****32**

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
List of the faculty members authenticated by the Head of HEI	<b>No File Uploaded</b>

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year****9**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)****2.4.3.1 - Total experience of full-time teachers**

32

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

1. Sido Kanho Murmu University guidelines are strictly adhered with respect to evaluation process.
2. Two internal tests conducted for the assessment of students.
3. The schedules of internal assessments are communicated to students and faculty in the beginning of the semester through institute academic calendar which is prepared based on the university academic calendar.
4. The institute reforms the continuous internal evaluation system from faculty centric to students centric.
5. The internal continuous evaluation procedure for each course under the choice based credit system (CBCS) has also been an important element in ensuring transparency and assessing progress.
6. The faculty members are expected to announce the evaluation stages at the beginning of the semester along with their respective weightage.
7. The continuous evaluation system offers scope for assessing multi pronged competencies and monitoring progress.
8. All departments under the CBCS pattern of examination encourage students to present assignments where their research skills, written skills and spoken skills are tested.
9. Performance of the students in internal assessment is used for facilities to indentify slow and advanced learners in their respective subjects.

Slow learners are encouraged to improve their performance in future by counseling. Counseling sessions are used to short out the personal issues, academic and non academic problems.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

There is complete transparency in the internal assessment. The criterion adopted is as directed by the university.

1. At the beginning of the semester, faculty members inform the students about the various components in the assessment process during the semester.
2. The internal assessment test schedules are prepared as per the university and communicated to the students will in advance.
3. To ensure proper conduct of formative tests, two invigilators are assigned to each hall. Evaluation is done by the course handling faculty members within three days from the date of examination.
4. The corrected answer scripts at random are verified by HOD to ensure the standard evaluation process.
5. The marks obtained by the students in internal assessment tests are sent periodically to the university along with their attendance.
6. Each and every staff members concerned are instructed for due care and cooperation for the quick disposal of student grievances.
7. Where ever deemed necessary, the relevant documents are submitted through the candidate personally or through their parents to coordinator or controller of examinations for speedy redressal of the issue.
8. The close and continuous communication is maintained by the controller of Examinations with the university authorities for speedy disposal of queries, explanations and doubts if any.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

- In strict compliance with the objectives of Outcomes Based Education (OBE), the Programme Outcomes (Pos), Programme Specific Outcomes (PSOs) and Course Outcomes (Cos) are framed by the college for all programmes.
1. The college has listed Programme Outcomes(Pos) while keeping in mind the vision and mission of the Institution. The POs are board statements that describe the professional accomplishments which the programme aims at, and the expected outcomes from the students by the end of their life in the college.
  2. Programme Specific Outcomes (PSOs) are specific skill sets, knowledge and accomplishments to be fulfilled by the students by the end of the academic session. The programme coordinators prepare the PSOs in consultation with the by the members of the departments and are endorsed by the head of the Institution.
- The expected outcomes of the programme and coursed are communicated with faculty and students. The medium of communication are the following
1. On the college websites:- Various objectives of POs, PSOs, COs, are presented on the website and desire to know them.
  2. On the college Notice Board:- the expected objectives of POs, PSOs and COs are displayed on the college notice board which helps all the students, faculty and visitors to know them.



File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Each course has a defined set of course outcomes and corresponding evaluation criteria which are mapped to the programme outcomes. The evaluation is done in two stages:

1. The performance of the students in the college
2. In the university examinations.

#### 1. Attainment of course outcomes

The Course Outcomes are evaluated through direct and indirect methods. The direct method of assessment is done by the faculty immediately after completing the course. The indirect assessment is based on internal and external performance of the students. The methods of assessment comprise of written examinations, quiz, assignment, project etc. The attainment of each CO is computed by setting the class average mark as the target.

#### 1. Attainment of program Outcomes

The Programme Outcomes are identified based on the overall performance of the students at the end of the degree programme. The performance of the students in the examinations is one of the indicators of the programme outcomes. The other indicators include students personality development various soft-skills, self confidence, institution of higher students, placement package and companies.

At the end of each semester programme wise assessment is conducted by the programme coordinator in the presence of the Principal and faculty.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

867

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.mgrcollege.org/wp-content/uploads/2022/12/Details-of-students-for-SSS-NAAC.xlsx>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

###### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

08

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

00

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

**3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

00

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

**Response:**

Mayurakshi Gramin College organizes extension activities in the neighborhood community that sensitizes

students towards community issues, gender disparities, social inequity, etc., and inculcate social values and

commitment to society. A brief description of some of the student societies follows:

National Service Scheme (NSS) is a Central Sector Scheme of the

Government of India, Ministry of Youth Affairs & Sports that aims to develop the personality of student volunteers through community services and to make them sensitive and responsible human beings who are aware of the socio-economic realities of India. There are total three units of NSS in the college.

Eco Club works towards promoting the ethos of preservation and protection of our environment and

instilling a feeling of responsibility for a better, greener, and cleaner environment through initiatives like

plantation drives, competitions (online and Offline), plastic-free campus and locality, talks by eminent

speakers, excursions, screening of documentaries and campaigns on social media, etc.

National Cadet Corps (NCC) - The Youth wing of the Indian Armed Forces trains young girl students to live a life of discipline and service to society through various activities including residential training camps. NCC has been actively participating in various camps/activities and has won many awards.

Social outreach activities such as Blood Donation Camp, taking an oath and special days like National

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

04

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

47

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

1750

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

<b>3.4 - Collaboration</b>	
<b>3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year</b>	
00	
File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded
<b>3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year</b>	
<b>3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year</b>	
00	
File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded
<b>INFRASTRUCTURE AND LEARNING RESOURCES</b>	
<b>4.1 - Physical Facilities</b>	
4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.	
M. G. College, Ranishwar has a well-developed campus of 10 acres with two Hostels, Classrooms, Laboratories, Computing equipment, Canteen etc. It is equipped with modern facilities and learning resources to achieve academic excellence according to its vision and strategic objectives. The infrastructure facilities and learning resources are categorized as under: 1.	

Learning Resources and infrastructures include Library, Laboratory, Computer room, Class rooms, Smart Class rooms etc. 2. Support facilities include Hostels, Canteen, Seminar hall, Committee room, Biodiversity Park, Sports grounds, Outdoor Gymnasium etc. 3. Utilities include Drinking water, Male and Female bathrooms, Dustbins, Cycle Shed, Common room, Solar system and Power generators, Medicinal plants etc. The Institute continuously strives to create and enhance infrastructure both in terms of buildings and other facilities to provide a good teaching-learning environment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our college having a well maintained campus spread over 10 acres. Our Management believes in the all-round development of the students. There is a lot of encouragement for the students to participate in sports and culture activities simultaneously and thus they are awarded and rewarded accordingly. We have a spacious and well equipped Sports room, where students can play In door games like chess, caroms etc., We have a Yoga Class room where students and faculty members do meditate and even practice yoga and a outdoor Gymnasium for physical fitness. Qualified Physical Trainer is appointed to take care of day to day games and sports activities of the college. College teams are formed to take part in Inter college and University level competitions. Annual Sports event competition is conducted in the college level in an academic year and the winners are awarded and rewarded accordingly. The outdoor games such as Athletics, Discuss throw, Shot-put, Javelin throw etc., are well practiced and played by the boys and girls students. Cultural Activities: Students are very much encouraged to participate in the cultural events held in the college like Subhasah Chandra Bose Jayanti, Teachers Day, Womens' Day, Holi Milan Samaroh, Kavi Nazrul and Tagore Jayanti etc., to exhibit cultural talents. Students are even sent to The University for intercollegiate competitions. We got some clubs/ Committees to enhance the hidden talent of the students namely Cultural Committee and Sports & Games Committee who play an excellent



role for over all development of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

4

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://www.mgrcollege.org/wp-content/uploads/2022/01/Teachers%20use%20ICT.pdf">http://www.mgrcollege.org/wp-content/uploads/2022/01/Teachers%20use%20ICT.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

11.46980

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

A library plays an important role in the academic institution providing access to world-class information resources and services, and stimulates academic research in the country. Hence success of any educational institution depends upon its library, as library services are fundamental, which affect the whole educational system. They are an extremely important element of the foundation of a knowledge economy. Higher educational libraries are experiencing a massive change in the way they function. The college has a well functioned library. The college is currently in process of automating the library. The college is establishing computers and printers in the library to ease the process of data handling. N-LIST INFLIBNET is also got subscribed on September 2021. There are many students who are getting registered on NLIST INFLIBNET and the teachers are also getting used to it. As in 2020 and 2021 the education got badly hampered due to COVID 19 pandemic, the institute is trying its level best to automate the library. As a affiliated college management of funds becomes very crucial but battling the odds the college strive to automate the library at the earliest. The MoU of automate the library has also started and it will be done soon.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

C. Any 2 of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)****4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

0.059

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)****4.2.4.1 - Number of teachers and students using library per day over last one year**

30

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The college has facilities of Wi-Fi. It is timely updated and this facility is available for both students and employees. 4 classrooms have smart boards with projectors. The college has well equipped multipurpose hall with modern technologies. The college website is monitored and updated from time to time with the help of a developer. The college Language Lab uses software that is updated timely. N-List is used by the employee as well as by the students. For administrative works of college licensed windows software is installed on the office computers. The Computer lab is equipped with 24 computers that use licensed operating systems. Wi-Fi facilities are last renewed on 2nd April 2022.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

34

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

11.46980

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has got a very properly enunciated policy details for maintaining and utilizing the physical facilities. There is an established system of allotting classrooms to teachers in consultation with the subject Head and Professor-in-Charge. If there are any physically challenged students in a particular class, it is a settled principle that the class should be allotted on the ground floor. There is one laboratory of Computer - having twenty-four systems. The central library of the College is situated on the Campus. The College Library has got an assistant librarian, who maintains all the books. There is a team of active teachers who are part of the library committee. They support the librarian in all his efforts. The College Library has got registered to INFLIBNET recently. More than 25 persons including the teachers and students have started visiting the site of NLIST, and are deriving benefits. Recently a new science block has been constructed. There are four laboratories and one staff room is present. The college has organized 02 webinars in coordination of IQAC. Many cultural functions such as dance, music, drama, etc. are organised quite off and on. During the last five years the notable among those functions are (1) The celebration of Netaji Subhas Chandra Bose birthday every year in which local cancer fighters were given financial assistance and a charity football match is organised; (2) Celebration of Yoga day every year.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

546

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

9

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

D. 1 of the above

File Description	Documents
Link to institutional website	<a href="http://www.mgrcollege.org/wp-content/uploads/2022/12/5.1.3.pdf">http://www.mgrcollege.org/wp-content/uploads/2022/12/5.1.3.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

00

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

00

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

3

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

11

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State



**government examinations) during the year**

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

The college with the purpose to inculcate democratic values in the students, helps the student grow on campus. They learn to raise the issues which have a greater impact on improving the teaching and learning within the campus. The college provides them opportunities to lead and learn management skills by organizing various co-curricular and extra-curricular activities. In this region there is a mix of santhali and Bengali cultures, the students celebrate festivals from Santhali as well as Bengali culture on the collegecampus and the whole management is being done by the students under the

supervision of the culture in charge who is a faculty of the college. The college gives them different types of support to organize these programs and it is decided by a committee with student participation. The students have proper representation in taking the measures to maintain the discipline and smooth functioning of the college. There is one student representation in RUSA Committee. There is one student representation in IQAC also.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

11

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has an Alumni Association. The college will start the process of registering the Alumni Association shortly. They organize meetings and contribute views on the all-around development of the college. The college views its alumni as a valuable source of information. The feedback inputs from the alumni have a great use to improve the quality of academic

programs and student services. The alumni play a vital role in achieving the motive of the college. The Alumni of the College are major stakeholders, some of whom have been associated with various important functioning of the College. One of the alumni is a member of the IQAC, who help us decide on quality initiatives for the College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)** E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college follows its vision and mission to serve better for students. The governance of the college matches vision and the mission of the college. Our vision and the mission are as follows:

#### MISSION

To make the students express their ideas and sentiments beautifully.

To offer the students a variety interrelated area of study in a broad range of liberal arts and professional programmes at the graduate level.

To provide education not only to acquire knowledge but also to inculcate a sound philosophy for a holistic living.

#### VISION

To impart quality education for rural, tribal and marginalized students to meet new challenges of life.

The governance of the institution is reflective:

The empowered team of the college involves Principal, coordinator of different committees, Teaching and non teaching staff, IQAC committee, and supporting staff, student representative, stakeholders, alumni and management committee called Governing Body(GB). There are many committees to support the vision and mission of the college. For academic performance meetings with HoD's and faculty of various departments is done. Also, the teaching-progress is checked regularly. Principal continuously monitors each room individually by CCTV installed for teaching-class, class room activities, movement of students in veranda and outside of the campus.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College promotes decentralization and participative management. The staff and other stakeholders help in infusing a positive attitude that leads to increased efficiency, improved communication, heightened morale, motivation and job satisfaction. Believing in decentralization, the Management takes policy decisions, finance, infrastructure etc. with the help of members of the College Development Committee. Believing in democratic values, the institution has decentralized and participative management. The fruition of this was a Workshop and a series of National Webinars (Disciplinary and Multidisciplinary) in the last academic year. Normally all the major decisions are taken by the Governing Body. The Principal formally put this proposal in the meeting of the Governing Body which was readily sanctioned.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

### Excellence in Teaching and Learning

Involvement of all Stakeholders of the Institution in Decision-making

Community Engagement

Respect and Commitment.

Holistic Development of Students

Objectives of Perspective Plan

NAAC - To ensure top quality standards in higher education

Contributing to National Development

Developing requisite competencies amongst students of the college

Inculcating a Value System among the Students.

ICT-based teaching and learning.

Perspective Plan:

To maintain continuously good academic performance

To develop and execute effective teaching- learning process

To encourage research culture in faculty and students

To develop a comprehensive system of student mentoring and student support and ensure transparency in evaluation process of students

To empower faculty about emerging trends in their profession for academic advancement

To facilitate a friendly, efficient and flawless administrative set up ensuring a smooth day to day functioning

Focus of Strategic Plan

To make students more employable

Establishment of Women Cell

Provide Remedial Coaching to Slow Learners

To facilitate a friendly, efficient and flawless administrative set up ensuring a smooth day to day functioning

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Our College is governed by Higher Education Department of Government of Jharkhand which has the responsibility to take care of all the colleges in the state of Jharkhand. However, the administration of M. G. College, Ranishwar give the responsibility to the Principal who is directly accountable to the Department of Higher education. The Principal is involved in overlooking the implementation of plans of the College. He ensures that regular day to day operations are properly conducted, through feedback from co-ordinator of different committes, teaching and non teaching staff. The Heads of Departments ensure that the plans communicated by the Principal are implemented systematically. Committees for co-curricular and activities are formed time to time and are assigned the tasks according to the institutional plans that enhance overall development of students. Administrative Committees like Examinations, Scholarships, Purchase, Discipline, Sports, Admissions, Library, etc. are headed by faculty for the smooth

conduct of all administrative activities according to requirements of college.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	<a href="http://www.mgrcollege.org/wp-content/uploads/2022/01/Organogram.pdf">http://www.mgrcollege.org/wp-content/uploads/2022/01/Organogram.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

E. None of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The management of Mayurakshi Gramin College has several welfare measures for well-being of teaching and non-teaching staff. The welfare measures for teaching and non-teaching staff are as follows:

The institution encourages and motivates staff to undertake higher education and training.

The institute encourages National / International conferences, seminar for paper presentations and workshops.

Outdoor Gymnasium and Sports Ground are made available to the

teaching, Non-teaching staff & Students for recreational purposes.

Temporary advance salary is made available to the needy employees.

EPF provided to the teaching and Non-Teaching Staff for their safety and security.

Financial assistance for medical treatment (serious illness), marriage of the ward of employees etc. is provided by the college. Sometimes staff members voluntarily contribute whenever needed.

All types of leaves applicable like:

Casual leave

Earned leave

Maternity leave

Duty Leave

Medical Leave

The institution provides opportunities and platform to teaching as well as non-teaching staff to show their inner talents.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

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File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

00

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal for teaching faculty Following the UGC regulation 2010 and amendments thereof, the institution monitors performance appraisal system through submitting of APR of the teaching staff. The APR reflects the details of refresher / orientation course/ workshops etc that the teacher attended during a particular period as it is deemed mandatory for promoting in next grade. The stock of teaching performance is computed by reflecting the involvement of the teacher in curricular, co-curricular and extra-curricular activities. The evaluation of courses taught and average number of clock works in a week are computed. Due consideration is given to the evaluation of innovation for special contribution made by the teacher. The involvement in the welfare of students and community work is given due weightage for monitoring performance. During appraisal the teacher is given opportunity to pen down any special achievement made by him in the field of his subject, that can upgrade his overall performance. Teacher is given opportunity to note down the difficulties that he is facing while discharging his assignment. Not only this, his valuable suggestion/ measures are also sought for evaluating his observation for the betterment of Institution. The principal then grades the teachers on the overall report and recommends higher authorities for further necessary action. The APR's are sought at every step of up gradation / next promotion.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

##### Response:

The Institution has established a mechanism for conducting internal and external audits on the financial transactions every year to ensure financial compliance. Internal audit is conducted by the internal financial committee of the institution. The committee thoroughly verifies the income and expenditure details and the report of internal audit is submitted to the principal. External audit is conducted once in every year by an external agency. The mechanisms used to monitor effective and efficient use of financial resources are as below:

Ø Before the commencement of every financial year, principal submits a proposal on need based to the management.

Ø College budget includes recurring expenses such as salary, electricity, internet charges, maintenance cost, stationery, other consumable charges etc., and non - recurring expenses like lab equipment purchases, furniture and other development expenses.

Ø The expenses will be monitored by the accounts department as per the requirement.

##### Process of the internal audit:

The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers.

##### Process of the external audit:

The accounts of the college are audited by chartered accountant

regularly as per the government rules.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

**Response :-**

Sources of funds are as follows:

- 1. Fees:** Fees are charged as per the decision taken by the committee.
- 2. Salary Grant:** The College receives salary grant from the State Government.
- 3. UGC Grants:** Our College is under 2F and 12B as per UGC Act and Permanent Affiliation of Sido Kanhu Murmu University, Dumka. So we receive grants from the RUSA for the development and maintenance of Infrastructure, upgrade of the Learning Resources.

Our resource mobilization policy and procedures are as follows:

1. The institution set up a RUSA Committees per the RUSA Guidelines.
2. The RUSA Committee, in close coordination with the BoG and the IQAC, monitors the mobilization of funds and makes sure that the funds are spent for the purpose for which they have been allocated.
3. The Purchase Committee and PMU takes care that purchases are done properly and in accordance with the rules.
4. The BoG takes a review of the mobilization of funds and the utilization of these sources periodically in their meetings.
5. The time-table committee looks after the proper utilization of classrooms and laboratories. 6. The Library Committee takes care that the resources in library are utilized optimally.
7. Our Botanical garden is maintained by department of Botany and Eco Club.
8. Campus cleanness and its utilization are monitored by the NSS, NCC and Eco Club.
9. To ensure the optimum utilization of resources, the Principal issues directions from time to time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC is one of the major policy making and implementing unit in our college. It works hard for upgrading the college infrastructure and all support facilities to meet the standards of higher education and growing need of students. It assesses and suggests the parameters of quality education.

The IQAC meets every quarterly to plan, direct, implement and evaluate the teaching, research, and publication activities in

the College. There are sub-committees dealing with various activities. The IQAC strives to spread quality culture through quality enhancement initiatives and best practices. Significant improvements in quality have been made by institutionalizing the following IQAC practices: -

**Implementation of Green practices in the campus:**

The IQAC proposed to initiate various green practices to maintain eco-friendly college campus through the activities i.e. Tree Plantation, Plastic Eradication, Clean and Beautiful Campus, Save Power. For the better implementation of green practices, IQAC distributed these activities among various departments.

**Use and enrichment of ICT infrastructure**

The use of ICT tools has become an integral part in teaching-learning process. IQAC always encouraged teachers to utilize these tools in classroom teaching and laboratories. IQAC prepares the plan to include the use and enrichment of ICT infrastructure expecting from each department. The IQAC has advised the administration to enrich ICT infrastructure by purchasing advanced ICT tools, broadband internet, and Wi-Fi facility. Periodically IQAC has encouraged teachers and non-teaching staff to use ICT. The educational use of social media has also been utilized to establish communication with the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**Two examples of IQAC-supported institutional review and training learning reforms:**

**Academic review through periodical meetings:**

The IQAC Coordinator conducts periodical meetings with the

departments, CBCS Committee, Heads of the department and the principal throughout the academic year under the chairmanship of Principal. The College conducts an academic review of all departments collecting information on academic activities, such as Completion of syllabus Internal test, Seminars, Group discussion, Quiz, Education tour and other activities. Faculty meet regularly with relevant services to assess academic and administrative issues. Important questions are discussed in meetings with IQAC and Faculty. The teachers and students are interacted regarding the changes in the curriculum, new teaching methods and ICT use. This setup has evolved into successful review methodology for improvement in teaching and learning process.

Through this system of review, the IQAC observe the continuous development of teaching-learning process.

Use and enrichment of ICT infrastructure The use of ICT tools has become an integral part in teaching -learning process. IQAC always encourage teachers to utilize these tools in academic and laboratories work. The IQAC has advised the administration to enrich ICT infrastructure by purchasing advanced ICT tools and Wi-Fi facility. Periodically IQAC has trained teachers and non- teaching staff to use ICT tools by the experts among staff. The educational use of social media has also been utilized to establish communication with the students like Whatsapp, Telegram etc. In teaching and learning, the feedback system is implemented to take the review of reliability and uses of ICT facilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification,**

**D. Any 1 of the above**

NBA)	
File Description	Documents
Paste web link of Annual reports of Institution	<a href="http://www.mgrcollege.org/wp-content/uploads/2022/12/Annual-Report-2021-22.pdf">http://www.mgrcollege.org/wp-content/uploads/2022/12/Annual-Report-2021-22.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>
<b>INSTITUTIONAL VALUES AND BEST PRACTICES</b>	
<b>7.1 - Institutional Values and Social Responsibilities</b>	
7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year	
<p>All the students are motivated to attend the classes. Apart from that the students are motivated for sports in college also. There have been group discussions, parents-teachers meetings in college for all the other meetings organised according to the necessity.</p> <p>Special facilities provided for women:</p> <ul style="list-style-type: none"> <li>• The facilities of sanitary pad, dettol, soap, hand wash have been provided in the girls common room.</li> <li>• In that case girl students are free to decide anything concerning this matter Independently.</li> </ul> <p>Common Room</p> <p>The facility of sanitary pad, dettol, soap, hand wash have been provided in the girls' common room. It is equipped with necessary facilities such as a first aid box and washes basin with mirror etc.</p>	



File Description	Documents
Annual gender sensitization action plan	<a href="http://www.mgrcollege.org/wp-content/uploads/2022/01/Measure_initiated_for_the_promotion_of_Gender_Equity.pdf">http://www.mgrcollege.org/wp-content/uploads/2022/01/Measure_initiated_for_the_promotion_of_Gender_Equity.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="http://www.mgrcollege.org/wp-content/uploads/2022/01/Measure_initiated_for_the_promotion_of_Gender_Equity.pdf">http://www.mgrcollege.org/wp-content/uploads/2022/01/Measure_initiated_for_the_promotion_of_Gender_Equity.pdf</a>

<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>	<b>C. Any 2 of the above</b>
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File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management
--

The college has provided two types of waste bin. In one waste bin there is thrown solid wastages just like broken glasses and other utensils or any other solid broken things not useable any longer. The bin of course has cover. The second waste bin used for degradable wastes. First the dry wastages are burnt and then those are thrown into that waste bin. The NCC, NSS volunteers are motivated and also with spontaneous, spirit they perform the activities of throwing the wastes into the respective or prepare waste bins. The principal also inspires the NCC and NSS volunteers and also the NSS programme officers track initiative to clean the surrounding and college campus. As the matter of plastic wastages are concern they are given to the person who take the wastages to the factory to recycle to use once again.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="http://www.mgrcollege.org/wp-content/uploads/2022/12/7.1.3_1652769796_8202.pdf">http://www.mgrcollege.org/wp-content/uploads/2022/12/7.1.3_1652769796_8202.pdf</a>
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

All the regional, cultural and ritual festivals of Jharkhand are being appreciated on several occasions and celebrated on a high note. Hull diwas, sohrai, flock songs of Jharkhand along with flock dance like tribal dances are performed here for their encouragement and also for communal integration. Institute has taken the following efforts /initiatives for providing an inclusive environment to enhance harmony towards cultural, regional, linguistic, communal, social-economic, and other diversities. Every year the institute prepares an academic calendar to keep students, faculty, and staff reminded of key dates throughout the academic semester and year. It can be useful for prospective students, alumni, and parents as well. The academic calendar reflects information related to all major days (Like Teachers Day, Yoga Day, Netaji Jayanti, etc.) which are celebrated at the institute level. Fresher's day is celebrated in our college every year to welcome the First-year students which give them a feeling of affinity and a spirit of family. Every year, the National Service Scheme (NSS) unit of the institute organizes a week-long residential camp in rural areas. Students perform street plays to make citizens aware of various social issues such as women empowerment, female foeticide, gender equity, etc, and cloth donations to the poor people.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Institute has taken an initiative to sensitize and inculcate the values, rights, duties and responsibilities of citizens through activities mainly organized by the National Service Scheme (NSS), Internal Complaints Committee (ICC), Redressal Cell, SC/ST Committee, Anti-ragging committee, Discipline Committee. NCC: To propagate national unity and integrity among youth we encouraged our students to participate in the NCC

Public day Parade camp which molds them to be responsible citizens of the country. Anti-sexual harassment / Women's Cell seeks to mold the young women on the campus to achieve milestones of success. The cell empowers them to attain emotional, physical, and mental freedom to withstand the changing phases of their lives through various seminars, guest lectures, and awareness programs. The equal Opportunity Cell (Human Rights Cell) of our college ensures equality among the students. The idol of Siddho Kanhu and Birsha Munda which are situated near by our college the staff along with the student after going to the spot remove the dust and coloured the discolour in partition to bring about glory and glaze to make them worthy to be seen for the visitors and passer byes or pedestrian their and also are mended the broken and damaged portion it there is any of the some.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**  
**4. Annual awareness programmes on Code of Conduct are organized**

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institute celebrates/organizes various national and international commemorative days, events, and festivals along with birth anniversaries of the great Indian personalities which are as follows:

**Republic Day and Independence Day:** Every year Institute celebrates Republic Day and Independence Day. The program starts with Guard of Honour by NCC girls. Then the flag is hoisted by the Secretary/Principal and usually a person born before 1947 is invited as a chief guest.

**Teacher's Day:** Different departments celebrate Teachers' Day every year on 05th September in remembrance of Dr. Sarvapalli Radhakrishnan.

**National Youth Day:** The College celebrates National Youth Day on the birth anniversary of Swami Vivekananda, to make the students imbibe the spirit of his philosophy.

**International Yoga Day Celebration:** Institute celebrates International Yoga Day every year on the 21st of June. On this day students and staff members are motivated to perform yoga and other physical exercises.

**International Women's Day celebration** The NSS Units of our institution celebrate International Women's Day by organizing various events and seminars on women's rights.

**Mahatma Gandhi's birth anniversary:** Institute celebrates Mahatma Gandhi Jayanti by paying tribute to him. The NSS unit organizes

mass pledges in the institute to the Prime Minister's urge for 'Swatch Bharat Abhiyan.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Helping Cancer Patients:** Providing financial support to the cancer patients as well as aware the people of the locality adopt preventive measures for Cancer. The College provides small grants to cancer patients who meet specific diagnoses and financial criteria. The College provides financial assistance to five to ten poor cancer patients by organizing a charity football match. This year it was held on 23.01.2022. The fund being collected from some benevolent persons of the locality, staff and students of the college and subscription of the audience of the charity match. In the year 2022, the following cancer patients were given a total amount of Rs.130000 whose names are Pradip Ghosh, Sanatan Sau, Hopan Marandi, Bablu Soren, Safara Khatun, Anal Mal, Sikha Saw, Akash Kumar, Kundan Hembrom, Navin Dutta. On this occasion Hon'ble Vice-Chancellor of SKMU, Dumka remained as Chief Guest and special guest respectively. The college is also willing to fundraise for helping needy patient with dreadful diseases.

**Distribution of Blankets:** The college at first sort-out the poorest of the person from the local area and also the villages adopt by the NSS unit of the college and distribute theme cloths rug blanket and woolen cloths and other warm cloths to help in winter and other season Programme of that kind are conducted several times of every.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

This institution was established in the year 1990. The main aim was to provide an opportunity to the rural students of this area especially the rural girl students to pursue the higher education for their development and the progress of the family. By the statement, HEI gives exposure to the girl students to get an opportunity to participate in every curricular, extracurricular, and extension activity very actively. Through the NSS and NCC, the girl student gets a stage and dais to develop their academic as well as professional, cultural, social consciousness, alertness, and responsiveness. Special health-related Programmes and a web workshop were organized and health checkup camps have been organized to find out the health issues and provided them with Government and private doctors help in the form of consultancy. A soldier is the real hero of the nation. PTI had given them opportunity to actively participate in Volleyball and other sports. In keeping with the institution's vision of promoting the core values of justice, freedom, sincerity, truth, and joy, M.G. College has always given priority to the education of underprivileged women to empower them. For this, there is an active Women's Cell run by teachers which prepares unprivileged women for examination, providing the opportunity for higher education.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Preparation of AQAR 2021-22 as per NAAC Format. 2. Preparation of Academic Calendar 2021-22. 3. Adoption of Formats related to IIQA & SSR. 4. Conducting Seminars/ Webinar/Workshops/Special Lectures by Department. 5.



Preparation for 2nd Cycle of NAAC. 6. Conducting Workshops/Training Programme for Teaching & Non-Teaching Staffs. 7. Encourage Faculty members to participate in Faculty Development Programmes(FDP).