

Mayurakshi Gramin College

At/Po.- Ranishwar, Dumka , 814148, Jharkhand



Affiliated to :

Sido Kanhu Murmu University

Dumka, Jharkhand



Self - Study Report *Of* **(FIRST CYCLE – 2016)**



Mayurakshi Gramin College

**At/Po - Ranishwar, Dist- Dumka
Pin- 814148, (Jharkhand)**

Submitted to :

NATIONAL ASSESSMENT & ACCREDITATION COUNCIL

BANGALORE - 560072

(An Autonomous Institution of the University Grants Commission)

April – 2016

TRACK ID – JHCOGN25081



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मयुराक्षी ग्रामीण महाविद्यालय, रानीश्वर
पो०-रानीश्वर, जिला-दुमका (झारखण्ड)

MAYURAKSHI GRAMIN COLLEGE

P.O.-RANISHWAR :: DIST.-DUMKA (Jharkhand)

S.K.M UNIVERSITY, DUMKA

पत्रांक : M.G.C/24/16

दिनांक : 22.04.2016

To

The Director,
National Assessment And Accreditation Council
PO.BOX- NO- 1075 , Nagarbhavi
Bangalore, Karnatak, India

Sub:- Submission and uploading of Self-Study Report (SSR) – 1st Cycle, 2016.

Ref:- NAAC/CAPU/East/JHCOGN25081/2015, dt. 1st December 2015 .

Dear Sri,


Wish you a very Happy New Year. Being placed in a very remote and Gramin area we have taken keen interest for NAAC evaluation and we are thanks for allow my Institution through LOI and IEQA status.

My all teaching and non-teaching staff members including my NAAC coordinator have extended full cooperation for the preparation of Self Study Report.

The Self Study Report (SSR) has been available in our College own website and can be view as www.mgrcollege.org

We are expecting the visit of the team members probably at the end of August or 1st week of September, 2016

Yours Sincerely


22/04/16
Principal
Mayurakshi Gramin College
Ranishwar, Dumka, Jharkhand

INDEX

Serial Number	Subject	Page Number
01.	Certificate of Compliance	05-05
02.	Declaration	06-06
03.	Brief Executive Summary of M.G. College	07-07
04.	Strength, Weakness, Opportunity & Challenges	08-08
05.	Profile of the Affiliated College	09-18
06.	Criterion Wise Inputs	19-113
	Criterion I: Curricular Aspects	19-25
	Criterion II: Teaching, Learning and Evaluation	26-49
	Criterion III: Research, consultancy and Extension	50-67
	Criterion IV: Infrastructure and Learning Resources	68-78
	Criterion V: Student support and Progression	79-87
	Criterion VI: Governance, Leadership and Management	88-108
	Criterion VII: Innovation and best Practices	109-113
07.	Evaluative Report of the Department	114-218
	Department Of Hindi	114-118
	Department Of English	119-123
	Department Of Bengali	124-128
	Department Of Sanskrit	129-133
	Department Of Urdu	134-138
	Department Of Santhali	139-143
	Department Of Philosophy	144-148
	Department Of Political Science	149-153
	Department Of History	154-158
	Department Of Economics	159-163
	Department Of Sociology	164-168
	Department Of Rural Economics	169-173
	Department Of Psychology	174-178
	Department Of Music	179-183
	Department Of Geography	184-188
	Department Of Physics	189-193
	Department Of Chemistry	194-198
	Department Of Mathematics	199-203
	Department Of Zoology	204-208
	Department Of Botany	209-213
	Department Of Commerce	214-218
08.	Affiliation Letter of University	219-219
09.	All India Survey Report of Higher Education	220-220
10.	UGC financial grant letter in 12 th plan	221-229



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पो०-रानीश्वर, जिला-दुमका (झारखण्ड)

MAYURAKSHI GRAMIN COLLEGE

P.O.-RANISHWAR :: DIST.-DUMKA (Jharkhand)

S.K.M UNIVERSITY, DUMKA

पत्रांक : M.G.C/26/16

दिनांक : 22.04.2016

Certificate of Compliance

(Affiliated/Constituent/Autonomous Colleges and Recognized Institutions)

This is to certify that Mayurakshi Gramin College, Ranishwar, Dumka, Jharkhand
(Name of the institution) fulfils all norms

1. Stipulated by the affiliating University and/or
2. Regulatory Council/Body [such as UGC, NCTE, AICTE, MCI, DCI, BCI, etc.] and
3. The affiliation and recognition [if applicable] is valid as on date.

In case the affiliation / recognition is conditional, then a detailed enclosure with regard to compliance of conditions by the institution will be sent.

It is noted that NAAC's accreditation, if granted, shall stand cancelled automatically, once the institution loses its University affiliation or Recognition by the Regulatory Council, as the case may be.

In case the undertaking submitted by the institution is found to be false then the accreditation given by NAAC is liable to be withdrawn. It is also agreeable that the undertaking given to NAAC will be displayed on the college website.

Date: 22.04.16
Place: Ranishwar

(Abdul Rayees Khan)
Principal/Head of the Institution
(Name and Signature with Office seal)



मयुराक्षी ग्रामीण महाविद्यालय, रानीश्वर
पो०-रानीश्वर, जिला-दुमका (झारखण्ड)

MAYURAKSHI GRAMIN COLLEGE

P.O.-RANISHWAR :: DIST.-DUMKA (Jharkhand)

S.K.M UNIVERSITY, DUMKA

आवास : (06434) 268506
Mob. : 9431951473 / 9801568464

पत्रांक : M.G.C/25/16

दिनांक : 22.04.2016

Declaration by the Head of the Institution

I certify that the data included in this Self-study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

Date: 22.4.16
Place: Raniashwar

(Abdul Rayees Khan)
Principal/Head of the Institution
(Name and Signature with Office seal)

Brief Executive Summary of M.G. College

This college was initiated by the benevolent social works of the locality in 1985, on 27/01/1985. This was an important and initial landmark in the progress of higher education at Ranishwar Block, one of the oldest Block (a project of the period) of old Bihar. Before the initiation of this college only matriculation level education imparted by the 4 high school including Amjora S.C English high school, an oldest one of Dumka district. Initially Intermediate level education was imparted by this college & gradually just after two years Degree level education was started & people of the area held a meeting on 15/05/1990 and decided to open a separate system of imparting degree level education at a separate college and the same name was proposed by the people and that was another land mark in the progress of degree level education in this locality, which was totally neglected in the field of higher education as, this area is far away from Dumka Subdivisional headquarter and there was no college in around 50-60 KM radius of the area. So the students were compelled to remain satisfied with matriculation level education in this area. At present our college has the added challenge of catering education primarily to the economically under privileged section. Our task is to offer quality education with social, moral and ecological coded to the rural region. More specifically our vision is to lead and guide our students in their path of success and progress set on prosperity and posterity. The vision is to produce students who excel in their chosen fields academically and professionally. We aim at imparting education that not only propels the students up the career ladder but makes them responsible citizens. The avowed motto of the institution is to discipline the human mind ultimately leading to inner freedom and harmony. The real greatness of a passion depends on his mental make up its stature and poise as embodied in the line picked from Thirukkural. The core mission is to strive from excellence in our academic social pursuits upon which the 31 years old foundation and faith of our college lies. The quest for the holistic development of students has been getting the discussion making of the college is to contribute creatively to the enrichment of the intellectual and manpower resources of the nation.

I feel little introduction of historical phenomena of the place Ranishwar where the college is situated is necessary to give emphasis upon our esteemed institution. As stated above that Ranishwar Block is one of the oldest one of joint Bihar, it is notable that a horrible background of Hool Movement is attached to our Block. During that period a great mass people gathered at 'Deguli Dohar' of this Block on the bank of river Mayurakshi, and the crural British came to know the gathering and sent a troof of force to the spot and fired blindly on the mass gathering and hundred and hundred people lost their lives colouring the water of river Mayurakshi red, it was a sad event in the past history of this area. Secondly Dr. Rajendra Prasad the first Indian President visited our place in 1939 during the freedom movement to make the people of the area alert about the movement.

A Shiv Mandir is situated at Ranishwar where a 'Telpura Mela' is held and thousand and thousand people gather to offer puja every year in the month of April.

Name of the place Ranishwar was given historically by the Rani Dropudi during her visit to this area in disguise many many years ago.

However students are admitted here on the performance H.S Examination adhering to Govt. reservation policy. Most of the students admitted are from schools and Inter colleges where the medium of instruction is Bengali. They have a very low socio economy background. Most of them are first generation learners. Their parents have never touched the portable of higher education in their life. The mission is to help the under privileged rural students to move up in the academic and social pursuits.

This college wishes to submit the Institutional Development plan for the next eight year of plan focusing on improving the academic success of the students, increasing their learning outcomes and employability. It is envisaged to make the institution more effective through strengthen up of infrastructure and improving the quality of teachers. The SWOT analysis is used to draw up the strategic plan on a process of involvement of all the stakeholder. An institutional strategy was formulated keeping in view of its vision, mission and values. Strategic goals are in term of education, human resource, organisation and infrastructure for the preparation and action plan.

Strength, Weakness, Opportunity & Challenges

STRENGTHS

- 1) Well experienced, permanent, qualified, competent and dedicated faculty members,
- 2) Good infrastructure
- 3) Learner centered and empathetic teaching
- 4) Technology enhanced project based learning
- 5) Regular remedial coaching classes
- 6) Special coaching classes for the students appearing for competitive examinations including NET/SLET
- 7) Steady support from alumni
- 8) Tangible contribution of NSS towards ISR activities
- 9) Willingness of the faculty to take any administrative work.
- 10) The staff members possess resourcefulness and expertise in various fields of knowledge actively engaging themselves in research activities such as doing PhD, presentation of research papers in conferences, publication of research articles etc.
- 11) By providing education to the marginalised (SC/ST/OBC/Economically Backward), the institution offers great social role.

WEAKNESSES

- 1) Majority of the students hailing from low economic, social and educational status mostly first generation learners.
- 2) Admission of least scored students with poor knowledge and interacting ability.
- 3) Students with very weak English language skills.
- 4) The college building requires repairs and renovation work.
- 5) Government's 'unaided policy of education' college & college staff do not get salary, but only yearly Anudan(grant) a very low level of remuneration, which is not at all capable of meeting the financial need of the staff.

OPPORTUNITIES

- 1) Staff members are provided opportunities to participate in Seminars/Workshops/Conferences/Refresher Courses/Orientation Courses.
- 2) Teaching manuals for teaching soft skills, language skills etc.
- 3) There is an opportunity to design indigenous modules for teaching add-on certificate courses.
- 4) Sufficient availability of books, journals and internet for the staff and the students.
- 5) Opportunity for sensitizing students in entrepreneurship.
- 6) Opportunity to the students in the presentation of competitive examinations including NET/SLET.
- 7) Improving the English Language skill of the students.
- 8) Opportunity in the promotion of sports/cultural events.
- 9) If Govt. will decide to take over or deficit finance in near future .

CHALLENGES

1. Teaching the first generation socially and economically underprivileged students with inadequate English language skill.
2. Many below average students are admitted. Teaching them is a challenging task.
3. It is very difficult to mould students to get eligibility in admission for higher studies.
4. There is no monetary support for the college to invite external experts to the departments.

SECTION B: PREPARATION OF SELF-STUDY REPORT

1. Profile of the Affiliated / Constituent College

1. Name and Address of the College:

Name :	MAYURAKSHI GRAMIN COLLEGE	
Address :	RANISHWAR, DUMKA	
City :	Pin : 814148	State : JHARKHAND
Website :	www.mgrcollege.org	

2. For Communication:

Designation	Name	Telephone with STD code	Mobile	Fax	Email
Principal	Abdul Rayees Khan	O: R:	9801568464		abdulrayeeskhan@gmail.com
Vice Principal		O: R:			
Steering Committee Co-ordinator	Majid Nadim Ahsan	O: R:	9801208837		shahzadamajid@gmail.com

3. Status of the Institution:

Affiliated College	<input checked="" type="checkbox"/>
Constituent College	<input type="checkbox"/>
Any other (specify)	<input type="checkbox"/>

4. Type of Institution:

a. By Gender

i.	For Men	<input type="checkbox"/>
ii.	For Women	<input type="checkbox"/>
iii.	Co-education	<input checked="" type="checkbox"/>

b. By Shift

i.	Regular	<input checked="" type="checkbox"/>
ii.	Day	<input type="checkbox"/>
iii.	Evening	<input type="checkbox"/>

5. It is a recognized minority institution?

Yes	
No	√

If yes specify the minority status (Religious/linguistic/ any other) and provide documentary evidence.

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6. Sources of funding:

Government	
Grant-in-aid	√
Self-financing	
Any other	

7. a. Date of establishment of the college: **05-05-1990** (dd/mm/yyyy)

b. University to which the college is affiliated /or which governs the college (If it is a constituent college)

SIDO - KANHU MURMU UNIVERSITY, DUMKA, JHARKHAND

c. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks(If any)
i. 2 (f)	28-05-2008	
ii. 12 (B)	10-07-2010	

(Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)

d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.)

Under Section/ Clause	Recognition/ Approval details Institution/Department Programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remarks
i.	NA			
ii.	NA			
iii.	NA			
iv.	NA			

(Enclose the recognition/approval letter)

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes ☐ No ☒

If yes, has the College applied for availing the autonomous status?

Yes ☐ No ☐

9. Is the college recognized

- a. by UGC as a College with Potential for Excellence (CPE)?

Yes ☐ No ☒

If yes, date of recognition: (dd/mm/yyyy)

- b. for its performance by any other governmental agency?

Yes ☐ No ☒

If yes, Name of the agency and

Date of recognition: (dd/mm/yyyy)

10. Location of the campus and area in sq.mts:

Location *	Rural, Tribal
Campus area in sq. mts.	41681.842
Built up area in sq. mts.	3492.411

(* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

- Auditorium/seminar complex with infrastructural facilities : **Yes (Auditorium)**

- Sports facilities

* play ground : **Yes**

* swimming pool : **No**

* gymnasium : **No**

- Hostel

* Boys' hostel

i. Number of hostels : **01(One)**

ii. Number of inmates : **50**

iii. Facilities (mention available facilities) : **Electricity, Furniture, Water Supply, Utensil**

* Girls' hostel

- i. Number of hostels : **01 (One)**
- ii. Number of inmates : **Under Construction**
- iii. Facilities (mention available facilities)

* Working women's hostel

- i. Number of inmates : **Nil**
- ii. Facilities (mention available facilities)

- Residential facilities for teaching and non-teaching staff (give numbers available – cadre wise) : **No**
- Cafeteria – : **No**
- Health centre – : **Community Health Centre Ranishwar in the vicinity of 2.5 K.M**

First aid, Inpatient, Outpatient, Emergency care facility, Ambulance.....

Health centre staff –

Qualified doctor	Full time	<input type="checkbox"/>	Part-time	<input type="checkbox"/>
Qualified Nurse	Full time	<input type="checkbox"/>	Part-time	<input type="checkbox"/>

- Facilities like banking, post office, book shops : **Banks, Post office and Book Shops are in close proximity to the college.**
- Transport facilities to cater to the needs of students and staff : **College is walking distance from Bus stand and public transport is easily available.**
- Animal house : **No**
- Biological waste disposal : **No**
- Generator or other facility for management/ regulation of electricity and voltage : **Yes**
- Solid waste management facility : **No**
- Waste water management : **Yes**
- Water harvesting : **Yes**

12. Details of programmes offered by the college (Give data for current academic year **2015-16**)

Sl. No	Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned/ approved Student strength	No. of students admitted
1	Under-Graduate	B.A.1 st Year	3 Years	10+2 or Equivalent	Hindi, Bengali, English	NA	901
		B.Sc. 1 st Year	3 Years	10+2 or Equivalent	Hindi, Bengali, English	NA	186
		B.Com1 st Year	3 Years	10+2 or Equivalent	Hindi, Bengali, English	NA	09
2	Post-Graduate						
3	Integrated Programmes PG						
4	Ph.D.						
5	M.Phil.						
6	Ph.D						
7	Certificate courses						
8	UG Diploma						
9	PG Diploma						
10	Any Other (specify and provide details)						

13. Does the college offer self-financed Programmes?

Yes ☐ No ☒

If yes, how many?

14. New programmes introduced in the college during the last five years if any?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Number	<input type="text"/>
-----	--------------------------	----	-------------------------------------	--------	----------------------

15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Faculty	Departments (eg. Physics, Botany, History etc.)	UG	PG	Research
Science	Physics, Chemistry, Mathematics, Zoology, Botany	√		
Arts	Hindi, English, Bengali, Sanskrit, Urdu, Santhali, Philosophy, Political Science, History, Economics, Sociology, Rural Economics, Psychology, Music, Geography	√		
Commerce	All compulsory and optional paper	√		
Any Other (Specify)				

16. Number of Programmes offered under (Programme means a degree course like BA, BSc, MA, M.Com...)

- a. annual system ☒
- b. semester system ☐
- c. trimester system ☐

17. Number of Programmes with

- a. Choice Based Credit System
- b. Inter/Multidisciplinary Approach
- c. Any other (specify and provide details)

18. Does the college offer UG and/or PG programmes in Teacher Education?

Yes ☐ No ☒

If yes,

- a. Year of Introduction of the programme(s)..... (dd/mm/yyyy)
and number of batches that completed the programme

- b. NCTE recognition details (if applicable)

Notification No.:

Date: (dd/mm/yyyy)

Validity:.....

- c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately?

Yes ☐ No ☐

19. Does the college offer UG or PG programme in Physical Education?

Yes ☐ No ☒

If yes,

- a. Year of Introduction of the programme(s)..... (dd/mm/yyyy)
and number of batches that completed the programme

- b. NCTE recognition details (if applicable)

Notification No.:

Date: (dd/mm/yyyy)

Validity:.....

- c. Is the institution opting for assessment and accreditation of Physical Education Programme separately?

Yes ☐ No ☐

20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching faculty						Non-teaching staff		Technical staff	
	Professor		Associate Professor		Assistant Professor					
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC / University / State Government <i>Recruited</i>					25	5	26	01	15	01
<i>Yet to recruit</i>					26		00		00	
Sanctioned by the Management/ society or other authorized bodies <i>Recruited</i>										
<i>Yet to recruit</i>										

*M-Male *F-Female

21. Qualifications of the teaching staff:

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.							
Ph.D.					2	2	4
M.Phil.							
PG					23	3	26
Temporary teachers							
Ph.D.							
M.Phil.							
PG							
Part-time teachers							
Ph.D.							
M.Phil.							
PG							

22. Number of Visiting Faculty /Guest Faculty engaged with the College. **NO**

23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	2012-13		2013-14		2014-15		2015-16	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	130	15	102	13	74	16	56	14
ST	99	46	106	73	146	111	108	99
OBC	320	137	365	149	373	209	386	156
General	501	143	277	139	230	115	185	92
Others	00	00	00	00	00	00	00	00

24. Details on students enrolment in the college during the current academic year:

Type of students	UG	PG	M. Phil.	Ph.D.	Total
Students from the same state where the college is located	601				
Students from other states of India	495				
NRI students	00				
Foreign Students	00				
Total	1096				

25. Dropout rate in UG and PG (average of the last two batches)

UG	2010-13 (123) 2011-14 (345) Average 234 Reason For Dropout: (Due to alteration of Programme patterns by the university, Late conduction of University Examination, Failed & Discontinued)	PG	NA
----	--	----	----

26. Unit Cost of Education

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

(a) Including the salary component	Rs. 4369.01
(b) Excluding the salary component	Rs. 1631.55

27. Does the college offer any programme/s in distance education mode (DEP)?

Yes ☐ No ☒

If yes,

a) is it a registered centre for offering distance education programmes of another University

Yes ☐ No ☐

b) Name of the University which has granted such registration.

c) Number of programmes offered

d) Programmes carry the recognition of the Distance Education Council.

Yes ☐ No ☐

28. Provide Teacher-student ratio for each of the programme/course offered

Courses offered Teacher	Student Ratio
Bachelor of Arts	1:45
Bachelor of Science	1:26
Bachelor of Commerce	1:5

29. Is the college applying for

Accreditation: Cycle 1 ☒ Cycle 2 ☐ Cycle 3 ☐ Cycle 4 ☐

Re-Assessment: ☐

(Cycle 1 refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re-accreditation)

30. Date of accreditation* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)

Cycle 1: (dd/mm/yyyy) Accreditation Outcome/Result.....

Cycle 2: (dd/mm/yyyy) Accreditation Outcome/Result.....

Cycle 3: (dd/mm/yyyy) Accreditation Outcome/Result.....

** Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.*

31. Number of working days during the last academic year.

242

32. Number of teaching days during the last academic year

(Teaching days means days on which lectures were engaged excluding the examination days)

208

33. Date of establishment of Internal Quality Assurance Cell (IQAC)

IQAC 23/05/2015 (dd/mm/yyyy)

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.

AQAR (i) (dd/mm/yyyy)

AQAR (ii) (dd/mm/yyyy)

AQAR (iii) (dd/mm/yyyy)

AQAR (iv) (dd/mm/yyyy)

35. Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information)

1. Located in a rural, tribal.

2. The college is an approved UGC and S.K.M. University Dumka.

3. Dedicated to uplift the socially deprived: SC/ST & OBC Students.

2. Criteria - wise Inputs

CRITERION I: CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

Vision: Mayurakshi Gramin College, is a rural base institution under S.K.M. University of Jharkhand State of higher learning. Vision is to continue to preserve its status as pioneering institution by setting minimum standard to all the higher institutions in the rural base and to take a nominal tuition fee with integrity, consistency and due diligence by implementing soft skill and add-on programme to ensure employability.

Mission: Mission of M.G. College, Raniswar is to provide the best resources by imparting the highest quality of education. Emphasis is made to equip them by providing proper exposure to meet the challenge of global competency. Creativity of the students is kindled. Leadership quality is developed by providing proper platform to students. Apart from augmenting the subject based knowledge of the students, value based education is imparted to them. College make constant efforts to provide the best infrastructural, learning resources and teaching methods & tools to attain highest quality of education to the aspirant youth coming from diverse linguistic backgrounds. These students are made responsible citizens so as to enable them to play a vital role in the progress and development of this Gramin Khetra and to prepare them to face global challenges.

Objectives: To make the students competent through holistic education and development of right skills to compete with others in obtaining jobs To develop the overall personality of students by creating self awareness, infusing positive attitude and providing adequate platform for developing leadership quality. To produce the kind of citizen who are ready to shoulder and kind of responsibility for the sake of the development of the nation. To inculcate professionalism and sportsmanship in its students for the promotion of a culture, peace and progress. M.G. College is the sole college in these most neglected Gramin Area offering Science, Commerce and Arts stream to students belonging to far economically weaker section who cannot afford to

undergo further studies in high paid tuition fee. Thus the college has made higher education accessible by catering the need of the most neglected students of the society.

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

- **Principal was the member in academic council of the University for two times but the Institution has no right to develop the curriculum but deploy action plans how to follow the course curriculum designed by the SKM University through Lesson plan, Lesson Note and Progress registrar.**

1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?

- **Teachers receive different type of help from the institution for improving their teaching capacity such as Seminar, Symposium, Workshop, Orientation and Refresher Programme.**

1.1.4. Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other Statutory agency.

- **Sufficient class rooms, Computers, LCD projector and White boards with self contribution of the faculty members made easy the programme to run for the undergraduates provided by the affiliating University.**

1.1.5. How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum?

- **There are hardly any big industry nearby to interact but there is a little scope for our Commerce graduate and Science students to interact with nearby Rice Mill and Khadi Gramudhyog Bhandar. The Institution has also an opportunity to interact with the local Nongovernment Organisation namely " PARIBARTAN"(Society of peace health and development) and "MANVI", in which one of our Lecturer Prof Swarna Kumar Singh is the "VICE PRESIDENT" in " PARIBARTAN" " (Society of peace health and development) NGO to organise different curricular awareness for effective operation of the Curriculum. Prof. Abarna Roy Department of Zoology of this college is also secretary of**

an NGO named “Ayod Vikash Society”, informed us that the society is willing to establish an NIOS distance education centre to our premises.

1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University?(number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.

- **Every interval the Head of the Institution (Principal) has prepared and designs the lesson plan, feedback format by which this has been made mandatory to take feedback after each topic is over and there is also an innovative method has introduced to give feedback on teachers. The same feedback sends to the University.**

1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university)by it? If ‘yes’, give details on the process (‘Needs Assessment’, design, development and planning) and the courses for which the curriculum has been developed.

- **Principal has prepared and designs the lesson plan, feedback format by which this has been made mandatory to take feedback after each topic is over and there is also an innovative method has introduced to give feedback on teachers. The same feedback sends to the University.**

1.1.8 How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?

- **Achievements of Commerce result are above 90% and results of Arts and Science are quite satisfactory. The curriculum completed in a given time bound schedule.**

1.2 Academic Flexibility

1.2.1 Specifying the goals and objectives give details of the certificate/diploma/ skill development courses etc., offered by the institution.

- **Institution impart Computer training courses as add on courses mentioned in our IEQA which is on an understanding with “Rajib Gandhi Computer Sakhyarata Mission”. A number of students have also being trained under “PradhanMantri Kosal Vikash Yogana”.**

- 1.2.2 Does the institution offer programmes that facilitate twinning/dual degree? If 'yes', give details.
- **Dual degree twinning programme will be very soon introduced by our S.K.M. University.**
- 1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability. Issues may cover the following and beyond:
- Range of Core / Elective options offered by the University and those opted by the college
 - **In our College there is a scope to select the elective option only on Mother tang only in part -I and part-II and various subjects in Part-III like Geography, Mathematics and Physics.**
 - Choice Based Credit System and range of subject options
 - **Choice Based Credit System was introduced in the year 2011-12 at the time of Prof. Dr. Bashir Ahmed Khan, the then VC of S.K.M. University, Dumka. That could not successfully run due to the non-approval of HRD, Ranchi.**
 - Courses offered in modular form
 - **The same are still pending due to University.**
 - Choice Based Credit System:
 - **CBCS was introduced in the year 2011-12 at the time of Prof. Dr. Bashir Ahmed Khan, the then VC of S.K..M. University, Dumka. That could not successfully run due to the non-approval of HRD, Ranchi. Ist term examination was also conducted by the College. The students had suffered a lot due to this.**
 - Credit transfer and accumulation facility
 - **No such facilities are available yet.**
 - Lateral and vertical mobility within and across programmes and courses.
 - **This is still in the court of the University to introduce.**

- Enrichment courses
 - **New innovative Enrichment programme conducted by the College and recently two experts from Odisha Mr Dilip Mangaraj and Runu Karmakar invited to give special take on enrichment programme and to conduct a seminar on this dated 29th January, 2016.**
- 1.2.4 Does the institution offer self-financed programmes? If 'yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.
 - **Regarding self-finance programme is not offered till date and this is not an Technical or MBA institution. We impart under graduate programme only on Arts, Science and Commerce.**
- 1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programme and the beneficiaries.
 - **Regarding Skill development programme the Institution has no power to issues certificate on such programme but in tie-up with "Rajib Gandhi Computer Sakhyarata Mission" are running certificate course for our students and a number of students have also being trained under "PradhanMantri Kosal Vikash Yogana".**
- 1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice" If 'yes', how does the institution take advantage of such provision for the benefit of students?
 - **Distance mode of education are not taught here.**

1.3 Curriculum Enrichment

- 1.3.1 Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?
 - **Achievements of Commerce result are above 90% and results of Arts and Science are quite satisfactory. The curriculum completed in a given time bound schedule.**

1.3.2 What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?

- **To strengthen and enhance the experience of the students, Institution has allowed different skill development organisation to build their own skill to fit themselves with the dynamic employment market.**

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

- **In the subject like Geography, Climate Change is a major topic, Environmental Education taught to the part-III students and Human Right is a part of Political Science and ICT is taught to the students in the Computer Laboratory.**

1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?

§ Moral and ethical values

- **Swamiji from Bharat Seva Ashram, Moulana from Madrasa and priest are invited to give moral talk to the students and advise them to groom with ethical values.**

§ Employable and life skills

- **Resource persons are invited to organise seminars and also motivate them to maintain a good and comfortable life. To motivate students Mr Dilip Mangaraj has invited from Vishal Technology, Odisha to conduct such awareness programme on 29th January, 2016.**

§ Better career options

- **Career Counselling has already been opened and different competitions Books such as Competition Master, Competition Success, Wisdom and Employment News are available in the Library as well as in the career counselling.**

§ Community orientation:

- **Many Community orientation programme are organised through NSS wings by adopting the Village namely Mochipada, and Bagtipada at Raniswar. The Institute also started a noble work for the people suffering from CANCER and collected fund from students @Rs1/- per month and organised different sports and games to collect funds for the needy patience.**

1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

- **Feedbacks are taken regularly for enriching the curriculum.**

1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?

- **Principal is the founder member of this College and he always dedicated his valuable time for the development of the Institution and he himself take keen interest to evaluate the feedback and to bring innovative changes in future.,**

1.4 Feedback System

1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

- **Institution has no say neither to design nor to develop the University curriculum.**

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

- **Yes, IQAC coordinator collects the feedback from every department and deposit with the Principal which send to the University for enrichment or to bring new changes.**

1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?)

- **Within last four years there was no such changes in the university curriculum.**

CRITERION II: TEACHING - LEARNING AND EVALUATION

2.1 Student Enrollment and Profile

2.1.1 How does the college ensure publicity and transparency in the admission process?

Admission Process : The college adheres to transparent process of admission. The dates of admission for various courses are published in The (Official newspaper) The dates are also uploaded on the MG College website. Admission Notice is also notified through notice board. The admission process is offline for UG. The prospectus and application form is uploaded in the college website and the same is made available in Admission Wing of the College during the working days from 10 am to 5 pm. Application forms can be either downloaded from the website or can be procured from Admission Wing of the College. All the duly filled in form should be submitted in the admission and Wing. Prescribed fee for the downloaded form should be remitted at the time of submission.

Prospectus: College Prospectus contains Admission Form and has the detail profile of the college, details of Academic Programmes offered by the college, the amenities and the host of opportunities the college offers. Prospectus is also made available through the website of the college.

Institutional website: <http://www.mgrcollege.org> has been developed. The website is updated at regular interval. Complete details about college including profile of faculty are easily accessible from the website.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.

- Aspirants from Jharkhand the border area of West Bengal students seek admission in M.G. College. The college being a rural institution offering a variety of UG Courses attracts applicants for admission into the college. Meritorious students of multilingual backgrounds seek admission in M.G. College. Enrolment of students is carried out strictly on the basis of merit without conducting Common admission test and the process of admission is in compliance with the norms of S.K.M.

University. Merit list is prepared on the basis of marks obtained by them in Senior Intermediate School/ College Certificate Exams (Class XII) conducted by Council and other Boards and Universities in Jharkhand and West Bengal. Absolute transparency is maintained by displaying the merit list by inviting claims and objection. Counselling is done for various courses on different dates on the basis of the final merit list and in accordance with the Reservation Norms of the Government of India.

- 2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

Sl No.	Level	Course	Min %	Max %
1	UG	B.A. Hindi	45	77
2	UG	B.A. English	45	97
3	UG	B.A. Bengali	45	81
4	UG	B.A Sanskrit	45	68
5	UG	B.A. Urdu	46	68
6	UG	B.A Santali	48	60
7	UG	B.A Philosophy	45	70
8	UG	B.A. Political Science	45	70
9	UG	B.A History	45	73
10	UG	B.A. Economics	46	71
11	UG	B.A Sociology	45	65
12	UG	B.A Rural Economics	00	00
13	UG	B.A Psychology	50	61
14	UG	B.A Music	56	56
15	UG	B.A Geography	46	97
16	UG	B.Sc Physics	47	83
17	UG	B.Sc Chemistry	45	79
18	UG	B.Sc. Mathematics	45	87
19	UG	B.Sc Zoology	47	80
20	UG	B.Sc Botany	45	73
21	UG	B.Com.	49	56
22	UG	General	33	Max.

2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes' what is the outcome of such an effort and how has it contributed to the improvement of the process?

- **Yes, the admission committee in coordination with admission in charge reviews the admission process. Admission Process has been mandatory and obtain the profile of the students admitted annually. During the admission process the students are assessed during counselling by personal interviews and marks. Admission Wing makes an analysis about student's academic background and obtains economic status from the statistical data admitted in the undergraduate Programmes. The outcome of such an effort results in bringing about transparency, streamlining and systematizing the admission process.**

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion

- * SC/ST
- * OBC
- * Women
- * Differently abled
- * Economically weaker sections
- * Minority community
- * Any other

*** SC/ST/OBC:**

Reservation policies of the government of India applicable in the Jharkhand District are followed in letter and spirits. 100 % of the total intake caps despite these students who come under Backward Class are in sizeable in number and this fact becomes evident from the student profiles. Admission Committee is set up to assist the new entrants so as to enable them to make the right choice and fill up the application form.

*** Women:**

The necessity for reservation for girl student has never arisen since its inception as the ratio of Girl Student is higher than that of the boys in Mayurakhi Gramin College.

*** Different Abled:**

Provision of reservation for Differently Abled students exists and such students are admitted adhering to Government of India's norms of reservations.

*** Economically Weaker Sections:**

Students who come under economically weaker sections are provided scholarship by Jharkhand, West Bengal and Other agencies Administration and Social Welfare Board.

*** Minority Community:**

Students belonging to minority community are sizeable in number in M.G. College.

*** Any Other:**

Unity in diversity gets reflected from the enrolment of students in MG College as the students belonging to various caste, creed and region fulfil their desire of attaining academic excellence harmoniously that truly reflect the National commitment to diversity and inclusion.

2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement.

Programmes		Number of applications	Number of students admitted	Demand Ratio
B.A	2012-13	679	679	100:100
	2013-14	581	581	100:100
	2014-15	528	528	100:100
	2015-16	901	901	100:100
B.Sc	2012-13	144	144	100:100
	2013-14	117	117	100:100
	2014-15	123	123	100:100
	2015-16	186	186	100:100
B.Com	2012-13	13	13	100:100
	2013-14	13	13	100:100
	2014-15	11	11	100:100
	2015-16	09	09	100:100

2.2 Catering to Student Diversity

2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

- **The needs of differently-abled students are taken proper care by the college. Orthopedically Handicapped/Locomotor disability students are allotted their time-table in such a manner that their classes are held on the ground-floor. Ramp facilities exist in the college. During End Term Examinations they are allowed additional time of 10-15 minutes. Proper counselling is rendered to them by women Cell and Students Guidance Bureau. Differently Abled students are also accommodated in special coaching classes and are provided coaching for competitive examination. During admission, reservation policy as laid down by Govt. of India.**

2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.

- **The admission committee holds talks/discussions with students regarding their aptitude/interest during counselling and suggests them subjects keeping their aptitude/interest in view. The admission Committee also refers students to subject experts for providing comprehensive advice as and when required.**

2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/ Add-on/Enrichment Courses, etc.) to enable them to cope with the programme of their choice?

- **In order to bridge the gap of the enrolled students remedial classes are conducted for slow learners and emphasis is also given for the overall development of personality of students. Moreover, an orientation programme is organized for the students at the commencement of each academic year. During the orientation programme, students are apprised of the objectives of the institution as well as emerging trends in education and employment.**

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

- **The college being a co-educational institute and the environment of the college is as such that there is no gender discrimination. Girls and boys are given equal opportunities in exhibiting their caliber. Many Class**

Representative of the College Student Council are both boys and girls. Similarly, female members of the faculty are assigned prime role to play in the developmental activities of the college. Workshop on UGC Capacity Building of Women in Higher Education was organized in M.G. College. Gender Budgeting Cell/Women Cell exists in the college for the welfare of the womenfolk of M.G. College. Sexual Harassment Cell is also there in the college to deal with the case of harassment if any. Members of faculty and students are treated equally in religious aspects and secularism in true sense persists in the college. The college never discriminates on gender and religious issues. All kinds of academic help are provided to the economically and socially weaker section students. College facilitates various organizations to organize Blood donation camps in the college at frequent intervals wherein the students and staff donate blood. MG College campus is plastic-free and smoke-free. Planting of sapling is carried out on all important occasions.

2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?

➤ **The college identifies advanced learners through the following methods:**

☐ Interactive classroom teaching and classroom discussions.

☐ Conducting End term tests.

☐ Assessing the marks obtained in End Term exams Learners are facilitated by organizing extension lectures and seminars. The college organizes UGC Sponsored National Seminar/ Workshop/ Conference wherein students are given opportunity to participate and interact with eminent scholars of national and international repute. The college assists the students in participating in the State Level Seminar held from time to time on the burning issues. Students are motivated and guided for preparation of various inters collegiate level and state level competitions. Students are motivated to have high aspirations and to enable them to fulfil their aims. Competitive spirit is also infused in them.

2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?

- On the basis of the data of academic performance of the students collected by Admission Wing and the inputs received from the Faculty members of various departments, the following remedial measures are taken: To organize remedial Classes for the disadvantaged sections of society and slow learners. To minimize drop out, by calling the parents of those students who do not attend classes regularly. Teachers discuss the problems with their parents and help the students accordingly. To provide more practice on the critical subjects. To provide congenial atmosphere for physically challenged students. To enable the students belonging to economically weaker section to avail the welfare scheme organized by social Welfare Board and Directorate of Social Welfare Jharkhand Administration.

2.3 Teaching-Learning Process

2.3.1 How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)

- It is customary to prepare a schedule of academic and co-curricular activities in the beginning of every academic year wherein a calendar of events is indicated. Time Table for the entire college is distributed to the Head of the department of various disciplines and on the basis of the College Main Time Table, the Head of the Department of each discipline prepares time Table for the concerned department. Thereby, classes are allocated to faculties for the entire Curriculum and the responsibility vests on the faculty to complete the syllabus well prior to the University examinations to the best satisfaction of the students. A copy of the time Table is also displayed on the departmental notice board. The time table for End Term examination conducted by SKM University is intimated to the students well before the exams. For certain papers in UG level and for all papers has been introduced to promote attendance and feedback. On the basis of the evaluation of the term tests conducted by each faculty, students are given feedback for improvement. A minimum of 75% of attendance is the eligibility criteria for appearing in the End Term examinations for each student.

2.3.2 How does IQAC contribute to improve the teaching –learning process?

- Since quality enhancement is avowed purpose of the college, the IQAC is a part of institution's system and the cell works towards realization of

the goals of quality enhancement. IQAC adopts the following measures to improve the teaching-learning process:

- Motivating faculty members to adopt innovative method of teaching.
- Ensuring access to computers, internet and computer-aided packages are available at the department and college level.
- Collecting feedback forms from the students in order to analyze and judge the teaching style of the teacher so as to give advice for improvement if necessary and thus to assure the quality.
- Ensuring the adequacy, maintenance and functioning of the support structure and services in institution.
- Ensuring timely, efficient and progressive performance of academic activities according to the academic calendar.
- To timely assess the Annual Performance Index (API) score of faculty to enable them to attain promotion based on the Career Advancement Scheme (CAS) as stipulated in the UGC Regulation 2010 so as to motivate them to work with dedication and sincerity.
- Conduct periodical discussion with all HODs for further improvement.
- To encourage and motivate students for academics.
- Optimization and integration of modern tools for teaching and learning.

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

- Learning is made more student-centric by laying emphasis on making it more participatory and interactive through Group Activities like group discussions, brainstorming, role playing and academic debates which results in the construction of new knowledge and independent learning among the students. Students are motivated to have prior reading on the topics which results in better participation. Many teachers have introduced more experimental learning opportunities, making learning more thorough and enjoyable. Seminar paper presentation is insisted wherein the students present the topics for the class and it helps students to take responsibility for what is learnt. An excellent library with adequate number of books, reference books, journals and reading facility facilitates students to enhance their knowledge in a broad spectrum. Moreover, atmosphere in the college is student friendly and

that enables students to freely interact with faculty and get their doubt clarified without any hitch. Various departments of MG College organize various types of co-curricular activities like quiz, paper-presentation, debates etc. that help students in developing their personality. The college assists and encourages students in participating Intercollegiate and state level competitions related to co-curricular activities that no doubt enhance their creativity but it also infuses competitive spirit in them. Facilities available in the college and conducive academic atmosphere prevalent in the college enable the students to develop interactive skills.

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

- In addition to conventional method of teaching, students are given adequate opportunity to have recurrent interactions in the classrooms by involving them in discussion, group learning and reasoning. Brainstorming session occurs regularly wherein the students come out with their perspectives to tackle burning issues. The teachers extend adequate freedom to students to express their ideas in the classroom and outside the class room on the subject matter and current issues. Efforts are made to promote creativity amongst students by encouraging them and providing opportunities to them to do event management of various programmes and events that are held in the college premises like Techno Fest, Youth Festival, World Tourism Day etc. Various clubs and societies organize various programs in the college in addition to the programmes organized by NSS and Cultural Committee of the college and thus college become the hub of numerous activities. This is how the college aims at tapping, nurturing and promoting the creative energy that is in abundant in every individual student. From time to time various departments also actively engage the students by arranging a variety of co-academic and cultural events. The college leaves no stone unturned to develop overall personality of the students by involving them in multifaceted activities. The college inspires and nurtures creativity and scientific temper among the learners by providing opportunities for the following:

- Academic projects
- Field work/ survey
- Seminars & Power Point Presentations
- Creative Assignments viz. Story writing competition, Slogan Writing, Essay Writing Competition, Multiple Choice Questions and Quiz.
- Participating in UGC Sponsored National level Seminars/Workshops/Conferences
- Brainstorming sessions, Panel Discussions, Group Discussions.

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

➤ **The facilities available in the college are the following:**

1. **Laboratories of all streams are computer equipped.**
2. **Computer lab with adequate number of computers with internet access, scanner and printer for self-paced learning.**
3. **Most of the departments are equipped with computers and other accessories for preparation of teaching resources.**
4. **CD/DVD writing facility**
5. **Wi-Fi facility is available in the campus.**
6. **Regular computer training programme is organized in the college.**
7. **Availability of audio-visual aid.**
8. **Library is equipped with computers, Internet, photocopier, etc.**
9. **Projectors (LCD, OHP).**

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

➤ **The College strongly promotes the practice of inviting experts and people of eminence to address the students and faculties to get exposure to the students and faculty about advance level of knowledge and skills. Further in order to enable the students and faculty to attain advance level of knowledge and skills the following practices are adopted:**

- **Organizing Departmental and National Seminars.**
- **Organizing Extension lectures by experts in their respective fields to share their knowledge with students.**
- **Group Discussions and Seminars for U.G. Students.**
- **Educational trips are organized to give firsthand knowledge to students.**
- **Encourages student's participation in symposium/seminar conducted by the college & other institutions.**

2.3.7 Detail (process and the number of students \benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/academic advise) provided to students?

- **The college provides various guidance services to the students through the following methods:**
- **Students Guidance Bureau: Students' Guidance Bureau has been established for academic and career counselling. This cell enables the students to chalk out academic roadmaps for themselves. It also assists the students to acquaint them with various career options through seminars and special lectures.**
- **College organizes Orientation Programme and Counselling classes for the students to address problems related to stress, anxiety, examination phobia and adjustment to changed environment. During counselling, students are motivated to become self-reliant. Some banks and Competitive spirit is infused them and students are motivated to prepare for competitive exams at the centre which is at their door step.**
- **College Student Council consisting of the elected representatives of students and a few members of faculty as advisors deals with the issues of the students.**
- **A Complaint Box has been installed in the campus. Any grievance may be given in writing by the students and dropped into the complaint box. The grievances are then taken up at the appropriate level and addressed accordingly.**
- **The atmosphere of the college is so student friendly that members of faculty are always available to heed to the problems of Students. Further, students always feel free to approach the faculty for any kind of guidance-personal, professional and so on. Students come with a burden and special endeavours are made to resolve their issues.**

2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

- **The College encourages the faculty to adopt innovative teaching methods to make teaching effective and meaningful. The college provides the necessary facilities to the faculty to complement their teaching with various new and innovative teaching approaches.**

Multifarious activities are adopted by almost all the faculty. Activities undertaken:

- **Power Point Presentations and use of internet to make teaching-learning more interactive and interesting.**
- **Field trips**
- **Educational trips**
- **Sociological surveys concerning social problems and Issues**
- **National and State Level seminars organized**
- **Workshops and extension lectures by eminent scholars and subject experts**
- **Film Show on novels and books and plays.**
- **You tube : Video of different topic**
- **Remedial classes are held for slow learners.**
- **Project works are given to students.**
- **Problem solving method is frequently used.**
- **To encourage the visit to library, students are also given assignments which they complete using books from library.**
- **Students of each disciplines are encouraged to maintain Bulletin Board in their respective departments.**

2.3.9 How are library resources used to augment the teaching- learning process?

- **The college has state of art library that caters to the needs of teachers and students by providing access to books and journals. There is a separate section for Reference Books. Text books are kept in separate book shelves. The books from the library are issued to the students. The library functions on all days except Sundays and Government Holidays. Books for Competitive Examinations are made available to the students. On basis of the requisition for books and journals submitted by all the departments of the college, books are procured and academic journals are subscribed in the library.**

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

- **The Institution does not face any challenges in completing the curriculum within the planned time frame and calendar**

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

- The senior most faculty of each department is designated as Head of the Department and the Head of the department ensure and enhance the quality of teaching learning. Feedbacks relating to teaching and learning, received from the students and the recommendations /suggestions received are discussed and incorporated to make the teaching and learning effective. The members of the faculty are facilitated to undergo mandatory refresher and orientation courses conducted by UGC to upgrade their teaching skills and refresh their knowledge in the field. The Principal takes rounds of the college to monitor and ensure effective teaching and feedback if any is given to the faculty. Further, based on Principal's interaction with the students at regular intervals, the Principal gives suggestions to attain efficiency.

2.4 Teacher Quality

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum

Highest Qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.							
Ph.D.					2	2	4
M.Phil.							
PG					23	3	26
Temporary teachers							
Ph.D.							
M.Phil.							
PG							
Part-time teachers							
Ph.D.							
M.Phil.							
PG							

2.4.2 How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

- Since the selection process is undertaken by S.K.M. University on all level, qualified faculty nominated by University with approval of the G.B are appointed as lecturer and promoted to Assistant Professors on their experience and talent to teach new programmes. Till the posts are filled on regular basis through College. Faculty on contract basis and Guest Faculties are engaged through a selection committee comprising of one of the Professors from University. Consequent upon the effort made by the college through Governing Body and Administration to fill up the vacant posts of Professors by sending duly filled in requisition Proforma to University advertised the posts and conducted interview.

2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

- a) Nomination to staff development programmes

Academic Staff Development Programmes	Number of faculty nominated
Refresher courses	1
HRD programmes	Nil
Orientation programmes	Nil
Staff training conducted by the university	Nil
Staff training conducted by other	1
Summer / winter schools, workshops, etc.	17

- b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning

- ▼ Teaching learning methods/approaches.

Chalk & Board, LCD Projection etc.

- ✓ Handling new curriculum
Interactive discussion within department content/knowledge management – eventually distributed among the faculty members; they operate as a team.
 - ✓ Content/knowledge management.
Purchasing new books, Use of Internet, Magazines, News Paper etc.
 - ✓ Selection, development and use of enrichment materials.
Different enrichment programmes are conducted.
 - ✓ Assessment.
Monitoring of university and success rate.
 - ✓ Cross cutting issues.
Cross cutting issues facility have not yet been introduced.
 - ✓ Audio Visual Aids/multimedia.
Often used in lectures.
 - ✓ OER's
Open Educational Resources like CD and DVD are available in the Library.
 - ✓ Teaching learning material development, selection and use.
Information obtained from internet and new published books.
- c) Percentage of faculty
- * invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies : Nil
 - * Participated in external Workshops / Seminars / Conferences recognized by national/ international professional bodies
- Workshops : 2**
Seminars : 9
Conferences : 5

* Presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies

Sl. No.	Name	Topic	Date	Paper	Organiser
1	Dr. Abarna Roy	Problems and Issues of Indian Women (Inter - disciplinary)	28-29 April 2012	Panchayati Raj and Participation of Indian Women.	Women Cell SKM University (UGC Sponsored-National Conference)
2	Dr. Abarna Roy	Women Empowerment in Science and Technology (WEST-2014) (Work Shop)	24-25 September 2014	Participated	The National Academy of Sciences, India (NASI)
3	Dr. Abarna Roy	Environmental Health & Biodiversity in Relation to Eco-Conservation & Sustainable Development	22-23 March 2012	Chlorpyrifos intoxication on Blood of an Air-Breathing Fish, Clarias batracus(Linn)	UGC Sponsored National Seminar SKM University PG Department Of Zoology
4	Rina Kumari	Ethnobotany: Challenges and Future Prospects (Inter - disciplinary)	30-31 March 2012	Participated	UGC Sponsored National Seminar SKM University PG Department Of Botany
5	Rina Kumari	Environmental Health & Biodiversity in Relation to Eco-Conservation & Sustainable Development	22-23 March 2012	Attended	UGC Sponsored National Seminar SKM University PG Department Of Zoology
6	Rina Kumari	Problems and Issues of Indian Women (Inter - disciplinary)	28-29 April 2012	Mother-Guarantee of Economic Savings	Women Cell SKM University (UGC Sponsored-National Conference)
7	Rupam Kumari	Jharkhand Darsan Parishad	12-13 February 2012	झारखण्ड में नक्सलवाद – समस्या एवं समाधान	Jamtara Mahila College, Jamtara (Sponsored- Indian Council of Philosophical Research, Delhi)

8	Rupam Kumari	Basic Needs of environment to all living creatures	11 February 2012	Environmental Morality : Analytical Study	Jamtara Mahila College, Jamtara (Sponsored- Indian Council of Philosophical Research, Delhi)
9	Rupam Kumari	Philosophy of Mahatma Gandhi and Terrorism	14-15 March 2012	महात्मा गाँधी का दर्शन और आतंकवाद	PG Department of Philosophy SKM University Sponsored by UGC
10	Rupam Kumari	Santal Culture & Religion	2-3 October 2012	आदिवासी संस्कृति और धर्म	PG Department of Philosophy SKM University Sponsored- ICPR New Delhi
11	Rupam Kumari	Problems and Issues of Indian Women (Inter - disciplinary)	28-29 April 2012	नारी सशक्तिकरण : एक दिशा	Women Cell SKM University (UGC Sponsored- National Conference)
12	Rupam Kumari	Psycho- Social Aspect of Stress and Health	27-28 February 2012	मानव जीवन में तनाव के कारण: एक दार्शनिक दृष्टि	PG Department of Psychology SKM University Sponsored- UGC
13	Mamta Jha	नागार्जुन के साहित्य का वैशिष्ट्य	27-29 March 2012	नागार्जुन काव्य का वैशिष्ट्य	PG Department of Hindi Sponsored- UGC (International Seminar)
14	Himanshu Kumar Singh	हिन्दी उपन्यास लेखन की यथार्थवादी : उपलब्धियाँ एवं चुनौतियाँ	9-10 July 2015	मैला आंचल एक आंचलिक उपन्यास	Department of Hindi B. N College Patna University, Patna Sponsored UGC (National)
15	Himanshu Kumar Singh	हिन्दी साहित्य एवं नारी विमर्श	21-22 November 2013	प्रसाद कृत नाटक स्कन्दगुप्त में नारी	PG Department of Hindi Sponsored- UGC

16	Himanshu Kumar Singh	नागार्जुन के साहित्य का वैशिष्ट्य	27-29 March 2012	नागार्जुन की ग्राम्य-दृष्टि	PG Department of Hindi Sponsored- UGC (International Seminar)
17	Himanshu Kumar Singh	Santal Culture & Religion	2-3 October 2012	आदिवासी संस्कृति और धर्म	PG Department of Philosophy SKM University Sponsored- ICPR New Delhi
18	Himanshu Kumar Singh	Problems and Issues of Indian Women (Inter - disciplinary)	28-29 April 2012	नारी सशक्तिकरण एवं सामाजिक विकास	Women Cell SKM University (UGC Sponsored- National Conference)
19	Himanshu Kumar Singh	राष्ट्र निर्माण में शिक्षकों की भूमिका	13 September 2014	Participated	Vivekananda Educational, Culture & Sports Organisation
20	Ashok Kumar Roy	हिन्दी साहित्य एवं नारी विमर्श	21-22 November 2013	महादेवी वर्मा का साहित्य और नारी – मुक्ति विमर्श	PG Department of Hindi Sponsored- UGC
21	Ashok Kumar Roy	हिन्दी उपन्यास लेखन की यथार्थवादी : उपलब्धियाँ एवं चुनौतियाँ	9-10 July 2015	उपन्यासों में यथार्थवाद	Department of Hindi B. N College Patna University, Patna Sponsored- UGC (National Seminar)
22	Prasant Patar	Ethnobotany: Challenges and Future Prospects (Inter - disciplinary)	30-31 March 2012	Etanobotanical study of some aquatic plants of Santhal Pargana	UGC Sponsored National Seminar SKM University PG Department Of Botany
23	Abdul Rayees Khan	Problem of working poor in India with special reference to backward economics like Jhaekhand	19-20 March 2012		Organised by PG Department of Economics SKM University UGC Sponsored (National Seminar)

2.4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

- **The college provides all the feasible assistance to promote professional development of faculty by:**
- **Facilitating the faculty to attend General Orientation Courses, Refresher Courses, Training Programmes and Workshops**
 - **Organizing national / State Level seminars on crucial issues**
 - **Deputing on duty for attending national/ State Level Seminars organized by the reputed institutions**
 - **Granting Study leave to the faculty for pursuing Ph.D.**
 - **Encouraging faculty to apply for research grants**
 - **Providing support for attending conferences.**

2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

1. **Prof. Himanshu Kumar Singh - Rashtriya Sikhar Samman - Vivekanand educational, Cultural and Sports Organisation (29-06-2014)**
2. **Prof. Himanshu Kumar Singh - Siksha ke Kshetra main vises yogdan hetu - Vivekanand educational, Cultural and Sports Organisation (13-09-2014)**
3. **Prof. Himanshu Kumar Singh - Dr. Sarvapalli Radhakrishnan Smriti Samarpan - Vivekanand educational, Cultural and Sports Organisation (08- 09-2013)**
4. **Prof. Himanshu Kumar Singh - Kabi Guru Rabindra Smiriti Samarpan- Vivekanand educational, Cultural and Sports Organisation (19-05-2012)**
5. **Prof. Abdul Rayees Khan- Vidyavachaspati - Vikramshila Hindi Vidyapith, Gandhinagar, Bhagalpur**

2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

- **Yes, the institution has introduced evaluation of the teachers by the students. Feedback is analyzed and analysis is implemented for the improvement of teaching. Further, evaluation of faculty member's academic and teaching performance is done through Annual Confidential Reports and Self Appraisal pattern and suggestion/ advice if any is given to the faculty to create better teaching atmosphere.**

2.5 Evaluation Process and Reforms

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

- **Regular faculty have to submit their Annual Performance Appraisal Report (APAR) which contains Self-Appraisal form every year and the same is assessed by the Reporting officer (Principal) for any adverse remark or performance the reported has to give appropriate explanation or action as deem fit is initiated as per Rules. Everybody in the public domain is well aware of Rules. This system is in existence to have check and balance.**

2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

- **S.K.M. University to which this college is affiliated has laid down the condition of having 75% of attendance for U.G. students to become eligible to write university exams. This condition is well intimated to the students through prospectus and Notice. The attendance of students is appraised at the end of every term and students who fall short of required percentage of attendance are informed through notice. The college has the reputation of being an institute where the faculty adopts zero tolerance towards the students getting involved in the use of any unfair means in the End Term examinations. Furthermore, SKM University appoints an observer to monitor smooth and fair conduct of examination. For improving the standard of weaker students, remedial classes are conducted. Advance learners are motivated to develop their skills by enabling them to present seminar papers, participate in National seminar/workshop/conference held in college and partake in**

essay, Elocution and debate competitions at college level, inter-collegiate level and state level. As a measure to assess and improve the performance of students, the members of faculty conduct class test in personnel level.

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

- **College conducts End Term exams of SKM University. Some members of the faculty are invited by the University to carry out paper evaluation which is done as per the norms laid down by the University from time to time. College conducts university examination which is free from unfair means. The responsibility of smooth and fair conduct of examination vests on Admission Exam Wing of the college.**

2.5.4 Provide details on the formative and summative assessment approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.

- **The College conducts End Term examination for UG students as a measure in order to evaluate students' achievement. End Term Examination and seminar are conducted for UG students as per Institution norms. Various competitions organized Cultural Committee and different departments, such as- essay competition, elocution competition, paper presentation, debate, quiz etc. to evaluate the skills of students can be termed as formative evaluation and class test/ End Term Examination of University can be characterized as Summative evaluation. Motivated by this system, many students of various disciplines at Undergraduate level willingly undertake Project Works in spite of having option.**

2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioural aspects, independent learning, communication skills etc.

- **Performance of the students is monitored through University results received by the college after the exam. Students are assessed on the basis of success and failure rates of university exams. Further, departments prepare paper wise results. In the Annual Performance Appraisal Report (APAR), every member of faculty has to reflect the results of the paper taken by them. University Positions and paper wise performance of students. Performance of the students and the assessment of the faculty on the basis of the students performance are analyzed annually.**

2.5.6 What are the graduates attributes specified by the college/ affiliating university? How does the college ensure the attainment of these by the students?

- **Graduate attributes are quite OK by the endless support of all teaching staff members and Principal.**

2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

- **Full transparency is maintained in the process of internal assessment. Evaluated End Term test answer books are shared and returned to students with detailed feedback for their improvement and clarification. All the grievances related to university exams are redressed by the Exam Wing of the college. The grievance received from the students is referred to the Exams in-charge of the College. The college also brings to the notice of the University if the question paper is out of syllabus through official correspondences.**

2.6. Student performance and Learning Outcomes

2.6.1 Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?

- **College is committed to work for the over-all development of the students. Students are encouraged to develop attitudes of intellectual curiosity. They are motivated to have independent thinking and a commitment to ethical and sustainable practices. Each programme enables the students to develop their knowledge and understanding about the subject matter. In order to have academic Excellence, in-depth knowledge of their discipline and a strong sense of intellectual integrity are infused. Equip them to have the capacity to participate fully in collaborative learning and to confront unfamiliar problems. Emphasis is given to develop excellent interpersonal and decision making skills. They are motivated to become socially responsible citizens with leadership qualities. They are moulded to become sensitive citizens with a profound awareness of community needs.**

2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the students results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.

Programme		2011-12	2012-13	2013-14	2014-15
B.A (Hons & General)	First	87	66	173	Appearing
	Second	93	114	72	
	Third	03	00	00	
	Absent	00	03	00	
	Failed	07	13	11	
B.Sc (Hons & General)	First	15	13	27	
	Second	03	06	05	
	Third	00	00	00	
	Absent	00	00	00	
	Failed	00	04	02	
B.Com (Hons & General)	First	01	01	00	
	Second	03	00	00	
	Third	00	00	00	
	Absent	00	00	00	
	Failed	01	02	00	

* TR Report attached in annexure.

2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

- **The college encourages the faculties to adopt innovative teaching methods by using audio-visual aid and teaching through power point presentation. Moreover the college evaluates the students learning outcomes consistently by conducting class tests/term tests, practical exam, seminars and assignments. The college has various student support systems to help achieve the learning outcome. The support needed to the student is provided to improve their caliber in the respective subject.**

2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?

- **Students are well versed with the various aspects of particular subjects. They are also acquainted with social relationships, social behaviours and social responsibilities. These things boost their self esteem and self-confidence. Student Guidance Bureau is there for the guidance of the students regarding various career options in different fields and sectors. Faculty also guides the students regarding various career options in their respective streams. Lectures are conducted from time to time by speakers**

from different fields so that the students attain knowledge about different career option.

2.6.5 How does the institution collect and analyze data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

- **On the basis of term tests, the students are categorized by concerned faculties into three categories: weaker, average and advance learners. In order to improve the performance of the student's remedial classes for the weaker students, special coaching classes for the average students and special guidance for the advance learners are arranged. Institution head conduct meetings with academic faculty to discuss the need to develop a formative assessment plan.**

2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?

- **The college monitors the achievement of learning outcomes through marks in term tests, class test, absentees, lecture shortage, efforts made by the students in the class etc. The faculty categorizes the students accordingly and students are asked to attend the special classes designed for them depending upon their outcome in the class examination. During these classes, the students are provided assignments and seminars keeping in view their present level of their learning. The faculty monitors the academic growth of the students and design further tests, assignments, seminars accordingly. Student centric teaching–learning methods are adopted to ensure the achievements of these learning outcomes.**

2.6.7 Does the institution and individual teachers use assessment/ evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples.

- **Students are asked to attend the special classes designed for them depending upon their outcome in the class examination. During these classes, the students are provided assignments and seminars keeping in view their present level of their learning. The faculty monitors the academic growth of the students and design further tests, assignments, seminars accordingly. Student centric teaching–learning methods are adopted to ensure the achievements of these learning outcomes. Any other relevant information regarding Teaching-Learning and Evaluation which the college would like to include.**

CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

3.1 Promotion of Research

3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?

- **The Institution has tied-up with one local NGO namely “PARIBARTAN”(Society of peace health and development) and “MANVI”, in which one of our Lecturer Prof. Swarna Kumar Singh is the “VICE PRESIDENT” in “ PARIBARTAN” ”(Society of peace health and development) NGO to introduced small and handy projects especially for the Science students to imbibe scientific research culture among the students.**

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

- **In the recent past a Research Committee has been constituted to monitor and approve the research project. The project report is evaluated by the Committee before sending it to the funding agency.**

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/ projects?

§ **Autonomy to the principal investigator: As the head of the Institution Principal manage and encourage faculty members to take new innovative practices for research activities specially for the science stream and have allowed Botany department for development of Botanical and Medicinal plant.**

§ **Timely availability or release of resources: Funds has been sanctioned for initiating of “Botanical and Medicinal Garden”.**

§ **Adequate infrastructure and human resources: Human recourses are still to hire as per the sanctioned post and planning to develop more infrastructures for new and innovative research areas.**

§ **Time-off, reduced teaching load, special leave etc. to teachers : Special attention is being taken to reduce the work load of every faculty members and given them ample opportunities to enhance the ISR activities on every IInd and last Saturday of the month.**

§ **Support in terms of technology and information needs: In terms of technology a separate Computer room has been developed with internet facility for advance research.**

- § facilitate timely auditing and submission of utilization certificate to the funding authorities: utilization certificate submitted once the funds are utilised.
- § Any other: All the above facilities speak about the initiatives taken by the principal for smooth progression and implementation of research schemes and projects.
- 3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?
- As an undergraduate teaching institution we have very little scope to developing scientific research. However, a few enthusiastic teachers are involved in developing research aptitude.
- 3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.
- The guidance to the students in research is beyond the scope of the Institution. Still a lot of faculty members are involved in investigating different types of research project individually. In 12th plan period faculties have been strictly advised to apply for receiving grants from UGC and ICSSR for minor and major research activities and to conduct seminars and workshops.
- 3.1.6 Give details of workshops/ training programmes/ sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.
- Department seminars, workshops, and capacity building programmes are conducted under the direct supervision of IQAC to imbibe the confidence building among the students and the faculty.
- 3.1.7 Provide details of prioritized research areas and the expertise available with the institution.
- 17 % of the faculty members have Ph.D and 25% are pursuing Ph.D. They have taken suo motu initiatives to create interest among the science students for different project works.

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

- **The Institution has taken initiatives to organize inter College Science exhibition and to attracting researchers of eminence to visit the campus and interact with teachers and students.**

3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

- **Faculty from different departments are free to apply for the sabbatical leave to improve the minimum research culture in their own areas in the campus.**

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land).

- **Principal as the head of the Institution has a clear vision to develop and advocating for minimum research activities in the Institution even if the Institution is in a rural and backward area. The institution has ample scope with its own land to develop minimum research areas on Vermi culture, Art and Craft, Mushroom culture, skill development programme.**

3.2 Resource Mobilization for Research

3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

- **Minimum budget has been planned in 2015-16 to enhance the minimum research activities in the institution and funds are already allocated for the departments to take the optimal utilisation.**

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

- **There is minimum seed money for the faculty to start the small project and to involve the students to create awareness for minimum research culture. The initiative has been taken from this year and transparently no initiation has been taken for last four years.**

3.2.3 What are the financial provisions made available to support student research projects by students?

- **The institution has already sanctioned a handsome amount for organising the Science exhibition for student project works.**

3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavours and challenges faced in organizing interdisciplinary research.

- **As the Institution based in a remote and undeveloped geographical area, still as the institution are preparing to assess all the streams by the external PEERS, face many challenges to attract funds from its own resources.**

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

- **Laboratory and library are enriched with required tools and books with Journals, e-resources and down loads. The research equipments of various departments are used regularly by the staffs and students of respective department. For optimum use log book is maintained and the time slot for the instruments is booked.**

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.

- **Institution has applied to ICSSR and UGC to receive grants to conduct a National Seminar which related to the research in social issues from UGC in 2016-17**

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.

- **No faculty members have got such help.**

Nature of the Project	Duration Year From To	Title of the project	Name of the funding agency	Total Grant		Total grant received till date
				Sanctioned	Received	
Minor projects	Nil	Nil	Nil	Nil	Nil	Nil

Major projects	Nil	Nil	Nil	Nil	Nil	Nil
Interdisciplinary projects	Nil	Nil	Nil	Nil	Nil	Nil
Industry sponsored	Nil	Nil	Nil	Nil	Nil	Nil
Students' research projects	Nil	Nil	Nil	Nil	Nil	Nil
Any other (specify)	Nil	Nil	Nil	Nil	Nil	Nil

3.3 Research Facilities

3.3.1 What are the research facilities available to the students and research scholars within the campus?

- **Though the College is not a research institute nor a University there is hardly any big scope for research facilities. Still Principal has encouraged faculties to conduct research related Seminars and to publish research articles and to invite research scholars to interact with the students and teachers in intervals.**

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

- **As per the curriculum issued by the affiliating S.K.M. University, the basic infrastructure is available for the under graduate students. As the strength of students increases in the institution, Management itself procures new equipments as per the requirements and also submits the proposal to the UGC under different available schemes.**

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities?? If 'yes', what are the instruments / facilities created during the last four years.

- **Institution has applied to receive grants to conduct a National Seminar which related to the research in social issues from UGC in 2015-16.**

3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

- **As this Institution impart only Arts and Science and Commerce undergraduate courses, there is hardly any scope to promote any research activities outside the campus but has tied-up with the NGO to enhance the research activities in the social issues and burning topics.**

3.3.5 Provide details on the library/ information resource center or any other facilities available specifically for the researchers?

- **National level Journals, Magazines, Reference and Text Books are available in the Library for the researchers.**

3.3.6 What are the collaborative research facilities developed/ created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.

- **After tied-up with the local NGO and institutional tie-up new exposure has been developed among the rural students by taking active participation by student and faculty exchange programme.**

3.4 Research Publications and Awards

3.4.1 Highlight the major research achievements of the staff and students in terms of

- * Patents obtained and filed (process and product)

- **Though this is purely an under graduate institution Patents are a dream for us.**

- * Original research contributing to product improvement:

- **Original research contributing facilities are not available.**

- * Research studies or surveys benefiting the community or improving the services:

- **After tied-up with the local NGO research studies or surveys benefiting the community made possible on social issues like early marriage of the girl child and dropout of the school going students and regarding social issues and services:**

- * Research inputs contributing to new initiatives and social development:

- **Social issues like early marriage of the girl child and dropout of the school going students and regarding social issues and services.**

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

➤ **Yes, Institution is planning to publish a small but resourceful research Journal by inviting and involving researchers from different fields.**

3.4.3 Give details of publications by the faculty and students:

* Publication per faculty :

One faculty member has got publication.

* Number of papers published by faculty and students in peer reviewed journals (national / international) :

The faculty members have motivated to publish papers in Journals and Magazines and students publish Wall Magazines which are displayed in the library and other important places in the Institution.

* Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) :

Publications are motivated in humanities and to publish in different Journals and Magazines.

* Monographs:

Such facilities are hardly available as Monograph are concerned.

* Chapter in Books:

Only two faculty members have chapter in Books. Principal has issued a circular to the entire faculty to have a chapter in Books as early as possible.

* Books Edited:

Opportunity is lies with the faculty members to edit different books and magazines those having Ph.D.

* Books with ISBN/ISSN numbers with details of publishers

ISBN: 978-93-5126-523-8 (Shyam Brothers Prakashan, Darjiling)

ISBN: 978-93-5126-523-8 (Shyam Brothers Prakashan, Darjiling)

* Citation Index:

Faculty has no details of Citation Index till date.

* SNIP:

As the faculty members are aware of SNIP, they have been advised to take a serious note of it for future publications as required by NAAC.

- * **SJR:**
Senior faculty members has been advised to go for SJR as in need of the research scholars
- * **Impact factor:**
This is also an important factor to take care by the senior readers and Ph.D holders.
- * **h-index:**
Faculty members in the senior positions are trying themselves to take care of the hi-index.

Articles Published in Journal : 05

Chapter in Book : 02

Seminar Attended : 16

International Seminar : 02

Sl. No.	Topic	Date	Paper	Organiser
1	Problems and Issues of Indian Women (Inter - disciplinary)	28-29 April 2012	Panchayati Raj and Participation of Indian Women.	Women Cell SKM University (UGC Sponsored- National Conference)
2	Women Empowerment in Science and Technology (WEST-2014) (Work Shop)	24-25 September 2014	Participated	The National Academy of Sciences, India (NASI)
3	Environmental Health & Biodiversity in Relation to Eco-Conservation & Sustainable Development	22-23 March 2012	Chlorpyriphos intoxication on Blood of an Air - Breathing Fish, Clarias bacracus(Linn)	UGC Sponsored National Seminar SKM University PG Department Of Zoology
4	Ethnobotany: Challenges and Future Prospects (Inter -disciplinary)	30-31 March 2012	Participated	UGC Sponsored National Seminar SKM University PG Department Of Botany
5	Environmental Health &	22-23 March 2012	Attended	UGC Sponsored National Seminar

	Biodiversity in Relation to Eco-Conservation & Sustainable Development			SKM University PG Department Of Zoology
6	Problems and Issues of Indian Women (Inter - disciplinary)	28-29 April 2012	Mother-Guarantee of Economic Savings	Women Cell SKM University (UGC Sponsored- National Conference)
7	Jharkhand Darsan Parishad	12-13 February 2012	झारखण्ड में नक्सलवाद – समस्या एवं समाधान	Jamtara Mahila College, Jamtara (Sponsored- Indian Council of Philosophical Research, New Delhi)
8	Basic Needs of environment to all living creatures	11 February 2012	Environmental Morality : Analytical Study	Jamtara Mahila College, Jamtara (Sponsored- Indian Council of Philosophical Research, New Delhi)
9	Philosophy of Mahatma Gandhi and Terrorism	14-15 March 2012	महात्मा गाँधी का दर्शन और आतंकवाद	PG Department of Philosophy SKM University Sponsored by UGC
10	Santal Culture & Religion	2-3 October 2012	आदिवासी संस्कृति और धर्म	PG Department of Philosophy SKM University Sponsored- ICPR New Delhi
11	Problems and Issues of Indian Women (Inter - disciplinary)	28-29 April 2012	नारी सशक्तिकरण : एक दिशा	Women Cell SKM University (UGC Sponsored- National Conference)
12	Psycho- Social Aspect of Stress and Health	27-28 February 2012	मानव जीवन में तनाव के कारण: एक दार्शनिक दृष्टि	PG Department of Psychology SKM University Sponsored- UGC
13	नागार्जुन के साहित्य का वैशिष्ट्य	27-29 March 2012	नागार्जुन काव्य का वैशिष्ट्य	PG Department of Hindi Sponsored- UGC

				(International Seminar)
14	हिन्दी उपन्यास लेखन की यथार्थवादी : उपलब्धियाँ एवं चुनौतियाँ	9-10 July 2015	मैला आंचल एक आंचलिक उपन्यास	Department of Hindi B. N College Patna University, Patna Sponsored- UGC (National Seminar)
15	हिन्दी साहित्य एवं नारी विमर्श	21-22 November 2013	प्रसाद कृत नाटक स्कन्दगुप्त में नारी	PG Department of Hindi Sponsored- UGC
16	नागार्जुन के साहित्य का वैशिष्ट्य	27-29 March 2012	नागार्जुन की ग्राम्य-दृष्टि	PG Department of Hindi Sponsored- UGC (International Seminar)
17	Santal Culture & Religion	2-3 October 2012	आदिवासी संस्कृति और धर्म	PG Department of Philosophy SKM University Sponsored- ICPR New Delhi
18	Problems and Issues of Indian Women (Inter - disciplinary)	28-29 April 2012	नारी सशक्तिकरण एवं सामाजिक विकास	Women Cell SKM University (UGC Sponsored- National Conference)
19	राष्ट्र निर्माण में शिक्षकों की भूमिका	13 September 2014	Participated	Vivekananda Educational, Culture & Sports Organisation
20	हिन्दी साहित्य एवं नारी विमर्श	21-22 November 2013	महादेवी वर्मा का साहित्य और नारी - मुक्ति विमर्श	PG Department of Hindi Sponsored- UGC
21	हिन्दी उपन्यास लेखन की यथार्थवादी : उपलब्धियाँ एवं चुनौतियाँ	9-10 July 2015	उपन्यासों में यथार्थवाद	Department of Hindi B. N College Patna University, Patna Sponsored- UGC (National Seminar)
22	Ethnobotany: Challenges and Future Prospects (Inter -disciplinary)	30-31 March 2012	Etanobotanical study of some aquatic plants of Santhal Pargana	UGC Sponsored National Seminar SKM University PG Department Of Botany

3.4.4 Provide details (if any)of

- * Research awards received by the faculty
Four faculty members have received research awards for their PhD work.
- * Recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally
Faculty have received recognition from the authorised NGO for their dedicated service towards the betterment of the society on social issues.
- * Incentives given to faculty for receiving state, national and international recognitions for research contributions.
Principal has decided to give some incentives to the teachers for their publication of research articles in National and International level.

3.5 Consultancy

3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

- **There is hardly any industry nearby because the institute is located in a very remote and back ward area.**

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

- **Principal as the head of the institution has now decided to encourage teachers of eminent expertise to provide Consultancy in their respective field on any related issues which benefits the stakeholders at a large with generating revenue or in mode of gratis.**

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

- **The head of the Institution is carrying a clear-cut vision to motivate teachers in different fields to extend their support for Consultancy in their respective field on any related burning issues which benefits the stakeholders at a large with generating revenue or in mode of honorarium.**

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

- **Faculties are providing Consultancy services without generating any revenue.**

3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

- **Institution only motivated faculty to extend their support for Consultancy services for a better cause of the society with or without generating revenues.**

3.6 Extension Activities and Institutional Social Responsibility (ISR)

Many extension activities conducted through NSS where students from all stream are actively participated.

3.6.1 How does the institution promote institution-neighbourhood- community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

- **The College has always felt concerned about the increasing access of students from various sections of the society to higher education. By providing reservations, financial aids, scholarships and relaxation in qualifications for socially backward classes, the college has registered significant increase in students' social participation during last few years. The college aims to achieve its goal of providing higher education to create just, plural and equitable society in consonance with constitutional values. The major strength of this college is its ability to ensure holistic development of students to make them enlightened citizens. The college is an 'equal opportunity' institution established to provide knowledge and quality education to all sections of society. It aims to maintain modern outlook with contemporary developments without compromising moral values. To provide knowledge and quality based education to the students by inculcating moral values, scientific temper and employing state of the art technologies. It aims to pursue excellence towards creating manpower with high degree of intellectual, professional and cultural development to meet the national and global challenges. The institute is conscious of its role in campus-community connection, wellbeing of its neighbourhood and has initiated a number of community development activities. These include:**
 - **Involvement of the faculty, student institute for raising various charity activities and relief funds during natural calamities.**
 - **Organizing NSS camp with the assistance of NSS department of SKM University.**

3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

- **The institute is committed to attract students for participating in various social activities by ensuring consistent encouragement and motivation. The institute has motivated the students to maintain plastic free campus by banning the use of plastic in the campus through which students imbibe to ownership and qualities of responsibilities.**
- **Van Mahotsav/Environment Awareness campaign is conducted by NSS**
- **Other need-based extension activities are conducted through NSS**

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

- **The college solicits stakeholder perception on the overall performance and quality through the following**
- **Regular Staff meeting**
- **Parent – Teacher meeting if necessary.**
- **Students feedback.**

3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

- **The plan and organization for extension activities through NSS and its budgetary details for last 4 years are provided in the following Table:**

Programme		2012-13	2013-14	2014-15	2015-16
NSS Activity (Unit-I)	Grant Received	Nil	Nil	Nil	22500.00
	Previous Balance	12819.00	13337.00	13876.00	14487.00
	Total Amount	12819.00	13337.00	13876.00	36987.00
	Expenditure	Nil	Nil	Nil	22500.00
NSS Activity (Unit-II)	Grant Received	Nil	Nil	Nil	22500.00
	Previous Balance	4510.00	4510.00	4510.00	4510.00
	Total Amount	4510.00	4510.00	4510.00	27010.00
	Expenditure	Nil	Nil	Nil	22500.00

- 3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, YRC and other National/ International agencies?
- **NSS Programme Officers discuss about NSS- its aim, motto etc-the role of students in nation building and their immediate scope to serve the society through NSS in the class rooms to provide information/motivate the students to join NSS.**
- 3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?
- **The institute has made a conscious effort to promote social justice as a value in learning process and administrative interactions. The institution sincerely practices state social affirmative schemes introduced by the government for the upliftment of higher education to under privileged communities.**
- 3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.
- **Students belonging SC, ST, Minority and who are lagging behind are specially taken care of by allotting Remedial classes beyond stipulated classes. Would be sent off students are catered with career counselling and guidance.**
- 3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?





- 3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.



दीप जलाकर कार्यक्रम का उद्घाटन करते वीसी कमर अहसन, एनएसएस के कार्यक्रम पदाधिकारी प्रो स्वर्ण कुमार सिंह को सम्मानित करते प्रो वीसी डॉ मुंडा व कार्यक्रम को संबोधित करते वीसी.

■ फोटो । प्रभात खबर

Awarded Prof. Swaran Kr. Singh and Prof. Gajenddra Kr. Singh for NSS best Programmer Officer

3.7 Collaboration

- 3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

➤ **New Collaborations are planned by signing MoU with new NGOs to enhance the activities by student and faculty exchange programme.**

- 3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

➤ **More and more tie-ups are encouraged and faculty are advised to take initiatives in this regards to contribute their support for the overall development of the Institution.**

- 3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.

➤ **Support of the students are excellent even in a rural based Institutions and faculties are extending their full cooperation to bring the Institution in to lime light.**

3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

➤ **As the institution is situated in a very remote and backward area and maximum numbers of the students are from the backward society and 55 % of the students are women, the Institution really faced challenges to contribute any grate resources by inviting eminent scientists to participate and interact with the students. This is the real theme and Institution is still hopeful to invite resources persons by conducting Seminars and exhibitions.**

3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements ? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated -

a) Curriculum development/enrichment

b) Internship/ On-the-job training

The Institution impart education to the under graduate students and we do not have any scope to develop the curriculum.

c) Summer placement:

Though there is no such market nearby and faraway from the Urban area there is hardly any scope for Summer placement for the backward students. But, facility can be provided if Central government or NAAC as an evaluation team will pursue the same wit Central government or UGC/RUSA.

d) Faculty exchange and professional development.

Faculty development programme are under plan through IQAC.

e) Research:

Principal are encouraging the faculty members to do research.

f) Consultancy:

Consultancy services are being promoted to the faculty members.

g) Extension:

Extension activities are organised by the concerned department and NSS.

h) Publication:

Very few faculties are having publications and encouraged by the Principal to promote more publication in daily news papers, magazines, and journals and through short stories.

- i) **Student Placement:**
A career counselling cell has been formed and the concerned person are giving his full support to enhance better employability for this backward area.
 - h) **Twinning programmes:**
As University has yet to introduce CBCS system, twinning programme are still to be a part of it.
 - i) **Introduction of new courses:**
Science last a decade no new courses has been introduced by the affiliating University.
 - k) **Student exchange:**
Promptly action are being planned to start the student exchange programme.
 - l) **Any other:**
The Principal are very positive to accelerate different innovative programmes but University are giving more emphasises to the Constituent Colleges instead of Affiliated Colleges.
- 3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations.
- **Institution are planning in a very broad way to start linkage and collaboration to enhance the activities.**

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

- **Principal in consultation with the faculty members determine the specific infrastructure and resource requirement in order to facilitate effective teaching and learning. Infrastructural requirement are projected in next Five Year Plan and plan provision is kept in annual plan under Capital Head. Sufficient fund is projected in the annual plan for creation of infrastructure. Estimate is prepared for creation and enhancement of infrastructure in consultation with the Governing Body and in order to get the works executed the power has been disseminated to the Construction Committee**

1. Class rooms – 11

2. Chemistry-01, Physics-01, Botany- 01, Zoology -01, Geography -01 and Computer Lab – 01

3. Extension of existing Library building. 01

4. Construction of 20 bedded New Girls' Hostel

4.1.2 Detail the facilities available for

- a) Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.

- **Curricular and co-curricular activities:** The College has separate blocks for different faculties–Arts, Science, and Computers. Spacious and airy classrooms invite the students to embark on an intellectual odyssey.

Science Block: All the science departments are provided with modern labs fitted with the latest equipment and well furnished lecture theatres.

Auditorium: Auditorium has the seating capacity of 150. The auditorium is utilized for multipurpose including staging cultural programme, organizing State level functions, Inaugural function of Department Seminar, Special Lectures.

Seminar Hall: Seminar Hall with a seating capacity of 150.

Computer Labs: One computer labs for UG students

- b) Extra -curricular activities - sports, outdoor and indoor games, gymnasium, auditorium, NSS, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.

➤ **Sports: Health Club for physical fitness of students. Games like Table Tennis and Badminton. Lecture Gallery: Lecture Gallery with the seating capacity of 150 is used for organizing special lecture and conducting competitions like debate and elocution. Cultural Activities: The College has auditorium to stage cultural programme.**

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution / campus and indicate the existing physical infrastructure and the future planned expansions if any).

➤ **The college augments the infrastructure from time to time to cope with academic advancement and growth. As a measure to upgrade the infrastructure, a separate Ladies Hostel is under construction funded by UGC. College has upgraded laboratories, instruments and equipments in existing labs and has procured computers. The College has spent following during the last four years**

Sl.No	Items	2012-13	2013-14	2014-15	2015-16
1	Building & Maintenance Building & other Infrastructure	Nil	Nil	4051160.00	122523.00
2	Furnitures	Nil	Nil	Nil	4630.00
3	Equipments	Nil	1250000.00	1685327.00	6000.00
4	Photo copy	Nil	Nil	Nil	Nil
5	Computers	40403.00	Nil	Nil	44085.00

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

➤ **The institute is committed to make the stay of differently-abled students comfortable. Classes of the students of physically disabled are held on the ground floor. Ramps exist at the corridor of the college buildings including library to facilitate students of physically disabled. During the examinations extra attention is paid to them by providing them seats on the ground floor.**

4.1.5 Give details on the residential facility and various provisions available within them:

- Hostel Facility – **Under Construction.**
- Recreational facilities, gymnasium, yoga centre, etc. : **Yoga is a regular practice.**
- Computer facility including access to internet in hostel : **Hostel for girls are under construction.**
- Facilities for medical emergencies : **Doctor paid visit as and when necessary on an urgent case from PHC.**
- Library facility in the hostels : **Once the Ladies hostel will complete the library facility will be provided.**
- Internet and Wi-Fi facility : **Internet facility are available only through Dongle and WI-FI under process.**
- Recreational facility-common room with audio-visual equipments : **Canteen, Common room and audio-visual aids such as TV are available.**
- Available residential facility for the staff and occupancy Constant supply of safe drinking water : **Pure drinking water provided through Aqua Guard.**
- Security : **Night Watchman is recruited to safe guard the Institution.**

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

- **The college has arrangements for first-aid and medical care is fully available for the staff as well as the students inside the campus. In case of serious medical emergency, help is provided by shifting the ward to the Public Health Centre (PHC) which is nearby.**

4.1.7 Give details of the Common Facilities available on the campus –spaces for special units like IQAC, Grievance Redressal unit, Women's Cell, Counselling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

- **IQAC : An office with computing and internet facility.**
- **Grievance Redressal unit :A well-furnished office with computing.**
- **Gender Budgeting Cell/Women Cell : An office with desktop computer.**
- **College Student Council : An office is provided**
- **Safe drinking water facility : The college has install of Aqua Guard to provide potable water.**
- **Auditorium : 150 capacity of Auditorium with sound system.**

4.2 Library as a Learning Resource

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

➤ Yes, the college has a Library Advisory Committee. The members of this Committee are from all the faculties including arts, commerce, science department. The Composition of Library Advisory Committee is as follows:

1. Dr.Prof Majid Nadim Ahsan	Officer-in-charge.
2. Prof Rina Kumari	– member
3. Prof: Gajendra Kumar Singh	– member

Its major responsibilities are:

- Purchasing books of various subjects for the library.
Correspondence related to the subscription of reputed journals and magazines.
- To look after the problems of the students related to the library.
- To organize workshops and also to make the technical staffs participate in the workshops organized by the university/College/Departments which give them knowledge related to computers and networking system for increasing the work efficiency of Library Staff.

4.2.2 Provide details of the following:

- * Total area of the library (in Sq. Mts.) : 90.301
- * Total seating capacity : 30 (Boys-20 & Girls-10) Teachers- 10
- * Working hours (on working days, on holidays, before examination days, during examination days, during vacation)
 - On working days - 7 Hours
 - On holidays- 0 Hours
 - Before examination days - 7 Hours
 - During examination days - 7 Hours
 - During vacation- 7 Hours

- * Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)
: **No such facilities available**

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

Library holdings	2012-13		2013-14		2014-15		2015-16	
	Number	Total Cost	Number	Total Cost	Number	Total Cost	Number	Total Cost
Text books	879	110479.00	12857	1133862.00	555	100000.00	229	20000.00
Reference Books	-	-	1523	169722.00	-	-	-	-
Journals/ Periodicals	-	-	789	10039.00	-	-	-	-
e-resources	-	-	87	20000.00	-	-	-	-
Any other (specify)	-	-	-	-	-	-	-	-

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

- * OPAC : **No**
- * Electronic Resource Management package for e-journals
: **For e-journals Library committee has advised librarian to download e- journals of National and International reputed.**
- * Federated searching tools to search articles in multiple databases
: **Internet facility has been provided in the library for searching tools to search articles in multiple databases**
- * Library Website : **No**
- * In-house/remote access to e-publications : **No**
- * Library automation : **Automation of library is under plan.**
- * Total number of computers for public access
: **One Computer has been provided.**
- * Total numbers of printers for public access
: **One printer has been provided.**

- * Internet band width/ speed □√ 2mbps □ 10 mbps □ 1 gb
- * Institutional Repository Yes (Faculty publication, Student :**Publication, College Magazine, Syllabus, Question Bank etc.)**
- * Content management system for e-learning : **No**
- * Participation in Resource sharing networks/ consortia (like Infilbnet) : **No**

4.2.5 Provide details on the following items:

- * Average number of walk-ins : **10-15**
- * Average number of books issued/returned : **3/2**
- * Ratio of library books to students enrolled : **1:14**
- * Average number of books added during last three years : **3974**
- * Average number of login to opac (OPAC) : **Nil**
- * Average number of login to e-resources : **Nil**
- * Average number of e-resources downloaded/printed : **Nil**
- * Number of information literacy trainings organized : **Nil**
- * Details of “weeding out” of books and other materials : **Nil**

4.2.6 Give details of the specialized services provided by the library

- * Manuscripts : **Nil**
- * Reference : **Yes**
- * Reprography : **No**
- * ILL (Inter Library Loan Service) : **No**
- * Information deployment and notification (Information Deployment and Notification) : **No**
- * Download : **Yes**
- * Printing : **Yes**
- * Reading list/ Bibliography compilation : **No**
- * In-house/remote access to e-resources : **No**
- * User Orientation and awareness : **Yes**
- * Assistance in searching Databases : **No**
- * INFLIBNET/IUC facilities : **No**

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.

➤ **Books are issued to faculty members as per their needs without any restriction. Books are issued to students on first come first served basis and a maximum of two books to UG students are issued at a time. The library staff provides following supports to students and teachers:**

- Searching and issuing books.
- Photo copying.
- Searching back volumes of journals.
- Special space arrangement for differently - abled students.
- Reference service.

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

➤ **The college does not have visually challenged persons as of now. As regards the physically challenged persons, the staff and library staff assist the physically challenged person in obtaining materials/documents. They are also given top priority while issuing books.**

4.2.9 Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?)

➤ **Generally feedback is sought from the users/faculty and accordingly, the library Committee incorporates suggestions for the further improvement of Library services.**

4.3 IT Infrastructure

4.3.1. Give details on the computing facility available (hardware and software) at the institution.

- **Number of computers with Configuration (provide actual number with exact configuration of each available system)**

25 Desktop and 3 Laptop

Desktop Configuration

Processor- Intel(R) Pentium(R) CPU G630 @ 2.70 GHz 2.70 GHz

RAM - 2.0 GB

Hard Disk- 500 GB

Operating System - Microsoft Windows 7 - 32

Laptop Configuration

Processor- Intel(R) Core(TM) i3-2330M CPU @ 2.20 GHz 2.20 GHz

RAM - 4.0 GB (3.90GB usable)

Hard Disk- 500 GB

Operating System - Microsoft Windows 7 - 64- bit

Processor- Intel(R) Core(TM) i5-5200M CPU @ 2.30 GHz 2.30 GHz

RAM - 4.0 GB (3.90GB usable)

Hard Disk- 500 GB

Graphics - 2GB

Operating System - Microsoft Windows 7 32- bit

- **Computer-student ratio : 1:50**
- **Stand alone facility : Yes**
- **LAN facility : Yes**
- **Wifi facility : Yes**
- **Licensed software Microsoft Windows : 07**
- **Number of nodes/ computers with Internet facility : All Computer with Internet Facility is available.**
- **Any other : Xerox Machine, Digital Camera, PA System etc.**

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

- **The college extends facilities available in the computer lab to the students from 10.00 a.m. to 4:00 p.m. and the members of faculty from 2 pm to 5 pm on all working days for their subject based/research based/ assignment based solutions. Besides this, desktop computers with its accessories are provided to some department.**

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

- **The institute intends to upgrade IT infrastructure and associated facilities by purchasing of New Hardware as well as software for different departments/offices/ cells and providing them with subject/research related solutions. The college intends to purchase a**

Smart Board with latest configuration available in the market. There is proposal for college automation system.

4.3.4 Provide details on the provision made in the annual budget for procurement, up-gradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)

- **The college allocates funds for procurement, up-gradation, deployment and maintenance of the computers and their accessories. The annual budget for the last four years is as follows: Details of the budget allocated during the last four years:**

	2012-13	2013-14	2014-15	2015-16
Computer Accessories & Maintenance	40403.00	Nil	Nil	44085.00

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?

- **The faculty members of M.G. College make use of LCD Multimedia Projector as teaching aid. LCD Multimedia Projector is also used for power point presentation in classes as well as Seminars/College level Seminars conducted in the college by the staff and students.**

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching-learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

- **Catering to the need of the students, college provides training to faculty members on the computer-aided teaching skills through e-Governance Training Centre established in the college. The college encourages the faculty to make use of Internet as a learning resource. Well-equipped computer Labs, LCD and OHPs are available to facilitate computer aided teaching and enrich the teaching learning experience. The computer faculty is always available for any need based assistance in the use of ICT.**

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

- **The institution does not avail itself of the National Knowledge Network connectivity directly or through the affiliating university.**

4.4 Maintenance of Campus Facilities

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

		2012-13	2013-14	2014-15	2015-16
a.	Building -	Nil	Nil	4051160.00	122523.00
b.	Furniture -	Nil	Nil	Nil	4630.00
c.	Equipment -	Nil	1250000.00	1685327.00	6000.00
d.	Computers -	40403.00	Nil	Nil	44085.00
e.	Vehicles -	Nil	Nil	Nil	Nil
f.	Any other	Nil	Nil	Nil	1035482.00

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

- **For maintenance and upkeep of the infrastructure, facilities and equipments of the college, the college keeps plan provision. The Governing Body allows and provide funds are utilized for maintenance and minor repairs of furniture and equipments. Construction Committee prepares the estimate cost of the planned construction project and submits it to the head of the institution. The college administration with the approval of G.B, the funds ensures the optimal utilization of budget allocated. Wherever the need arises, revised estimate is submitted to the Principal for the maintenance required. The Construction Committee takes care of the regular purchase needs. Computer maintenance: As far as maintenance is concerned, annual maintenance contract (AMC) is given to the agency based on the outcome of the open tender (the lowest tender cited by the agency for annual maintenance) to carry out major repairs and minor repairs. Software problems are taken care of by**

computer faculty and lab staff. Non-repairable systems are disposed under buy back scheme. The institution purchases the new upgraded computer systems from time to time as per the needs.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/instruments?

- **Annual maintenance and repair of the infrastructure is taken care of by the college in a systematic manner. Day to day maintenance is carried out by the In-charge Construction Committee of the College. The laboratory equipments are maintained through fund allocated by the administration. The computers and electronic devices are maintained and repaired through the funds available in the institution. Open tender is floated to carry out major repairs and for minor repairs.**

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, Answer: constant supply of water etc.)?

- **The College has regular power supply from Electricity Department within the College Campus. Voltage Stabilizers have been installed for the safety of sensitive equipment. Further, standby DG set of 5 KVA, 50KVA 0.5 KVA and exists for providing uninterrupted power supply. Maintenance of equipment is done through the Annual Maintenance Contract while minor repair works are carried on request through the complaint register system. The college has an electrician on contact basis and other technical staff who take care of necessary minor repair works.**

CRITERION V: STUDENT SUPPORT AND PROGRESSION

5.1 Student Mentoring and Support

5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

- **The college has been publishing its updated Prospectus annually from the current year. It comprises of details of the college and other related information like courses, facilities, admission criteria, procedures and fees, subject combinations, Admission Process, Student Support Service, examination system, hostel, college rules and other relevant information. The information provided was in accordance with the rules and regulation of G.B.**

5.1.2 Specify the type, number and amount of institutional scholarships / freeships given to the students during the last four years and whether the financial aid was available and disbursed on time?

- **Institutional support given to the all SC, ST students and half free students ship given to deserving students of all classes**

B.A, B.Sc & B.Com	2011-12	2012-13	2013-14	2014-15
Part I	124	176	216	225
Part II	59	84	51	108
Part III	24	59	81	43

5.1.3 What percentage of students receive financial assistance from state government, central government and other national agencies?

Category	2011-12			2012-13			2013-14			2014-15		
	Total	M	F	Total	M	F	Total	M	F	Total	M	F
Minority	107	101	06	179	166	13	264	235	29	85	68	13
OBC	-	-	-	29	19	10	82	42	40	369	268	101
ST	-	-	-	-	-	-	61	29	32	119	74	45
SC	-	-	-	-	-	-	07	05	02	26	21	05

*M=Male *F= Female

5.1.4 What are the specific support services/facilities available for

- ✓ Students from SC/ST, OBC and economically weaker sections
Officer in charge- Considering the large number of enrolment of the students from the above communities in the college, the Principal has appointed a teacher as officer in-charge to facilitate the students for availing all possible supports from government schemes. In the college office, section officer is separately given charge to take care of the needs of the above students. Special scheme for academic improvement like remedial coaching is arranged for the above students.
- ✓ Students with physical disabilities
The physically disabled students applied for UG programmes were admitted with utmost preference.
- ✓ Overseas students
We have no overseas students.
- ✓ Students to participate in various competitions/National and International
Our students have participated in university level competitions and made achievements in games.
- ✓ Medical assistance to students: health centre, health insurance etc.
First aid box is only in use, medical assistance made available by calling doctors from CHC or private .
- ✓ Organizing coaching classes for competitive exams
Special coaching class for competitive examinations is organized for students from ST and economically weaker section.
- ✓ Skill development (spoken English, computer literacy, etc.)
Apart from remedial classes organized for slow learners, special needs such as further clarification and additional academic support are provided by the faculty beyond their class hours.
- ✓ Support for “slow learners”
Institution organised Special Classes and Remedial classes for slow learners and special care is taken by their concerned department.
- ✓ Exposures of students to other institution of higher learning/ corporate/business house etc.
The College has planned to sign Institutional tie-up to give a better exposures to the students to other institution of higher learning, corporate and business houses etc.

- ✓ Publication of student magazines
Yearly publication of college magazine named “Mayurakshi Darpan” and the student publishes Wall Magazine.

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

➤ **The College encourages and develops entrepreneurial skills among students in the following ways:**

- **Organizing exhibitions**
- **Study tours**
- **By assigning the task of event management like organizing youth festival, techno-fest etc.**
- **By assigning the work of collecting tourism statistics.**

These activities equip the students with vocational skills that are helpful in setting up their own small entrepreneurship or working in small units.

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.

- * additional academic support, flexibility in examinations
- * special dietary requirements, sports uniform and materials
- * any other

➤ **Student participation in extracurricular activities is given impetus as it contributes to the overall development of personality of students. So the students are encouraged to participate in a wide and diversified range of extracurricular and co-curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc within the college and at State and National level. One girl student of our Institution had participated in National LEVEL foot ball championship. The students in NSS organize many events like Tree Plantation, Blood Donation, Traffic awareness seminars and many other socially productive and useful programmes. These activities encourage interpersonal interactions that are good for building a strong civil society. The students who participate in Extra Curricular Activities throughout the year are given special attention by the teachers in their studies. They get awards and recognitions from the college authorities. In addition, their shortage of attendance is condoned taking into account the number of days of their participation in Co-curricular activities, NSS activities in order to**

participate in an event where they are representing the college. Taking part in co-curricular activities helps students to understand the importance of critical thinking, time management and academic and intellectual competence. Working outside of the classroom with diverse groups of individuals provides the students with opportunities to gain self-confidence and self-regulation. College encourages students to participate in sports and game.

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defence, Civil Services, etc.

➤ The College provides all assistance to the students in preparing for the competitive exams. Coaching classes are organized to develop their skills and to enable them to perform well in general aptitude, General English, Mathematics, general knowledge etc. The Students Guidance Bureau plays a vital role in organizing coaching classes for competitive exams and providing career guidance. Many persons who have studied in the college are well placed in the establishments, defence and institutes as officers and teachers.

5.1.8 What type of counselling services are made available to the students (academic, personal, career, psycho-social etc.)

➤ Students Guidance Bureau provides career guidance and the following counselling services to students by:

- Assessing their knowledge and skills and knowledge that they
- Require are provided through coaching classes.
- Disseminating information about various scope and job
- Opportunities through special lectures.
- Boosting the morale of the students to enable them to develop
- Self-confidence and competitive spirits through counselling
- From time to time.
- Students are always motivated in the class to have high ambition and the determination to achieve their goals.

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

- **The college has Students Guidance bureau in order to provide career guidance to the students and assistance in qualifying various recruitment exams.**
- 5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.
- **The college has College Students Council consisting of 4 members of faculty as Advisors in addition to the elected representatives of the students who take care of redressing grievances regarding academic matters, hostel accommodation, library and other services. The advisors of the College students Council settle the grievances with the help of the Principal. Some of the grievances of the students are as under:**
- **To conduct National Seminars and Workshops**
 - **To organise inter College in-door and out-door Games**
 - **To install LED Bulbs and Solar Panel for energy saving**
 - **To provide more Journal, Magazines and Books for the Competitive examination in Library etc.**
 - **Cleanliness issue in the Campus to make the Campus free from Plastic.**
- 5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?
- **College has established an Anti Women Harassment Cell comprising senior women faculty members and women representatives from the non-teaching staff. Grievances regarding gender discrimination on the campus including sexual harassment, if any, are sternly and appropriately dealt by the cell. Anti-Ragging Cell, Grievance Redressal Cell and the Discipline Committee of the college also work in tandem to keep vigil and prevent any such occurrences.**
- 5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?
- **The college has a healthy tradition in which the old students extend a warm welcome to the new entrants and also assure them full support and guidance. However, the college is very cautious regarding this menace and has set up an Anti-ragging Committee comprising the Heads of the departments to oversee & ensure that campus life completely free from any form of ragging whether mild or severe.**

The antiragging directions of the Central Government are given wider publicity through the college prospectus and website. Till date, no incident of ragging of any kind has been reported in the College campus.

5.1.13 Enumerate the welfare schemes made available to students by the institution.

➤ **Institution provides free half free ship for the poor students and all ST and SC student are given special relaxation in admission.**

5.1.14 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?

➤ **The College is under planning to register the Alumni association.**

5.2 Student Progression

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.

Student progression	%
UG to PG	As we run only UG Courses we have no details of students joining PG Courses.
PG to M.Phil.	
PG to Ph.D.	
Employed - Campus selection - Other than campus recruitment	Normally students appear at various competitive exams conducted by various recruitments boards. No such data is available against enrolled students

5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

Programme		2011-12	2012-13	2013-14	2014-15
B.A (Hons & General)	1 st Year	83.84%	58.95	84.51	72.29
	2 nd Year	87.44	83.50	90.20	Examination is going on
	3 rd Year	96.84	93.12	96.4	Appearing
B.Sc (Hons & General)	1 st Year	79.16	33.33	43.10	77.27
	2 nd Year	82.14	68.42	85.36	Examination is going on
	3 rd Year	50	78.26	94.28	Appearing
B.Com (Hons & General)	1 st Year	80	100	100	100
	2 nd Year	-	100	100	Examination is going on
	3 rd Year	80	33.33	100	Appearing

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

- **The Institution always encourages the students towards successful completion of their courses and progression to higher level of education. In pursuance of this aim, the college takes the following steps:**
- Remedial coaching is arranged.
 - Peer learning encouraged helping the students clear their exams.
 - Organizing Lectures on Career opportunities and on careers after graduation in various disciplines from time to time to ensure proper guidance to students. By providing Personality development programmes to maximize the potential of the students and ensure progression to higher level of education or employment.

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

- **The dropout rate after admission in regular courses is there due to Socio-economic or cultural issues, poverty and early marriage of the girl students. To deal with the issue, women cell and Students Guidance Bureau intervene; address the problems of the students and counsel. Some members of the faculty of the college extend financial support to the needy students. Faculty members who have good rapport with the NGOs recommend the names of the needy students and three to four students are properly taken care of by the NGO by providing awareness drive and text books.**

The college makes an effort to minimize the dropout rate by:

- Conducting class tests and how to success in End Term examination
- Encourage the girl students to continue their education even after getting married.
- By boosting the morale of the students to develop self Confidence so as to accomplish the course successfully.
- Organizing Remedial Classes for weak students to facilitate completion of the course.

5.3 Student Participation and Activities

5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

➤ **Our college provides all kinds of outdoor and indoor games to the boys and girls separately. At the same time different cultural programme are organised at the different occasion during every academic session.**

5.3.2 Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.

➤ **Due to policy of university the students of affiliated college not participate in university level games.**

5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

➤ **Yes, the institution has the following mechanism to seek and use data and feedback from its graduates and faculty to improve the growth and development of the institution. The college hands out feedback poforma to the students for teachers' evaluation. IQAC make assessment of the feedback and the Principal is given the crux of the feedback. The Principal takes necessary initiative by calling the individual faculty if need arises and provides suggestions and advice. The institution also has regular interaction with faculty and uses their feedback to improve upon its weakness and build upon its strengths. In addition, Annual Performance Appraisal Report (APAR) submitted by the faculty is returned after evaluation and assessment to them for self assessment.**

- 5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.
- **Students are always encouraged to develop creative writing. They are encouraged to present seminar paper and such papers are published in the booklet form along with the seminar paper of the faculty. They are motivated to write poems and articles and these articles are published in Wall Magazine. Department publish Bulletin . Small articles and poems written by the students are displayed on the bulletin published by the Department and thus encourage students' creative skills to develop. After a gap, College Student council has come out with a College Magazine wherein write-up and edition is done by the students.**
- 5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.
- **Election for the formation of students council is conducted by the college to the direction of the university.**
- 5.3.6 Give details of various academic and administrative bodies that have student representatives on them.
- **There is no provision for students' participation in academic and administrative body. However the selected student representatives like President, General Secretary, Athletic & Dramatic Secretary have a strong voice in the implementation of different welfare activities, programmes , meetings, construction & infrastructure development.**
- 5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.
- **The college has recently formed Alumni Association. But prior to formation of alumni association ex-students of MG College frequently interact with the Principal and Faculty and give their suggestions and viewpoint for the betterment of the college. The valuable suggestions are incorporated in the policy prepared under the supervision of the Principal meet once or twice a year. Many ex students of MG College hold very good position in different field. They take keen interest in the development of college and from time to time come out with feedback and suggestions. The Principal and faculty of the college are in constant touch with teachers and non-teaching staff who have retired. The retired faculty is also invited during functions and seminars.**

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

Vision: Mayurakhi Gramin College, is a rural base institution under SKM University of Jharkhand State of higher learning. Vision is to continue to preserve its status as pioneering institution by setting minimum standard to all the higher institutions in the rural base and to take a nominal tuition fee with integrity, consistency and due diligence by implementing soft skill and add-on programme to ensure employability.

Mission: Mission of M.G. College, Ranishwar is to provide the best resources by imparting the highest quality of education. Emphasis is made to equip them by providing proper exposure to meet the challenge of global competency. Creativity of the students is kindled. Leadership quality is developed by providing proper platform to students. Apart from augmenting the subject based knowledge of the students, value based education is imparted to them. College make constant efforts to provide the best infrastructural, learning resources and teaching methods & tools to attain highest quality of education to the aspirant youth coming from diverse linguistic backgrounds. These students are made responsible citizens so as to enable them to play a vital role in the progress and development of this Gramin Kshetra and to prepare them to face global challenges.

Objectives:

- To make the students competent through holistic education and development of right skills to compete with others in obtaining jobs
- To develop the overall personality of students by creating self awareness, infusing positive attitude and providing adequate platform for developing leadership quality.
- To produce the kind of citizen who are ready to shoulder any kind of responsibility for the sake of the development of the nation.
- To inculcate professionalism and sportsmanship in its students for the promotion of a culture, peace and progress. M.G. College is the sole college in these most neglected Gramin Area offering

Science, Commerce and Arts stream to students belonging to far economically weaker section who cannot afford to undergo further studies in high paid tuition fee. Thus the college has made higher education accessible by catering the need of the most neglected students of the society.

6.1.2. What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

- M.G. College is under the S.K.M. University of Dumka, Jharkhand State. Principal and faculty work out plans for providing quality education and the college formulates its policy in consultation with the administration and Governing Body. Principal is the founder member of this Institution. He has taken a lot of pain and stress to keep in view for educating the students of the most neglected society and also success in his dream with a long drive. The Principal, the academic and administrative head of the institution, evolves strategies for academic growth within the purview of university/government regulations. Various committees are formed from time to time for the smooth function of the college. Some of the committees are Admission and Exam Wing, IQAC, UGC Cell, College Development Council, Cultural Committee. These committees meet prior to any meeting, discuss various matters within their purview (like expansion of programmes, infrastructural facilities, fee structure and academic improvement etc.) and present their reports and recommendations to the Principal. The Principal discusses various matters with the faculty during staff meeting and based on the suggestions offered by faculty, final resolutions are taken for implementation for the growth of the college. Frequent review and monitoring of action initiated are carried out. Progress is assessed. Necessary action is initiated based on the assessment of activities in the larger interest of students of the college and to maintain the academic excellence. The Principal communicates the policy decisions to the faculty in the staff meetings. Administrative officials of the establishment section and accounts section are also entrusted with the execution of the policy. A list of infrastructure requirements from Departments is sent to the Principal, which after careful scrutiny, is included in the annual plan and implemented from time to time. The ultimate responsibility for the smooth running of the College vests on the Principal being the Head of the Institution. The role of the Principal is multi-dimensional. As the Head of the Institution, the Principal is responsible for both the academic and administrative functioning of the College. He prepares

the agenda for Staff meetings. He places before the faculty, academic and administrative matters. Wherever necessary, he seeks approval of the G.B. Principal is responsible for executing its decisions. He is also responsible for all correspondence with the University Grants Commission, University which conduct its examination and different stakeholders of the College. The Principal receives reports from the different College Committees, which offer advice to him in matters defined in the terms of reference of their functions. The College constitutes various Committees consisting of lecturers and members of the non-teaching staff that play a vital role in the planning and implementation of activities in different spheres of institutional functioning. The personal interaction of the Principal with various stakeholders, the faculty, the non teaching staff, the students, the guardians play an important role in this. In addition, information available in student feedback forms and information available in self-appraisal forms of faculty help the authorities to plan proper support for the policies. The active participation of the teaching and non-teaching faculty encourages and sustains the involvement of the other temporary and supporting staff, which is necessary for the effective and smooth functioning of the College.

6.1.3 What is the involvement of the leadership in ensuring :

- The policy statements and action plans for fulfilment of the stated mission
- Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan
- Interaction with stakeholders
- Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders
- Reinforcing the culture of excellence
- Champion organizational change

➤ **The policy statements and action plans for fulfilment of the stated mission-**

Principal is the Head of the Institution. Who provides enlightened leadership to all stake holders. Who in turn leads the college for the fulfilment of the stated mission. Feedback is facilitated by the IQAC e for all faculty members. All the members submit duly filled proforma of Annual Performance Appraisal Report (APAR) to the Principal every year. The feedback received from the IQAC and the APAR

forms submitted by the faculty are later assessed by the Principal. The faculty members, whose performance is below the desired minimum level of expectancy, are counselled by the Principal. Copies of APAR forms assessed by the Principal as Reporting Officer and reviewed by the Reviewing officer for self assessment. Continuous improvement in the academic process is ensured through participation in seminars and conferences at national and State level. The Principal constantly deputed faculty members for various seminars /conferences at the national/state level to enable the faculty to update their knowledge base and be exposed to the recent trends in higher education and this is apart from sending the faculty for undergoing mandatory required No. of Orientation and Refresher Courses conducted by UGC. The Principal of the college is the unifying force and co-ordinating link among the various internal and external agencies, holds meetings with the individual members of the staff and various departments from time to time for the better working of the college.

Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan-

While formulating the action plans, the college takes care of all its thrust areas. In order to meet academic demands, the college plans its academic terms, phases out teaching and examination programmes (as per the schedule received from the S.K.M. University. Similarly sports and cultural programmes including Festival are planned and executed in accordance with the norms of the university. However the institution always takes initiative to run innovative programmes.

Interaction with Stakeholders-

The college makes conscious efforts to build a healthy relationship with its stakeholder namely-Students, alumni and departments. Students actively participate in the affairs of the college through the College Student Council. The Executive members of the College Students Council frequently interact with the faculty as well as the Principal and apprise them the issues related to the students in order to get it resolved. The parents are invited, when the need arises. The Principal values the opinion of the public and makes specific efforts to reach out to the public and interact with the public whenever possible. The feedback from society is taken proper care and demands of the government and nongovernment departments/organizations are well taken care of.

Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders-

A thorough analysis of the regional, national and global demands is made through interactive programmes with the experts and the stakeholders. Through workshops, conferences, the research inputs are taken and incorporated in the policy and planning of the institutional programmes.

Reinforcing the culture of Excellence-

Whether it is academics, co-curricular activities, sports or extension activities, the institution strives to achieve excellence. Every year the college organizes Annual function to provide a platform for the students to exhibit their cultural skills and skills in event management as the students are solely entrusted with the event management of Annual function and other events. The College looks into the minute details of each programme and minor project, to ensure excellence.

Championing Organizational Development:

The Principal consults Head of the concerned Department, College Development Council and IQAC to explore the feasibility of implementation of the new programme as per the demand put forth by the students and stake holders. As per the recommendation, introduction of new programme is taken up with the Administration for obtaining administrative approval and after obtaining administrative approval, approval of the S.K.M. University for provisional affiliation for the new programme is to be obtained. Changes in the existing rules and regulations are brought about in consultation with IQAC and College Development Council based on the needs of the present generation. At the end of annual examinations, the Principal discusses with the Heads of Departments regarding the proposed workload for the next academic year and administrative approval is sought from the Administration for engaging required No. of Faculty in various departments as per the teaching workload of the departments.

6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

➤ The college monitors and evaluates the effectiveness and speedy implementation of the policies and plans of the institution. The college makes certain that the desired objectives are being achieved through the IQAC. IQAC conducts a self-evaluative exercise for all the departments to draw a potential map of the strengths and weaknesses of the functioning of the college in various areas.

Various committees like Admission and Exam Wing and College Students Council which have been established to facilitate efficient and smooth functioning of the college and also to evaluate the performance in their respective areas and submit the reports to the Principal. The committees are directed to prepare action plans and submit the same to the principal for approval. The Head of the Institution appoints the conveners for various committees and nominates the members of committees based on the potentials of the faculty members. The committees carry out the projects taken up and at the end of the academic year the conveners submit the reports of the work done to the head of the institution. Feedbacks on various aspects of the functioning of the college are obtained from stakeholders namely students, parents, and Alumni to evaluate the efficacy of policy decisions.

6.1.5 Give details of the academic leadership provided to the faculty by the top management?

- The members of the head of the departments meet frequently to discuss various problems and issues pertaining to college development, administration, appointments and infrastructural needs and student disciplines. The role and responsibilities of the Faculty are communicated to the Faculty for effective functioning of the College. Meetings with the Faculty members are held at frequent intervals. The members of different Committees are easily accessible for any guidance required by the officials of the college.

6.1.6 How does the college groom leadership at various levels?

- The college facilitates sizeable number of faculty to undergo Orientation Programmes and Refresher Courses conducted by UGC every year. It keeps them abreast of the latest information and knowledge in the area concerned and enables them to take the lead role in developing and implementing academic, cultural and sports programmes. Various members are actively involved in developmental activities of the college such as IQAC, College Development Council, Discipline Committee, Admission and Exam Wing, Sports Committee, Cultural Committee etc. under the guidance and supervision of the Principal. All committees are constituted with a judicious blend of junior members and senior members so that the younger members of the faculty imbibe the ethos and work culture of the college and get groomed for leadership. The middle level faculty members with potential are prepared for leadership roles by entrusting them with the responsibility of chairmanship of some

important committees. Such an arrangement is conducive to institutional harmony and growth, mutually beneficial and has a synergetic effect for the institution. Faculty members are sent to attend training programme like RTI, Disaster Management, Census Operation, Vigilance Awareness Programme etc. conducted by various agencies and NGOs. Various Faculty members of different disciplines are deputed to national and State level seminars and training programs to strengthen leadership roles. College also develops leadership quality among students by providing a platform in the form of College Student Council. College student Council consists of representatives of students and faculty members as Advisors. The advisors of the council provide proper guidance to the Office Bearers of Student Council from time to time to tackle the issues in the right direction. The office bearers of the Council discuss and deliberate on problems of students that they face in the campus and they try to resolve the issues in consultation with the College Authority and they disseminate the decision to the entire student community. The representatives of the students are also given opportunity to exhibit their leadership quality by enabling them to tackle various issues of the College.

6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

- The college puts into practice the latest managerial concepts like strategic planning, teamwork, decision-making and computerization. The administration is decentralized by forming various committees to plan and supervise the functioning of different departments and establishment of the college. The Principal with the support of Heads of the Departments and various committees participate in decision-making which creates an environment of participatory democracy. Administrative powers and responsibilities are delegated to faculty on the basis of their competence, commitment and aptitude to meet the institutional objectives:
- To balance workloads and provide development opportunities to staff.
 - To create positive and motivating environment.
 - To build team among staff to expedite the process of target achievement and accomplish assignments.
 - To allow staff to take initiative.

- To make task more interesting and work a rewarding experience. The institution collaborates with different sections/departments of the institution by holding periodical meetings of different departments to improve the quality of its educational provisions. The Conveners plan and monitor the works undertaken to achieve the targets in the stipulated time. Ultimately all the administrative, academic and financial activities are reviewed by the Principal. This decentralized functioning mechanism empowers the departments and individual faculty to formulate policies based on the vision and mission of the college and it is the guiding force that enables departments to plan their activities.

6.1.7 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.

- M.G. College, is governed by a participative management which is actively involved in the administrative, academic and co-academic activities of the institution. The Principal interacts and discusses various issues with the faculty members and HOD by holding meeting regularly. All important policy and operational issues are discussed and decided in consultation with HOD. Thus participatory management exists in the college.

6.2 Strategy Development and Deployment

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

- Yes, M.G. College has a formally stated quality policy as given below. Constant efforts are made to continually enhance performance of the institute through:

- Functioning in a structured, organized & coordinated manner.
- Being conscious about responsibilities and authorities at formal & informal levels.
- Taking every possible initiative in the role assigned.

Quality policy is based on the vision and mission of the institution stated above. Quality policy clearly states the objectives of the institution, their process of progress towards the achievement of objectives and its contribution to the society. All these strategies are monitored by the IQAC.

6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

- The College has well defined goals and perspective plans for development. The perspective plan aims at achieving short term and long term goals in the different aspects of the functioning of the college such as teaching and learning, Research and Development, Community Interaction, Human Resource Planning and Infrastructure. To implement these plans in a meaningful manner, adequate measures are taken to mobilize resources. The college proposes to develop its infrastructural facilities to Introduce more courses as demanded by the stake holders and to upgrade its level further by establishing Research Centre in the departments where UG course is offered. The College proposes to introduce value added courses in order to adapt to the changing global needs and scenario.

6.2.3 Describe the internal organizational structure and decision making processes.

- M.G. College is under S.K.M. University, Dumka, Jharkhand, The Principal is the Head of the Institution and the senior most member of faculty of each department is designated as Head of the Department in order to manage the whole affair of the department including framing of the Department Time Table, allocation of teaching workload to the faculty, to monitor proper conduct of classes, to project the additional requirement of faculty and look after other matters related to the department. The principal is the chairman of IQAC. The Principal holds separate meetings with the faculty, HOD, IQAC and in consultation with them, policy is formulated. Administration is obtained wherever financial involvement occurs. The perspective institutional plan for academic programmes and infrastructural development is developed by the Head of the institution in consultation with the Governing Body. The plans proposed are thoroughly discussed at the respective committees, fine tuned and then implemented. The resources involved and the possible impediments are thoroughly looked into before finalizing any plan. The developmental activities are according to a master plan. The Principal, the Heads of Departments and IQAC monitor the efficient implementation of these policies. Plan provision is kept in the annual plan for developmental activities and sufficient fund is allocated on priority basis for various schemes.

6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following

- Teaching & Learning
- Research & Development
- Community engagement
- Human resource management
- Industry interaction

- **Teaching & Learning:**

The Principal with the assistance of HODs ensures effective and efficient transaction of the teaching-learning process by: By enabling the faculty to improve their skills and update their knowledge by facilitating them to undergo refresher courses, to attend Seminars and Workshops and to pursue Ph. D. Degrees.

- By replacing faculty proceeding on leave with substitute
- faculty to ensure teaching-learning process is unaffected.
- Providing proper infrastructure conducive to intellectual
- growth and all-round personality development.

- **Research & Development:**

The college is in the process of establishing Research Centres in the Departments where UG courses are offered. Despite the lack of research Centre, faculty members are involved in research activities in the following manner:

- Minor Projects
- Seminars are organized to promote research
- Eminent scientists and speakers invited for discourse on Important and burning issues. The Principal always motivates and encourages faculty to undertake research activities. Administration also supports the faculty in this process.

- **Community Engagement:**

The college has 2 units of NSS. The college encourages students to take part in NSS and other extension activities. Comprehensive projects are undertaken by the students in collaboration with the community. The college organizes various outreach programmes to enable the students to

respond to the larger issues of society. NSS Units of College engage in various activities:

- Tree Plantation Drives.
- Blood Donation Camps.
- Awareness Programmes on vital issues like Female Foeticide.
- Drives against Drug Addiction.
- HIV/AIDS awareness lectures.
- Inter college competitions.
- Youth Festival.
- Counselling Programme.
- Functions are organized on various days of importance like Woman's Day, Human Rights Day, World Tourism Day, International AIDS Day, International Environment Day, World Water Day, and National Integration Day.

- **Human Resource Management:**

Establishment Section of the college makes assessment of requirement for adequate human power and staff recruitment on the basis of the requirement. College also carries out monitoring and planning of professional development programmes for faculty development. As per UGC norms faculty members are facilitated to undergo Orientation Course and Refresher Course conducted by UGC to update the knowledge base and pedagogical skills of lecturers. Effective system of Annual Appraisal of Performance of Faculty members exists.

- **Industry interaction:**

Students are taken to Small Scale and Cottage Industries and Rice Mill to provide exposure to our students and help them develop entrepreneurial activities.

6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

➤ The Head of the institution ensures that adequate information (from feedback and personal contacts etc.) is available for the management in the following manner:

- By conducting meetings to review the development of the institution.
- Through formal and informal interactions with students.

- **Through personal interaction of the principal with the faculty and non-teaching staff.**
- **Through interaction of the principal with the parents of the students.**
- **Through information available in student feedback forms The Principal obtains the feedback from various stakeholders, faculty, students, and Alumni with regards to the teaching quality, curriculum, extra-curricular activities and infrastructural requirements and communicates it to the Governing Body for approval.**

6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

- **The administration encourages and supports involvement of the staff for improvement of the effectiveness and efficiency of the institutional processes in the following manner by interacting with the Governing Body by forming various committees consisting of faculty members for effective planning and implementation of activities in diverse fields.**

6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

- **Answer: Feeling importance of NAAC accreditation for the institution the management council of this college resolved to proceed for accreditation and there after management acted heart and soul to follow the resolution and have come to this stage till date, likewise the management of this college have keen interest and active steps to full fill the resolutions taken in the meeting of the management council**

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?

- **Not Yet.**

6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?

- **Grievances/complaints are promptly attended to and the complaints are resolved by establishing A Grievance Redressal Cell. Avowed purpose of cell is: To uphold the dignity of the college by ensuring**

healthy atmosphere in the college by promoting healthy student – student and student – faculty relationship

- To encourage the students to express their grievances freely and frankly.
- To address the basic problems of the collegiate students regarding their real problems.
- To establish conducive and unbiased educational environment.
- To streamline the grievance redressal mechanism and ensure speedy justice, a committee has been constituted by the Principal, who is the chairman of the committee. The official attached with the Establishment Section who has been assigned the duty of Diary and Dispatch receives complaints and grievances. A complaint box for the students is kept adjacent to the Main Staff Room. Prompt and effective disposal of grievances of various stakeholders is being done by the Grievances Redressal Cell under the guidance of the Principal. The cell finds solutions for problems like, harassment-physical or mental, complaints regarding classroom teaching, grievances relating to administration. The complaints are segregated under different heads like problems of classrooms teaching etc., the complaints analyzed and resolved after consultation with the members of the Cell. The suggestions/solutions are used for promoting healthy stakeholder relationship. Further, to expedite the redressal process

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute ? Provide details on the issues and decisions of the courts on these?

➤ No such Court Case.

6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?

➤ The institute provides feedback forms to the students and obtains the same from the students to improve the performance and quality of the institution. Feedback forms are collected by the members of IQAC from UG students of all the disciplines. After thorough analysis of the feedback forms received from the students, valuable suggestions and much-valued opinions are apprised to the Principal. Such valuable suggestions are incorporated for attaining academic excellence. Inputs are also received from the ex-students who are

employed in various organizations to improvise the overall competency of the students for employability. The information obtained through the feedback is given due consideration by the college authority. Measures are taken to make the optimum utilization of its resources. Some measures adopted in Pursuance of Feedback obtained from students are as under:

- Regular engagement of classes
- Infrastructural Improvement
- Inputs from students and faculty considered in preparing the student charter. A Multi- Activity Room has been provided to the girl students for their recreation and relaxation.
- Time-Tables are set according to the convenience of the students.

Extra Curricular Aspects:

- Orientation programme of personality development classes for students.
- Soft skill development classes.
- Remedial classes for all.
- NET coaching for ST/SC/OBC/Minority.
- Coaching for entry in services for ST/SC/OBC/Minority.

6.3 Faculty Empowerment Strategies

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?

➤ Principal of the institution ensure the professional development of the staff by:

- Giving emphasis for professional development, career development and personal development of faculty members.
- Encouraging faculty members to provide resources for training programmes.
- Appreciating innovations and due recognition is given by awarding performance.
- Facilitating faculty for participation in national and State level Conferences, seminars and workshops.

The college has executed various programmes to enable the faculty to function more effectively. College provides computer training to the staff.

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

➤ **The needs of the faculty development are assessed, keeping in view the rapid changes taking place in Higher Education and side by side institutional requirements. The college has perceived the need for enabling its faculty to use ICT tools to create richer learning environment and also improve curriculum delivery. The head of the institution suggests the names of faculty who need to be trained for administrative positions. At the institutional level, the college motivates faculty members through prompt appreciation of exceptional merit and talent and by providing opportunities for self expression. The College is committed to faculty welfare and it offers a platform for the talented and the aspiring. The College organizes seminars, workshops, and conferences for its faculty. The college with the approval of GB deutes the faculty on duty for attending seminars /conferences to keep them updated in their respective fields. Some strategies adopted by the institution for faculty empowerment are as under :**

- **College imparts training in the use of computers for Teaching as well as Non-Teaching Staff to motivate them to undertake self-development.**
- **Financial Management is conducted for the teaching faculty as well as for the non-teaching staff.**
- **Facilitation of faculty participation in programme for professional development organized by the college and other agencies.**
- **Faculties are encouraged to pursue further studies by granting study leave.**
- **Organization of health awareness programmes**
- **Maternity leave benefits as exists for Central Govt.**

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

➤ **The performance of the faculty is assessed every year through Annual Performance Appraisal Report submitted by the faculty and the Principal as Reporting Officer records his observation based on the individual performance of faculty indicated by the faculty concerned in the said proforma and the same is reviewed by the Principal.. The Performance Appraisal Report is returned to the**

faculty concerned after duly assessed for enabling the faculty for self-assessment. Student Feedback form on faculty also indicates the quality of the faculty. The feedback form has a well-defined set of questions that help the students to evaluate the individual faculty on the basis of knowledge base, communication skills and interest generated by the faculty concerned. The Principal analyzes the students' reflections and shares it individually.

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

➤ **Review of performance beings out a good result by appreciating the good performance by the staff.**

6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

➤ **Welfare scheme for the staff, wards of staff are given exemption from college fees. Special financial supports to the staff who suffering from major aliment.**

6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?

➤ **The institution tries to admire the eminent faculty at the same time the institution tries to improve their present financial status and position of such faculty is also upgraded by the institution.**

6.4 Financial Management and Resource Mobilization

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

➤ **On the eve of the financial year, the institution used to prepare the Draft Budget and submit the same to the Governing body for approval. The composite elements of the budget are Plan expenditure, Non-plan expenditure, recurring expenditure and Non-recurring expenditure. It also laid emphasis on timely utilization of funds. and submits the report to appropriate authority (affiliating university, state government and UGC) in due time. Several committees are there to look after utilization of funds under different heads .**

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

➤ **The internal and external audit mechanism of the institution is done at various levels. The internal audit are conducted by the Internal Audit Committee of the institution on yearly basis. The institution conducted external audit by a Chartered Accountant, approved by the Government.**

6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

➤ **The major sources of institutional receipts/funding, includes**

- 1. Development Fees paid by the students.**
- 2. From M.L.A. (Local Area development fund).**
- 3. From M.P (Local Area development fund).**
- 4. Grants by the State Government.**
- 5. Assistance and Grants from UGC.**

The audited income and expenditure statement of last four years attached herewith.

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

➤ **The institution made consistent effort in securing the additional funding from different ends, like Grants made by the State Government, UGC, M.L.A. and M.P. etc. The funds sanctioned, released and received from these ends have been completely utilized during that stipulated period, specified for the purpose.**

6.5 Internal Quality Assurance System (IQAS)

6.5.1 Internal Quality Assurance Cell (IQAC)

a. Has the institution established an Internal Quality Assurance Cell (IQAC)? .6 If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?

- **The IQAC is the planning body of the College, which meets to plan for the next session and to evaluate each session at the end. It has contributed significantly to the quality, as the experience and innovative ideas from the members, all of who are senior members of the staff, have helped to institutionalize quality.**
- b. How many decisions of the IQAC have been approved by the management / authorities for implementation and how many of them were actually implemented?
- **Following decisions of the IQAC are under consideration by the authorities and once approved the same will be implemented:-**
 - **Training to students for self defence**
 - **Establishment of language Hub**
 - **Purchase of more LCD Projectors**
 - **Establishment of Art Gallery and Museum**
 - **Special camps for differently-abled students**
 - **Wi-Fi campus**
- c. Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.
- **Yes, they are invited in the meetings and help in decision making and in institutional planning**
- d. How do students and alumni contribute to the effective functioning of the IQAC?
- **A number of alumni and four students are involved.**
- e. How does the IQAC communicate and engage staff from different constituents of the institution?
- **In addition to the senior members of Faculty, IQAC consists of two members – one from management side and another from Local well-wisher under the Chairmanship of the Principal and a Co-ordinator.**
- 6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.
- **The institution consists of various components like academic, sports, cultural and administrative. These components are further divided**
 - **To reinvent ourselves to meet the national and international standards.**
 - **To encourage innovation, experimentation and research.**
 - **To create learner- oriented environment.**

- To inculcate the spirit of healthy competition.
- To observe professional ethics and moral standard.
- To maintain democratic set-up and free environment for growth.
- All the segments are given support-academic, infrastructural and financial to maintain quality.
- Various schemes of UGC, ICSR and other agencies are under consideration to be implemented in this regard. Support from NGOs, philanthropic groups and individuals is sought to enhance the quality of the performance.
- A very strict view and analysis of output is made to seek further improvement.

6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.

➤ The college has effective mechanism for the effectual implementation of the quality assurance procedures. Targets are set prior to assigning responsibilities to individual faculty and departments. Training is provided to the teaching as well as the nonteaching faculty. Following measures are adopted:

- Up gradation of use of IT infrastructure by the staff.
- Online teaching learning resources are accessed.
- Teachers use assessment/evaluation as an indicator for evaluating student's performance.
- Seminars and workshops are organized.
- Organization of 'Orientation Session' for the student in favour of various aspects of the course – concept, Nature, Learning requirement, Instructional Methods of the course and Evaluation System.
- Teachers motivate advance learners to use reference books, internet, value hub, language hub etc.

6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?

➤ The college undertakes academic audit from time to time by analyzing results of End Term Exams conducted by S.K.M University. The college makes assessment of its academic infrastructural facilities. After thorough analysis by IQAC and College Development Council, strategies are evolved to fulfil the required infrastructural facilities. The university also carries out its general inspections prior to granting approval for extension of

provisional affiliation for certain courses and inspection is also done before according approval for provisional affiliation for introduction of new courses. At the end of the session IQAC reviews the academic provision which helps in planning for coming session.

6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

- **The college follows UGC Guidelines, University norms pertaining to academic matters and maintains standards in teaching learning process, conduct of examination & evaluation. The UGC acts as external quality assurance agency by prescribing the requirements of Career Advancement Schemes. It also regulated the teaching of Colleges by providing the minimum number of working hours. Internal Quality Assurance Cell ensures that the time- table is made in such a way, that all teachers stay in the College according to UGC norms, and attains promotions only after fulfilling the criteria of Career Advancement laid down by UGC Regulations.**

6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

- **The College has IQAC to review the teaching learning process. IQAC holds meetings and makes assessment on the basis of Annual Performance Index (API) Proforma submitted by the faculty every year. Required No. of API Score is mandatory for placement of faculty from Stage 1 to Stage 2 and Stage 2 to Stage 3 and from Stage 3 to stage 4 under Career Advancement Scheme as per UGC Regulations 2010. Continuous review of the teaching- learning process is undertaken in various manners:**
 - **Open House Discussion with the staff and students.**
 - **Students Feedback through “Student Feedback Questionnaire”.**
 - **Assessment and review of the performance of the faculty through Annual Performance Appraisal Report.**
 - **Principal’s interaction with staff and students on monthly Basis.**

6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

- **Information regarding the quality assurance is communicated to the faculty members, especially the new faculty, in the beginning of the session through meetings with the Principal.**
- **Students are also made aware of such policies through**
 - **Orientation programmes conducted by the heads of departments and by the Principal.**
 - **The college informs the external stakeholders about its policies through prospectus.**

CRITERIA VII: INNOVATIONS AND BEST PRACTICES

7.1 Environment Consciousness

- We have a green campus with trees and plants. Tree plantation is done at frequent intervals by the students and faculty. The campus is plastic free zone. Eco Club of the college creates awareness among the students, the need to preserve the fragile eco-system.

7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

- No, the College has not yet conducted any kind of Green Audit of its campus and facilities. The Eco Club of the college with the help of faculty and NSS unit make efforts to keep the campus green and clean. The following measures are taken up in this regard:

- The College has been declared Plastic Free Zone.
- The students are made aware of the drastic consequences of not taking proper steps to protect the environment.

7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?

- * Energy conservation: Buildings are well ventilated with windows to maximize natural lighting. It helps in conservation of electricity. Lights and fans are switched off by watchmen, staff and students after completion of the classes so that the use of electricity can be minimized. It helps in energy saving.
- * Use of renewable energy: Solar panel is under planning to install .
- * Water harvesting: Under Planning.
- * Check dam construction: No space to construct.
- * Efforts for Carbon neutrality: To exchange LED bulbs with CFL and Tube light.
- * Plantation: Are continuously done by NSS and Eco Club.
- * Hazardous waste management: No
- * e-waste management: No

7.2 Innovations

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

➤ **Computers and Wi-Fi internet connection in the Library Construction of Girls Hostel building.**

Automation of Library with bar-coding in plan:

Desktop computers are provided

Innovative teaching methods:

- Providing Computer facility to the students
- Making the students write and submit assignments in every subject
- Conduct of Multiple choice test for conceptual clarity of the students
- Class room seminars
- Group Discussions
- Project works by the students
- Teaching through Power Point Presentation using LCD projector.

7.3 Best Practices

7.3.1 Elaborate on any two best practices which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

➤ **Two best practices which have contributed to the achievement of the institutional objectives and/or contributed to the quality improvement of the core activities of the college are given:**

Best Practice I

Towards a greener and eco friendly campus

Goal: To keep the campus green and Clean

The Context:

A number of trees to be planted towards fulfilling the goal and to provide grass cover patches over areas lying barren. The Eco Club is planning to plant more number of trees in the campus. The challenging issue is maintaining the planted trees because water is the main problem during summer months.

The Practice:

The Eco Club and NSS unit make constant efforts to make the college campus green and clean. The members of the club in coordination with NSS student carry out the activity of planting saplings. Grass patches have been put in various places across the college campus. In addition, other students are also involved during Van Mahotsav so that everyone participates in this campaign. Cleanliness of the campus is done at regular interval.

Uniqueness:

The students are asked to bring some saplings or seeds from their home or from nearby places and try to grow them in the college campus. Directorate of Agriculture and Department of Environment and Forests facilitate the college by providing saplings and necessary assistance.

Constraints:

Water problem and scarcity of manpower are major constraint in this but to overcome this problem of scarcity of water, drought resistant plant species are also planted and for providing water to the plants and trees, water obtained from the bore wells is used and water save through rain water harvesting system. Manpower problem is somewhat overcome with the help of NSS volunteers.

Evidence of Success:

The fencing of the lawns has been completed. 100 plants were planted and 05 dustbins were kept in the buildings at different places. Students are advised to keep their class rooms clean and they are following it so that the campus is dust and dirt free. Cleanliness drive is undertaken by all the students and faculty at regular intervals. The overall environs of the college have become much cooler and pleasant due to the aforesaid efforts.

Problems Encountered and Resources Required:

Some of the areas are undulating and low line. Consequently, water logging in the drainage occurs.

Best Practice II

Title of the Practice:

- * Gender equality and gender representation in M.G. College.

Goal:

- * To ensure that boys and girls have equal access to quality education, equal rights and opportunities in attaining UG programme Courses and to equip them to have better career prospects.

The Context:

- * College makes constant efforts to have gender equality by averting any sort of discrimination. The focus of the college is on ensuring girls' full and equal access to in achieving higher education of good quality. College ensures the progress towards gender equality in education. Women Cell constantly works towards establishing safe and secure atmosphere in the college for girls. The college aims at gender parity. Efforts are made in achieving equal participation of girls and boys in all forms of education based on their proportion in the relevant age-groups.

Uniqueness:

- * Crime against women is negligible in these Gramin College. The ratio of the enrolment of girl student is higher than that of the boys.

Constraint:

- * Some girls discontinue their studies due to marriage and other social reasons. Girls also discontinue their studies when they get Govt. jobs. Even after marriage. The girls and boys are encouraged to accomplish their studies even after getting jobs special classes are arranged for them on morning shift. As a result of the constant encouragement, girls of UG pursue their studies even after their marriage. Similarly many girls and boys resume and accomplish their studies by taking study leave from their establishments. Dropouts are accorded permission to resume their studies. To organise meetings by inviting the students from all community and to make them aware about the gender inclusion and its importance with a challenge to come across different caste and religions.

Evidence of Success:

- * The relation between the students from different caste and religion has created a friendly environment after introduction of these best practices. The students from all communities participate in different Puja and occasions and celebrate with unity which creates a beautiful communal harmony and give a message to the locality about their unity and strength.

7. Problems Encountered and Resources Required:

- * For this best practices problem occurred in the beginning to organise the students from all communities and religions. But no such big resources were a challenge to make this best practices success.

Evaluative Report of the Departments(Deptt. Of Hindi)

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : **Hindi**
2. Year of Establishment : **1990**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **UG**
4. Names of Interdisciplinary courses and the departments/units involved
: **EVS in Part III is taught as interdisciplinary Course.**
5. Annual/ semester/choice based credit system (programme wise) : **Annual**
6. Participation of the department in the courses offered by other departments : **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **Nil**
8. Details of courses/programmes discontinued (if any) with reasons : **Nil**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	03	03

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Ashok Kumar Roy	M.A	Assistant Professor	Lok Sahitya	23	
Dr. Mamta Jha	Ph.D	Assistant Professor	Patrakarita	15	
Dr. Himanshu Kr. Singh	Ph.D	Assistant Professor	Sagunbhakti	17	1

11. List of senior visiting faculty : **Nil**

12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : Nil
13. Student -Teacher Ratio (programme wise) – 1:30
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **Central Administrative Office**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : **Ph.D-2 , PG-1**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil
18. Research Centre / facility recognized by the University : Nil
19. Publications:
 - * a) Publication per faculty

Dr. Mamta Jha	1
Dr. Himanshu Kr. Singh	6
 - * Number of papers published in peer reviewed journals (national /international) by faculty and students
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : Nil
 - * Monographs : Nil
 - * Chapter in Books : 02
 - * Books Edited : Nil
 - * Books with ISBN/ISSN numbers with details of publishers

Dr. Himanshu Kr. Singh
ISSN: 2277-2022 (Research Journal of Humanities and Social Science)
ISSN: 0976-2671 (अनुचिन्तन फाउण्डेशन एवं अंग विकास परिषद् की त्रैमासिक पत्रिका)
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Dr. Mamta Jha
ISBN: 978-93-5126-523-8 (Shyam Brothers Prakashan, Darjiling)
 - * Citation Index : Nil

- * SNIP : Nil
 - * SJR : Nil
 - * Impact factor : Nil
 - * h-index : Nil
20. Areas of consultancy and income generated **Prof. Ashok Kr. Roy Works as Counsellor in IGNOU, Jarmundi and Prof. Himanshu Kr. Singh Works as a guest teacher in Kasturaba Gandhi Residential girls high school Ranishwar**
 21. Faculty as members in
a) National committees b) International Committees c) Editorial Boards.... **Nil**
 22. Student projects
a) Percentage of students who have done in-house projects including inter departmental/programme
: All the Part-III Students are doing the projects related to Environmental studies
b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies **Nil**
 23. Awards / Recognitions received by faculty and students
Prof. Himanshu Kr. Singh - 08
 24. List of eminent academicians and scientists / visitors to the department **Nil**
 25. Seminars/ Conferences/Workshops organized & the source of funding
a) National : **Nil**
b) International : **Nil**
 26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A. 1st Year (2012-13)	14	14	8	6	66.67
B.A. 2nd Year (2012-13)	15	15	7	8	100
B.A. 3rd Year (2012-13)	16	16	7	9	87.5
B.A. 1st Year (2013-14)	30	30	10	20	57.69
B.A. 2nd Year (2013-14)	9	9	4	5	88.88
B.A. 3rd Year (2013-14)	16	16	6	10	100
B.A. 1st Year (2014-15)	45	45	26	24	54.55

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A Part -I 2013-14	94	6	00
B.A Part -II 2013-14	89	11	00
B.A Part -III 2013-14	100	00	00
B.A Part -I 2014-15	100	00	00
B.A Part - II 2014-15	94	6	00
B.A Part - III 2014-15	86	14	00
B.A Part - I 2015-16	84	5	00

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

:No such information is Available

29. Student progression

Student progression	Against % enrolled
UG to PG	As we run only UG Courses we have no details of students joining PG Courses.
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed - Campus selection - Other than campus recruitment	Normally students appear at various competitive exams conducts by various recruitments boards. No such data is available against enrolled students
Entrepreneurship/Self-employment	Some of the students are self employed by taking tuitions and some supports their parents business. No such data is available.

30. Details of Infrastructural facilities

- a) Library : Yes (Central Library)
- b) Internet facilities for Staff & Students : Yes
- c) Class rooms with ICT facility : Yes (Central ICT class room)
- d) Laboratories : NA

31. Number of students receiving financial assistance from college, university, government or other agencies
: **Maximum Number of students received financial assistance from Government, Minority Commission and other agencies. Data of students not maintained by Department.**
32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : **Nil**
33. Teaching methods adopted to improve student learning
: **Chalk & Talk, Group discussions and Projector**
34. Participation in Institutional Social Responsibility (ISR) and Extension activities
: **NSS , Annual Sports, Cultural programs and Collecting fund for Cancer Victim**
35. SWOC analysis of the department and Future plans
 - ❖ **Strength**
 - Good communication skills of the faculty.
 - Command over subject
 - Teaching Hindi to non Hindi speaking students.
 - ❖ **Weakness**
 - Several students from non-Hindi medium (Bangla Bhashi). They require special attention.
 - Non availability Hindi book in local market.
 - **There is a heavy load to the faculty of these subjects because these are the compulsory subject to be given to them in D-I & D-II.**
 - ❖ **Opportunities**
 - To make the Hindi Literary Association.
 - To develop language skill.
 - ❖ **Challenges**
 - To draw out the hidden potentials of the students.
 - Handling low aptitude level students.
 - ❖ **Future Plans**
 - **To establish Departmental Library.**
 - **To make the Hindi Literary Association.**
 - **Use of Technology for effective teaching.**

Evaluative Report of the Departments (Deptt. Of English)

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : **English**
2. Year of Establishment : **1990**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **UG**
4. Names of Interdisciplinary courses and the departments/units involved : **EVS in Part III is taught as interdisciplinary Course.**
5. Annual/ semester/choice based credit system (programme wise) : **Annual**
6. Participation of the department in the courses offered by other departments : **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **Nil**
8. Details of courses/programmes discontinued (if any) with reasons : **Nil**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	03	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Santosh Kr. Patralekh	M.A	Assistant Professor	Lok Sahitya	5	

11. List of senior visiting faculty : **Nil**
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : **Nil**
13. Student -Teacher Ratio (programme wise) – **1:79**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **Central Administrative Office**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : **PG-1**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **Nil**
18. Research Centre / facility recognized by the University : **Nil**
19. Publications:
 - * a) Publication per faculty : **Nil**
 - * Number of papers published in peer reviewed journals (national /international) by faculty and students : **Nil**
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **Nil**
 - * Monographs : **Nil**
 - * Chapter in Books : **Nil**
 - * Books Edited : **Nil**
 - * Books with ISBN/ISSN numbers with details of publishers : **Nil**
 - * Citation Index : **Nil**
 - * SNIP : **Nil**
 - * SJR : **Nil**
 - * Impact factor : **Nil**
 - * h-index : **Nil**
20. Areas of consultancy and income generated : **Nil**
21. Faculty as members in : **Nil**
a) National committees b) International Committees c) Editorial Boards.....
22. Student projects
a) Percentage of students who have done in-house projects including inter departmental/programme

: All the Part-III Students are doing the projects related to Environmental studies

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies **Nil**

23. Awards / Recognitions received by faculty and students : **Nil**

24. List of eminent academicians and scientists / visitors to the department **Nil**

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National : **Nil**

b) International : **Nil**

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A. 1 st Year (2012-13)	35	35	27	08	45.83
B.A. 2 nd Year (2012-13)	17	17	13	04	88.24
B.A. 3 rd Year (2012-13)	11	11	08	03	90.91
B.A. 1 st Year (2013-14)	40	40	26	14	63.64
B.A. 2 nd Year (2013-14)	11	11	07	04	100
B.A. 3 rd Year (2013-14)	14	14	11	03	100
B.A. 1 st Year (2014-15)	27	27	14	13	88.46

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A Part -I 2013-14	30	70	00
B.A Part -II 2013-14	64	36	00
B.A Part -III 2013-14	27	73	00
B.A Part -I 2014-15	38	62	00
B.A Part - II 2014-15	50	50	00
B.A Part - III 2014-15	64	36	00
B.A Part -I 2015-16	21	58	00

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?
: **No any information is Available**

29. Student progression

Student progression	Against % enrolled
UG to PG	As we run only UG Courses we have no details of students joining PG Courses.
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed - Campus selection - Other than campus recruitment	Normally students appear at various competitive exams conducts by various recruitments boards. No such data is available against enrolled students
Entrepreneurship/Self-employment	Some of the students are self employed by taking tuitions and some supports their parents business. No such data is available.

30. Details of Infrastructural facilities

a) Library : **Yes (Central Library)**

b) Internet facilities for Staff & Students : **Yes**

c) Class rooms with ICT facility : **Yes(Central ICT class room)**

d) Laboratories : **NA**

31. Number of students receiving financial assistance from college, university, government or other agencies

: **Maximum Number of students received financial assistance from Government, Minority Commission and other agencies. Data of students not maintained by Department.**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : **Nil**

33. Teaching methods adopted to improve student learning
: **Chalk & Talk, Group discussions and Projector**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities
: **NSS , Annual Sports, Cultural programs and Collecting fund for Cancer Victim**

35. SWOC analysis of the department and Future plans

❖ **Strength**

- Good communication skills of the faculty..
- Command over subject
- Departments runs 4 different courses, Honours, allied English, M.B English and English higher studies.

❖ **Weakness**

- Lack of faculty member. Non availability Hindi book in local market.
- Several students from non-English medium. They require special attention .

❖ **Opportunities**

- To make the English Department more active and meaningful.
- To develop language skill.

❖ **Challenges**

- To draw out the hidden potentials of the students
- To do research which has the practical applications and to draw out the hidden potentials of the

❖ **Future Plans**

- Use of technology in teaching.
- Organise Coaching for Competitive Examinations.
- To establish Departmental Library.

Evaluative Report of the Departments(Deptt. Of Bengali)

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : **Bengali**
2. Year of Establishment : **1990**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **UG**
4. Names of Interdisciplinary courses and the departments/units involved : **EVS in Part III is taught as interdisciplinary Course.**
5. Annual/ semester/choice based credit system (programme wise) : **Annual**
6. Participation of the department in the courses offered by other departments : **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **Nil**
8. Details of courses/programmes discontinued (if any) with reasons : **Nil**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	02	02

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Asis Kr. Mandal	M.A	Assistant Professor	Rabindra Sahitya	9	
Kajal Mandal	M.A	Assistant Professor	Rabindra Sahitya	9	

11. List of senior visiting faculty : **Nil**
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : **Nil**

13. Student -Teacher Ratio (programme wise) – **1:70**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **Central Administrative Office**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.
: **PG-2**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **Nil**
18. Research Centre / facility recognized by the University : **Nil**
19. Publications:
 - * a) Publication per faculty : **Nil**
 - * Number of papers published in peer reviewed journals (national /international) by faculty and students : **Nil**
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
: **Nil**
 - * Monographs : **Nil**
 - * Chapter in Books : **Nil**
 - * Books Edited : **Nil**
 - * Books with ISBN/ISSN numbers with details of publishers : **Nil**
 - * Citation Index : **Nil**
 - * SNIP : **Nil**
 - * SJR : **Nil**
 - * Impact factor : **Nil**
 - * h-index : **Nil**
20. Areas of consultancy and income generated : **Nil**
21. Faculty as members in : **Nil**
a) National committees b) International Committees c) Editorial Boards.....
22. Student projects
a) Percentage of students who have done in-house projects including inter departmental/programme
: **All the Part-III Students are doing the projects related to Environmental studies**

- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : Nil
23. Awards / Recognitions received by faculty and students : Nil
24. List of eminent academicians and scientists / visitors to the department :Nil
25. Seminars/ Conferences/Workshops organized & the source of funding
- a) National : Nil
- b) International : Nil
26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A. 1 st Year (2012-13)	60	60	37	23	73.53
B.A. 2 nd Year (2012-13)	29	29	21	08	89.66
B.A. 3 rd Year (2012-13)	14	14	08	06	92.86
B.A. 1 st Year (2013-14)	41	41	24	17	48
B.A. 2 nd Year (2013-14)	20	20	11	09	84.21
B.A. 3 rd Year (2013-14)	26	26	17	09	100
B.A. 1 st Year (2014-15)	31	31	22	09	88

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A Part -I 2013-14	17	83	00
B.A Part -II 2013-14	52	48	00
B.A Part -III 2013-14	27	73	00
B.A Part -I 2014-15	23	77	00
B.A Part - II 2014-15	45	55	00
B.A Part - III 2014-15	40	60	00
B.A Part -I 2015-16	27	114	00

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?
: **No any information is Available**

29. Student progression

Student progression	Against % enrolled
UG to PG	As we run only UG Courses we have no details of students joining PG Courses.
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed - Campus selection - Other than campus recruitment	Normally students appear at various competitive exams conducts by various recruitments boards. No such data is available against enrolled students
Entrepreneurship/Self-employment	Some of the students are self employed by taking tuitions and some supports their parents business. No such data is available.

30. Details of Infrastructural facilities

- a) Library : **Yes (Central Library)**
 b) Internet facilities for Staff & Students : **Yes**
 c) Class rooms with ICT facility : **Yes(Central ICT class room)**
 d) Laboratories : **NA**

31. Number of students receiving financial assistance from college, university, government or other agencies .
: **Maximum Number of students received financial assistance from Government, Minority Commission and other agencies. Data of students not maintained by Department.**
32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : **Nil**
33. Teaching methods adopted to improve student learning
: **Chalk & Talk, Group discussions and Projector**
34. Participation in Institutional Social Responsibility (ISR) and Extension activities
: **NSS , Annual Sports, Cultural programs and Collecting fund for Cancer Victim**

35. SWOC analysis of the department and Future plans

❖ **Strength**

- **Good communication skills of the faculty..**
- **Command over subject**
- **Majority of students is Bangla speaking..**

❖ **Weakness**

- **Non availability Bengali Books in local market.**
- **There is a heavy load to the faculty of these subjects because these are the compulsory as MB subject to be given to them in D-I & D-II.**

❖ **Opportunities**

- **To make the English Department more active and meaningful. To develop language skill.**
- **To develop language skill.**

❖ **Challenges**

- **To draw out the hidden potentials of the students**
- **To do research which has the practical applications and to draw out the hidden potentials of the**

❖ **Future Plans**

- **Use of technology in teaching.**
- **Organise State and National level Seminar in Bengali.**
- **To establish Departmental Library.**

Evaluative Report of the Departments (Deptt. Of Sanskrit)

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : **Sanskrit**
2. Year of Establishment : **1990**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) **UG**
4. Names of Interdisciplinary courses and the departments/units involved
EVS in Part III is taught as interdisciplinary Course.
5. Annual/ semester/choice based credit system (programme wise) **Annual**
6. Participation of the department in the courses offered by other departments
7. Courses in collaboration with other universities, industries, foreign institutions, etc. **Nil**
8. Details of courses/programmes discontinued (if any) with reasons **Nil**
2. Year of Establishment : **1990**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **UG**
4. Names of Interdisciplinary courses and the departments/units involved
: EVS in Part III is taught as interdisciplinary Course.
5. Annual/ semester/choice based credit system (programme wise) : **Annual**
6. Participation of the department in the courses offered by other departments : **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **Nil**
8. Details of courses/programmes discontinued (if any) with reasons : **Nil**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	02	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Vijay Kr. Rana	M.A	Assistant Professor	Sanskrit Sahitya	20	

11. List of senior visiting faculty : **Nil**
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : **Nil**
13. Student -Teacher Ratio (programme wise) – **1:18**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **Central Administrative Office**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : **PG-1**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **Nil**
18. Research Centre / facility recognized by the University : **Nil**
19. Publications:
- * a) Publication per faculty : **Nil**
 - * Number of papers published in peer reviewed journals (national /international) by faculty and students : **Nil**
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **Nil**
 - * Monographs : **Nil**
 - * Chapter in Books : **Nil**
 - * Books Edited : **Nil**
 - * Books with ISBN/ISSN numbers with details of publishers : **Nil**

- * Citation Index : Nil
 - * SNIP : Nil
 - * SJR : Nil
 - * Impact factor : Nil
 - * h-index : Nil
20. Areas of consultancy and income generated : Nil
21. Faculty as members in : Nil
a) National committees b) International Committees c) Editorial Boards.....
22. Student projects
a) Percentage of students who have done in-house projects including inter departmental/programme
: All the Part-III Students are doing the projects related to Environmental studies
b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : Nil
23. Awards / Recognitions received by faculty and students : Nil
24. List of eminent academicians and scientists / visitors to the department Nil
25. Seminars/ Conferences/Workshops organized & the source of funding
a) National : Nil
b) International : Nil
26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A. 1 st Year (2012-13)	08	08	06	02	00
B.A. 2 nd Year (2012-13)	02	02	02	00	100
B.A. 3 rd Year (2012-13)	03	03	02	01	100
B.A. 1 st Year (2013-14)	12	12	08	04	85.71
B.A. 2 nd Year (2013-14)	00	00	00	00	00
B.A. 3 rd Year (2013-14)	02	02	02	00	50
B.A. 1 st Year (2014-15)	06	06	03	03	100

*M = Male *F = Femal

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A Part –I 2013-14	6	94	00
B.A Part –II 2013-14	00	00	00
B.A Part –III 2013-14	50	50	00
B.A Part –I 2014-15	00	100	00
B.A Part – II 2014-15	29	71	00
B.A Part – III 2014-15	00	00	00
B.A Part –I 2015-16	01	17	00

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

: **No any information is Available**

29. Student progression

Student progression	Against % enrolled
UG to PG	As we run only UG Courses we have no details of students joining PG Courses.
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed - Campus selection - Other than campus recruitment	Normally students appear at various competitive exams conducts by various recruitments boards. No such data is available against enrolled students
Entrepreneurship/Self-employment	Some of the students are self employed by taking tuitions and some supports their parents business. No such data is available.

30. Details of Infrastructural facilities

- a) Library : **Yes (Central Library)**
- b) Internet facilities for Staff & Students : **Yes**
- c) Class rooms with ICT facility : **Yes(Central ICT class room)**
- d) Laboratories : **NA**

31. Number of students receiving financial assistance from college, university, government or other agencies
: **Maximum Number of students received financial assistance from Government, Minority Commission and other agencies. Data of students not maintained by Department.**
32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : **Nil**
33. Teaching methods adopted to improve student learning
: **Chalk & Talk, Group discussions and Projector**
34. Participation in Institutional Social Responsibility (ISR) and Extension activities
: **NSS , Annual Sports, Cultural programs and Collecting fund for Cancer Victim**
35. SWOC analysis of the department and Future plans
 - ❖ **Strength**
 - **Students of good caliber.**
 - **Command over subject.**
 - ❖ **Weakness**
 - **Low entry level of students.**
 - **Lesser strength for Sanskrit Language .**
 - ❖ **Opportunities**
 - **Students can do research in Sanskrit literature .**
 - ❖ **Challenges**
 - **Students attraction towards language like English,Hindi and Bengali.**
 - ❖ **Future Plans**
 - **Increasing the strength of students talking Sanskrit .**
 - **To establish Departmental Library.**

Evaluative Report of the Departments(Deptt. Of Urdu)

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : Urdu
2. Year of Establishment : 1990
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG
4. Names of Interdisciplinary courses and the departments/units involved : EVS in Part III is taught as interdisciplinary Course.
5. Annual/ semester/choice based credit system (programme wise) : Annual
6. Participation of the department in the courses offered by other departments : Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil
8. Details of courses/programmes discontinued (if any) with reasons : Nil
9. Number of Teaching posts

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	02	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. Etc.,)

Name	Qualification	Designation	Specialization	No. Of Years of Experience	No. Of Ph.D. Students guided for the last 4 years
Md. Reyazuddin	M.A	Assistant Professor	Bihar	18	

11. List of senior visiting faculty : Nil
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : Nil
13. Student -Teacher Ratio (programme wise) – 1:8

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **Central Administrative Office**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.
: **PG-1**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **Nil**
18. Research Centre / facility recognized by the University : **Nil**
19. Publications:
 - * a) Publication per faculty : **Nil**
 - * Number of papers published in peer reviewed journals (national /international) by faculty and students : **Nil**
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **Nil**
 - * Monographs : **Nil**
 - * Chapter in Books : **Nil**
 - * Books Edited : **Nil**
 - * Books with ISBN/ISSN numbers with details of publishers : **Nil**
 - * Citation Index : **Nil**
 - * SNIP : **Nil**
 - * SJR : **Nil**
 - * Impact factor : **Nil**
 - * h-index : **Nil**
20. Areas of consultancy and income generated : **Nil**
21. Faculty as members in : **Nil**
a) National committees b) International Committees c) Editorial Boards.....
22. Student projects
 - a) Percentage of students who have done in-house projects including inter departmental/programme
: **All the Part-III Students are doing the projects related to Environmental studies**

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : Nil

23. Awards / Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists/visitors to the department : Nil

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National : Nil

b) International : Nil

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A. 1 st Year (2012-13)	02	02	01	01	00
B.A. 2 nd Year (2012-13)	02	02	00	02	100
B.A. 3 rd Year (2012-13)	04	04	01	03	100
B.A. 1 st Year (2013-14)	06	06	05	01	100
B.A. 2 nd Year (2013-14)	00	00	00	00	00
B.A. 3 rd Year (2013-14)	02	02	00	02	100
B.A. 1 st Year (2014-15)	05	05	05	00	40

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A Part -I 2013-14	20	80	00
B.A Part -II 2013-14	00	00	00
B.A Part -III 2013-14	100	00	00
B.A Part -I 2014-15	50	50	00
B.A Part - II 2014-15	33	67	00
B.A Part - III 2014-15	00	00	00
B.A Part -I 2015-16	08	00	00

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?
: **No any information is Available**

29. Student progression

Student progression	Against % enrolled
UG to PG	As we run only UG Courses we have no details of students joining PG Courses.
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed - Campus selection - Other than campus recruitment	Normally students appear at various competitive exams conducts by various recruitments boards. No such data is available against enrolled students
Entrepreneurship/Self-employment	Some of the students are self employed by taking tuitions and some supports their parents business. No such data is available.

30. Details of Infrastructural facilities

- a) Library : **Yes (Central Library)**
- b) Internet facilities for Staff & Students : **Yes**
- c) Class rooms with ICT facility : **Yes (Central ICT class room)**
- d) Laboratories : **NA**

31. Number of students receiving financial assistance from college, university, government or other agencies

: **Maximum Number of students received financial assistance from Government, Minority Commission and other agencies. Data of students not maintained by Department.**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : **Nil**

33. Teaching methods adopted to improve student learning
: **Chalk & Talk, Group discussions and Projector**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities
: **NSS , Annual Sports, Cultural programs and Collecting fund for Cancer Victim.**

35. SWOC analysis of the department and Future plans

❖ **Strength**

- Cordial relationship with students.
- Conducting Regular Remedial Classes.

❖ **Weakness**

- Low entry level of students.

❖ **Opportunities**

- Urdu as second language can be offered to other degree programmes.

❖ **Challenges**

- Students attraction towards language like English, Hindi and Bengali.

❖ **Future Plans**

- Organise State and National level Seminar in Urdu.
- To establish Departmental Library.
- Increasing the strength of students talking Urdu.

Evaluative Report of the Departments(Deptt. Of Santhali)

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : **Santhali**
2. Year of Establishment : **1990**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **UG**
4. Names of Interdisciplinary courses and the departments/units involved : **EVS in Part III is taught as interdisciplinary Course.**
5. Annual/ semester/choice based credit system (programme wise) : **Annual**
6. Participation of the department in the courses offered by other departments : **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **Nil**
8. Details of courses/programmes discontinued (if any) with reasons : **Nil**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	02	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Anthony Hansdak	M.A	Assistant Professor		5	

11. List of senior visiting faculty : **Nil**
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : **Nil**
13. Student -Teacher Ratio (programme wise) – **1:10**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **Central Administrative Office**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : **PG-1**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **Nil**
18. Research Centre / facility recognized by the University : **Nil**
19. Publications:
 - * a) Publication per faculty : **Nil**
 - * Number of papers published in peer reviewed journals (national /international) by faculty and students : **Nil**
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **Nil**
 - * Monographs : **Nil**
 - * Chapter in Books : **Nil**
 - * Books Edited : **Nil**
 - * Books with ISBN/ISSN numbers with details of publishers : **Nil**
 - * Citation Index : **Nil**
 - * SNIP : **Nil**
 - * SJR : **Nil**
 - * Impact factor : **Nil**
 - * h-index : **Nil**
20. Areas of consultancy and income generated : **Nil**
21. Faculty as members in : **Nil**
 - a) National committees b) International Committees c) Editorial Boards.....
22. Student projects
 - a) Percentage of students who have done in-house projects including inter departmental/programme

: All the Part-III Students are doing the projects related to Environmental studies

- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : Nil
23. Awards / Recognitions received by faculty and students : Nil
24. List of eminent academicians and scientists/visitors to the department : Nil
25. Seminars/ Conferences/Workshops organized & the source of funding
- a) National : Nil
- b) International : Nil
26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A. 1 st Year (2012-13)	06	06	04	02	60
B.A. 2 nd Year (2012-13)	04	04	00	04	75
B.A. 3 rd Year (2012-13)	06	06	04	02	100
B.A. 1 st Year (2013-14)	10	10	06	04	77.78
B.A. 2 nd Year (2013-14)	02	02	02	00	100
B.A. 3 rd Year (2013-14)	04	04	00	04	100
B.A. 1 st Year (2014-15)	11	11	01	10	75

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A Part -I 2013-14	73	27	00
B.A Part -II 2013-14	100	00	00
B.A Part -III 2013-14	100	00	00
B.A Part -I 2014-15	71	29	00
B.A Part - II 2014-15	100	00	00
B.A Part - III 2014-15	100	00	00
B.A Part -I 2015-16	09	01	00

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?
: **No any information is Available**

29. Student progression

Student progression	Against % enrolled
UG to PG	As we run only UG Courses we have no details of students joining PG Courses.
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed - Campus selection - Other than campus recruitment	Normally students appear at various competitive exams conducts by various recruitments boards. No such data is available against enrolled students
Entrepreneurship/Self-employment	Some of the students are self employed by taking tuitions and some supports their parents business. No such data is available.

30. Details of Infrastructural facilities

- a) Library : **Yes (Central Library)**
- b) Internet facilities for Staff & Students : **Yes**
- c) Class rooms with ICT facility : **Yes(Central ICT class room)**
- d) Laboratories : **NA**

31. Number of students receiving financial assistance from college, university, government or other agencies

: **Maximum Number of students received financial assistance from Government, Minority Commission and other agencies. Data of students not maintained by Department.**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : **Nil**

33. Teaching methods adopted to improve student learning

: **Chalk & Talk, Group discussions and Projector**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities
: **NSS , Annual Sports, Cultural programs and Collecting fund for Cancer Victim.**

35. SWOC analysis of the department and Future plans

❖ **Strength**

- Cordial relationship with students.
- Conducting Regular Remedial Classes.

❖ **Weakness**

- Lack of faculty member.
- Though a large number of students belonging to the schedule tribe are enrolled as regular students of the institution a few of them opt santhali subject as their Hons. paper

❖ **Opportunities**

- Santhali being a local language there is poor acceptance among students.

❖ **Challenges**

- Students attraction towards language like English, Hindi and Bengali.
- Santhali being a local language there is poor acceptance among students

❖ **Future Plans**

- Organise State and National level Seminar in Santali.
- To establish Departmental Library.
- Increasing the strength of students talking Santali.

Evaluative Report of the Departments(Deptt. Of Philosophy)

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : **Philosophy**
2. Year of Establishment : **1990**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **UG**
4. Names of Interdisciplinary courses and the departments/units involved : **EVS in Part III is taught as interdisciplinary Course.**
5. Annual/ semester/choice based credit system (programme wise) : **Annual**
6. Participation of the department in the courses offered by other departments : **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **Nil**
8. Details of courses/programmes discontinued (if any) with reasons : **Nil**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	03	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Rupam Kumari	M.A	Assistant Professor	Indian Philosophy	5	

11. List of senior visiting faculty : **Nil**
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : **Nil**
13. Student -Teacher Ratio (programme wise) – **1:11**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **Central Administrative Office**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : **PG-1**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **Nil**
18. Research Centre / facility recognized by the University : **Nil**
19. Publications:
 - * a) Publication per faculty : **Nil**
 - * Number of papers published in peer reviewed journals (national /international) by faculty and students : **Nil**
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **Nil**
 - * Monographs : **Nil**
 - * Chapter in Books : **Nil**
 - * Books Edited : **Nil**
 - * Books with ISBN/ISSN numbers with details of publishers : **Nil**
 - * Citation Index : **Nil**
 - * SNIP : **Nil**
 - * SJR : **Nil**
 - * Impact factor : **Nil**
 - * h-index : **Nil**
20. Areas of consultancy and income generated : **Nil**
21. Faculty as members in : **Nil**
 - a) National committees b) International Committees c) Editorial Boards.....
22. Student projects
 - a) Percentage of students who have done in-house projects including inter departmental/programme

: **All the Part-III Students are doing the projects related to Environmental studies.**

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : Nil

23. Awards / Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists/visitors to the department : Nil

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National : Nil

b) International : Nil

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A. 1 st Year (2012-13)	05	05	05	00	66.67
B.A. 2 nd Year (2012-13)	00	00	00	00	00
B.A. 3 rd Year (2012-13)	00	00	00	00	00
B.A. 1 st Year (2013-14)	01	01	01	00	00
B.A. 2 nd Year (2013-14)	01	01	01	00	100
B.A. 3 rd Year (2013-14)	00	00	00	00	00
B.A. 1 st Year (2014-15)	02	02	00	02	100

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A Part -I 2013-14	8	92	00
B.A Part -II 2013-14	00	100	00
B.A Part -III 2013-14	00	00	00
B.A Part -I 2014-15	00	100	00
B.A Part - II 2014-15	00	00	00
B.A Part - III 2014-15	00	100	00
B.A Part -I 2015-16	01	10	00

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?
: **No any information is Available**

29. Student progression

Student progression	Against % enrolled
UG to PG	As we run only UG Courses we have no details of students joining PG Courses.
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed - Campus selection - Other than campus recruitment	Normally students appear at various competitive exams conducts by various recruitments boards. No such data is available against enrolled students
Entrepreneurship/Self-employment	Some of the students are self employed by taking tuitions and some supports their parents business. No such data is available.

30. Details of Infrastructural facilities

- a) Library : **Yes (Central Library)**
- b) Internet facilities for Staff & Students : **Yes**
- c) Class rooms with ICT facility : **Yes (Central ICT class room)**
- d) Laboratories : **NA**

31. Number of students receiving financial assistance from college, university, government or other agencies
: **Maximum Number of students received financial assistance from Government, Minority Commission and other agencies. Data of students not maintained by Department.**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : **Nil**

33. Teaching methods adopted to improve student learning
: **Chalk & Talk, Group discussions and Projector**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities
: **NSS , Annual Sports, Cultural programs and Collecting fund for Cancer Victim**

35. SWOC analysis of the department and Future plans

❖ **Strength**

- **Qualified and dedicated teachers.**
- **Cordial relationship with students.**

❖ **Weakness**

- **Low entry level of students.**

❖ **Opportunities**

- **Subject background helps the students to write competitive Examination.**

❖ **Challenges**

- **To draw out the hidden potentials of the students.**

❖ **Future Plans**

- **Organising Seminars and Workshop.**
- **To establish Departmental Library.**

Evaluative Report of the Departments(Deptt. Of Political Science)

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : **Political Science**
2. Year of Establishment : **1990**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **UG**
4. Names of Interdisciplinary courses and the departments/units involved : **EVS in Part III is taught as interdisciplinary Course.**
5. Annual/ semester/choice based credit system (programme wise) : **Annual**
6. Participation of the department in the courses offered by other departments : **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **Nil**
8. Details of courses/programmes discontinued (if any) with reasons : **Nil**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	03	00

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the
Nil					

11. List of senior visiting faculty : **Nil**
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : **Nil**
13. Student -Teacher Ratio (programme wise) – : **NA**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **Central Administrative Office**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : **Nil**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **Nil**
18. Research Centre / facility recognized by the University : **Nil**
19. Publications:
 - * a) Publication per faculty : **Nil**
 - * Number of papers published in peer reviewed journals (national /international) by faculty and students : **Nil**
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **Nil**
 - * Monographs : **Nil**
 - * Chapter in Books : **Nil**
 - * Books Edited : **Nil**
 - * Books with ISBN/ISSN numbers with details of publishers : **Nil**
 - * Citation Index : **Nil**
 - * SNIP : **Nil**
 - * SJR : **Nil**
 - * Impact factor : **Nil**
 - * h-index : **Nil**
20. Areas of consultancy and income generated : **Nil**
21. Faculty as members in : **Nil**
 - a) National committees b) International Committees c) Editorial Boards.....
22. Student projects
 - a) Percentage of students who have done in-house projects including inter departmental/programme
: **All the Part-III Students are doing the projects related to Environmental studies.**
 - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : **Nil**

23. Awards / Recognitions received by faculty and students : Nil
24. List of eminent academicians and scientists/visitors to the department : Nil
25. Seminars/ Conferences/Workshops organized & the source of funding
- a) National : Nil
- b) International : Nil
26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A. 1 st Year (2012-13)	11	11	07	04	63.64
B.A. 2 nd Year (2012-13)	10	10	09	01	100
B.A. 3 rd Year (2012-13)	03	03	03	00	100
B.A. 1 st Year (2013-14)	15	15	13	02	85.72
B.A. 2 nd Year (2013-14)	10	10	04	06	100
B.A. 3 rd Year (2013-14)	10	10	09	01	100
B.A. 1 st Year (2014-15)	18	18	13	05	73.33

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A Part -I 2013-14	70	30	00
B.A Part -II 2013-14	80	20	00
B.A Part -III 2013-14	70	30	00
B.A Part -I 2014-15	74	26	00
B.A Part - II 2014-15	88	12	00
B.A Part - III 2014-15	78	22	00
B.A Part -I 2015-16	31	06	00

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? :
- : No any information is Available

29. Student progression

Student progression	Against % enrolled
UG to PG	As we run only UG Courses we have no details of students joining PG Courses.
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed - Campus selection - Other than campus recruitment	Normally students appear at various competitive exams conducts by various recruitments boards. No such data is available against enrolled students
Entrepreneurship/Self-employment	Some of the students are self employed by taking tuitions and some supports their parents business. No such data is available.

30. Details of Infrastructural facilities

- a) Library : **Yes (Central Library)**
- b) Internet facilities for Staff & Students : **Yes**
- c) Class rooms with ICT facility : **Yes(Central ICT class room)**
- d) Laboratories : **NA**

31. Number of students receiving financial assistance from college, university, government or other agencies.

: **Maximum Number of students received financial assistance from Government, Minority Commission and other agencies. Data of students not maintained by Department.**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : **Nil**

33. Teaching methods adopted to improve student learning
: **Chalk & Talk, Group discussions and Projector**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities
: **NSS , Annual Sports, Cultural programs and Collecting fund for Cancer Victim**

35. SWOC analysis of the department and Future plans

- ❖ **Strength**
- ❖ **Weakness**
- ❖ **Opportunities**
- ❖ **Challenges**
- ❖ **Future Plans**

Evaluative Report of the Departments(Deptt. Of History)

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : **History**
2. Year of Establishment : **1990**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **UG**
4. Names of Interdisciplinary courses and the departments/units involved : **EVS in Part III is taught as interdisciplinary Course.**
5. Annual/ semester/choice based credit system (programme wise) : **Annual**
6. Participation of the department in the courses offered by other departments : **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **Nil**
8. Details of courses/programmes discontinued (if any) with reasons : **Nil**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	03	02

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Naba Kr. Pal	M.A	Assistant Professor	Modern India	26	
Swaran Kr. Singh	M.A	Assistant Professor	Morden India	20	

11. List of senior visiting faculty : **Nil**
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : **Nil**
13. Student -Teacher Ratio (programme wise) – **1:41**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **Central Administrative Office**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : **PG-2**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **Nil**
18. Research Centre / facility recognized by the University : **Nil**
19. Publications:
 - * a) Publication per faculty : **Nil**
 - * Number of papers published in peer reviewed journals (national /international) by faculty and students : **Nil**
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **Nil**
 - * Monographs : **Nil**
 - * Chapter in Books : **Nil**
 - * Books Edited : **Nil**
 - * Books with ISBN/ISSN numbers with details of publishers : **Nil**
 - * Citation Index : **Nil**
 - * SNIP : **Nil**
 - * SJR : **Nil**
 - * Impact factor : **Nil**
 - * h-index : **Nil**
20. Areas of consultancy and income generated : **Nil**
21. Faculty as members in : **Nil**
 - a) National committees b) International Committees c) Editorial Boards.....
22. Student projects
 - a) Percentage of students who have done in-house projects including inter departmental/programme : **All the Part-III Students are doing the projects related to Environmental studies**

- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : Nil
23. Awards / Recognitions received by faculty and students : Nil
24. List of eminent academicians and scientists/visitors to the department : Nil
25. Seminars/ Conferences/Workshops organized & the source of funding
- a) National : Nil
- b) International : Nil
26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A. 1 st Year (2012-13)	32	32	27	05	65.38
B.A. 2 nd Year (2012-13)	18	18	14	04	88.89
B.A. 3 rd Year (2012-13)	16	16	10	06	93.75
B.A. 1 st Year (2013-14)	39	39	20	19	90.63
B.A. 2 nd Year (2013-14)	14	14	13	01	100
B.A. 3 rd Year (2013-14)	16	16	10	06	93.75
B.A. 1 st Year (2014-15)	28	28	22	06	50

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A Part -I 2013-14	72	28	00
B.A Part -II 2013-14	46	54	00
B.A Part -III 2013-14	78	22	00
B.A Part -I 2014-15	61	39	00
B.A Part - II 2014-15	89	11	00
B.A Part - III 2014-15	43	57	00
B.A Part -I 2015-16	46	35	00

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?
: **No any information is Available**

29. Student progression

Student progression	Against % enrolled
UG to PG	As we run only UG Courses we have no details of students joining PG Courses.
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed - Campus selection - Other than campus recruitment	Normally students appear at various competitive exams conducts by various recruitments boards. No such data is available against enrolled students
Entrepreneurship/Self-employment	Some of the students are self employed by taking tuitions and some supports their parents business. No such data is available.

30. Details of Infrastructural facilities

- a) Library : **Yes (Central Library)**
- b) Internet facilities for Staff & Students : **Yes**
- c) Class rooms with ICT facility : **Yes (Central ICT class room)**
- d) Laboratories : **NA**

31. Number of students receiving financial assistance from college, university, government or other agencies

: **Maximum Number of students received financial assistance from Government, Minority Commission and other agencies. Data of students not maintained by Department.**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : **Nil**

33. Teaching methods adopted to improve student learning
: **Chalk & Talk, Group discussions and Projector**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities
: **NSS , Annual Sports, Cultural programs and Collecting fund for Cancer Victim**

35. SWOC analysis of the department and Future plans

❖ **Strength**

- **Qualified and dedicated teachers.**
- **Cordial relationship with students.**

❖ **Weakness**

- **Low entry level of students.**

❖ **Opportunities**

- **Subject background helps the students to write competitive Examination.**

❖ **Challenges**

- **To draw out the hidden potentials of the students.**

❖ **Future Plans**

- **Organising Seminars and Workshop.**
- **To establish Departmental Library.**

Evaluative Report of the Departments(Deptt. Of Economics)

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : **Economics**
2. Year of Establishment : **1990**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **UG**
4. Names of Interdisciplinary courses and the departments/units involved : **EVS in Part III is taught as interdisciplinary Course.**
5. Annual/ semester/choice based credit system (programme wise) : **Annual**
6. Participation of the department in the courses offered by other departments : **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **Nil**
8. Details of courses/programmes discontinued (if any) with reasons : **Nil**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	03	03

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Abdul Rayees Khan	M.A	Assistant Professor	Monetary Economics	26	
Uday Prasad Singh	M.A	Assistant Professor	Monetary Economics	25	
Animesh Pal	M.A	Assistant Professor	Statistics & Economics	24	

11. List of senior visiting faculty : **Nil**
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : **Nil**

13. Student -Teacher Ratio (programme wise) – **1:10**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **Central Administrative Office**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : **PG-3**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **Nil**
18. Research Centre / facility recognized by the University : **Nil**
19. Publications:
 - * a) Publication per faculty : **Nil**
 - * Number of papers published in peer reviewed journals (national /international) by faculty and students : **Nil**
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **Nil**
 - * Monographs : **Nil**
 - * Chapter in Books : **Nil**
 - * Books Edited : **Nil**
 - * Books with ISBN/ISSN numbers with details of publishers : **Nil**
 - * Citation Index : **Nil**
 - * SNIP : **Nil**
 - * SJR : **Nil**
 - * Impact factor : **Nil**
 - * h-index : **Nil**
20. Areas of consultancy and income generated : **Nil**
21. Faculty as members in : **Nil**
 - a) National committees b) International Committees c) Editorial Boards.....
22. Student projects
 - a) Percentage of students who have done in-house projects including inter departmental/programme

: All the Part-III Students are doing the projects related to Environmental studies

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies **Nil**

23. Awards / Recognitions received by faculty and students : **Nil**

24. List of eminent academicians and scientists / visitors to the department **Nil**

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National : **Nil**

b) International : **Nil**

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A. 1 st Year (2012-13)	10	10	05	05	37.5
B.A. 2 nd Year (2012-13)	07	07	06	01	33.33
B.A. 3 rd Year (2012-13)	02	02	01	01	50
B.A. 1 st Year (2013-14)	25	25	14	11	100
B.A. 2 nd Year (2013-14)	07	07	04	03	100
B.A. 3 rd Year (2013-14)	03	03	03	00	100
B.A. 1 st Year (2014-15)	20	20	13	07	63.16

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A Part -I 2013-14	100	00	00
B.A Part -II 2013-14	100	00	00
B.A Part -III 2013-14	100	00	00
B.A Part -I 2014-15	92	8	00
B.A Part - II 2014-15	100	00	00
B.A Part - III 2014-15	100	00	00
B.A Part -I 2015-16	19	02	00

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

: **No any information is Available**

29. Student progression

Student progression	Against % enrolled
UG to PG	As we run only UG Courses we have no details of students joining PG Courses.
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed - Campus selection - Other than campus recruitment	Normally students appear at various competitive exams conducts by various recruitments boards. No such data is available against enrolled students
Entrepreneurship/Self-employment	Some of the students are self employed by taking tuitions and some supports their parents business. No such data is available.

30. Details of Infrastructural facilities

- a) Library : **Yes (Central Library)**
- b) Internet facilities for Staff & Students : **Yes**
- c) Class rooms with ICT facility : **Yes(Central ICT class room)**
- d) Laboratories : **NA**

31. Number of students receiving financial assistance from college, university, government or other agencies

: **Maximum Number of students received financial assistance from Government, Minority Commission and other agencies. Data of students not maintained by Department.**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : **Nil**

33. Teaching methods adopted to improve student learning
: **Chalk & Talk, Group discussions and Projector**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities
: **NSS , Annual Sports, Cultural programs and Collecting fund for Cancer Victim.**

35. SWOC analysis of the department and Future plans

- ❖ **Strength**
 - **Good communication skills of the faculty.**
- ❖ **Weakness**
 - **Low entry level of students.**
- ❖ **Opportunities**
- ❖ **Challenges**
 - **Dealing with Students coming from vernacular medium .**
 - **Adoption of innovative technique.**
- ❖ **Future Plans**
 - **Organise Departmental and National Seminars and Workshops.**
 - **To establish Departmental Library.**

Evaluative Report of the Departments(Deptt. Of Sociology)

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : **Sociology**
2. Year of Establishment : **1990**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **UG**
4. Names of Interdisciplinary courses and the departments/units involved : **EVS in Part III is taught as interdisciplinary Course.**
5. Annual/ semester/choice based credit system (programme wise) : **Annual**
6. Participation of the department in the courses offered by other departments : **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **Nil**
8. Details of courses/programmes discontinued (if any) with reasons : **Nil**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	03	02

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Ratan Kr. Dubey	Ph.D	Assistant Professor		18	
Bivash Chandra Jha	M.A	Assistant Professor	Anthropology Demography	5	

11. List of senior visiting faculty : **Nil**
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : **Nil**

13. Student -Teacher Ratio (programme wise) – **1:8**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **Central Administrative Office**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.
: **Ph.D - 1, PG -1**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **Nil**
18. Research Centre / facility recognized by the University : **Nil**
19. Publications:
 - * a) Publication per faculty : **Nil**
 - * Number of papers published in peer reviewed journals (national /international) by faculty and students : **Nil**
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
: **Nil**
 - * Monographs : **Nil**
 - * Chapter in Books : **Nil**
 - * Books Edited : **Nil**
 - * Books with ISBN/ISSN numbers with details of publishers : **Nil**
 - * Citation Index : **Nil**
 - * SNIP : **Nil**
 - * SJR : **Nil**
 - * Impact factor : **Nil**
 - * h-index : **Nil**
20. Areas of consultancy and income generated : **Nil**
21. Faculty as members in : **Nil**
a) National committees b) International Committees c) Editorial Boards.....
22. Student projects
 - a) Percentage of students who have done in-house projects including inter departmental/programme

: All the Part-III Students are doing the projects related to Environmental studies

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : Nil

23. Awards / Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists/visitors to the department : Nil

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National : Nil

b) International : Nil

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A. 1 st Year (2012-13)	09	09	07	02	50
B.A. 2 nd Year (2012-13)	04	04	02	02	50
B.A. 3 rd Year (2012-13)	12	12	06	06	100
B.A. 1 st Year (2013-14)	13	13	05	08	53.85
B.A. 2 nd Year (2013-14)	05	05	04	01	80
B.A. 3 rd Year (2013-14)	03	03	02	01	100
B.A. 1 st Year (2014-15)	14	14	05	09	84.62

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A Part -I 2013-14	94	6	00
B.A Part -II 2013-14	100	00	00
B.A Part -III 2013-14	100	00	00
B.A Part -I 2014-15	100	00	00
B.A Part - II 2014-15	86	14	00
B.A Part - III 2014-15	100	00	00
B.A Part -I 2015-16	15	00	00

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?
: **No any information is Available**

29. Student progression

Student progression	Against % enrolled
UG to PG	As we run only UG Courses we have no details of students joining PG Courses.
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed - Campus selection - Other than campus recruitment	Normally students appear at various competitive exams conducts by various recruitments boards. No such data is available against enrolled students
Entrepreneurship/Self-employment	Some of the students are self employed by taking tuitions and some supports their parents business. No such data is available.

30. Details of Infrastructural facilities

- a) Library : **Yes (Central Library)**
- b) Internet facilities for Staff & Students : **Yes**
- c) Class rooms with ICT facility : **Yes(Central ICT class room)**
- d) Laboratories : **NA**

31. Number of students receiving financial assistance from college, university, government or other agencies

: **Maximum Number of students received financial assistance from Government, Minority Commission and other agencies. Data of students not maintained by Department.**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : **Nil**

33. Teaching methods adopted to improve student learning
: **Chalk & Talk, Group discussions and Projector**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities
:NSS , Annual Sports, Cultural programs and Collecting fund for Cancer Victim
35. SWOC analysis of the department and Future plans

- ❖ **Strength**

- **Qualified and dedicated teachers.**
- **Cordial relationship with students.**

- ❖ **Weakness**

- **Low entry level of students.**

- ❖ **Opportunities**

- **Subject background helps the students to write competitive Examination.**

- ❖ **Challenges**

- **To draw out the hidden potentials of the students.**

- ❖ **Future Plans**

- **Organising Seminars and Workshop.**
- **To establish Departmental Library.**

Evaluative Report of the Departments(Deptt. Of Rural Economics)

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : **Rural Economics**
2. Year of Establishment : **1990**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **UG**
4. Names of Interdisciplinary courses and the departments/units involved : **EVS in Part III is taught as interdisciplinary Course.**
5. Annual/ semester/choice based credit system (programme wise) : **Annual**
6. Participation of the department in the courses offered by other departments : **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **Nil**
8. Details of courses/programmes discontinued (if any) with reasons : **Nil**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	03	00

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
NIL					

11. List of senior visiting faculty : **Nil**
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : **Nil**
13. Student -Teacher Ratio (programme wise) – **NA**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **Central Administrative Office**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : **Nil**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **Nil**
18. Research Centre / facility recognized by the University : **Nil**
19. Publications:
 - * a) Publication per faculty : **Nil**
 - * Number of papers published in peer reviewed journals (national /international) by faculty and students : **Nil**
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **Nil**
 - * Monographs : **Nil**
 - * Chapter in Books : **Nil**
 - * Books Edited : **Nil**
 - * Books with ISBN/ISSN numbers with details of publishers : **Nil**
 - * Citation Index : **Nil**
 - * SNIP : **Nil**
 - * SJR : **Nil**
 - * Impact factor : **Nil**
 - * h-index : **Nil**
20. Areas of consultancy and income generated : **Nil**
21. Faculty as members in : **Nil**
 - a) National committees b) International Committees c) Editorial Boards.....
22. Student projects
 - a) Percentage of students who have done in-house projects including inter departmental/programme

: All the Part-III Students are doing the projects related to Environmental studies

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies **Nil**

23. Awards / Recognitions received by faculty and students : **Nil**

24. List of eminent academicians and scientists / visitors to the department **Nil**

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National : **Nil**

b) International : **Nil**

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A. 1st Year (2012-13)	00	00	00	00	00
B.A. 2nd Year (2012-13)	00	00	00	00	00
B.A. 3rd Year (2012-13)	00	00	00	00	00
B.A. 1st Year (2013-14)	00	00	00	00	00
B.A. 2nd Year (2013-14)	00	00	00	00	00
B.A. 3rd Year (2013-14)	00	00	00	00	00
B.A. 1st Year (2014-15)	00	00	00	00	00

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A Part -I 2013-14	00	00	00
B.A Part -II 2013-14	00	00	00
B.A Part -III 2013-14	00	00	00
B.A Part -I 2014-15	00	00	00
B.A Part - II 2014-15	00	00	00
B.A Part - III 2014-15	00	00	00
B.A Part -I 2015-16	00	00	00

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?
: **No any information is Available**

29. Student progression

Student progression	Against % enrolled
UG to PG	As we run only UG Courses we have no details of students joining PG Courses.
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed - Campus selection - Other than campus recruitment	Normally students appear at various competitive exams conducts by various recruitments boards. No such data is available against enrolled students
Entrepreneurship/Self-employment	Some of the students are self employed by taking tuitions and some supports their parents business. No such data is available.

30. Details of Infrastructural facilities

- a) Library : **Yes (Central Library)**
- b) Internet facilities for Staff & Students : **Yes**
- c) Class rooms with ICT facility : **Yes(Central ICT class room)**
- d) Laboratories : **NA**

31. Number of students receiving financial assistance from college, university, government or other agencies

: **Maximum Number of students received financial assistance from Government, Minority Commission and other agencies. Data of students not maintained by Department.**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : **Nil**

33. Teaching methods adopted to improve student learning
: **Chalk & Talk, Group discussions and Projector**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities
:NSS , Annual Sports, Cultural programs and Collecting fund for Cancer Victim
35. SWOC analysis of the department and Future plans

- ❖ Strength
- ❖ Weakness
- ❖ Opportunities
- ❖ Challenges
- ❖ Future Plans

Evaluative Report of the Departments(Deptt. Of Psychology)

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : **Psychology**
2. Year of Establishment : **1990**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **UG**
4. Names of Interdisciplinary courses and the departments/units involved : **EVS in Part III is taught as interdisciplinary Course.**
5. Annual/ semester/choice based credit system (programme wise) : **Annual**
6. Participation of the department in the courses offered by other departments : **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **Nil**
8. Details of courses/programmes discontinued (if any) with reasons : **Nil**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	03	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Abid Nadim Ahsan	M.A	Assistant Professor	Industrial and organizational psychology, Clinical psychology	16	

11. List of senior visiting faculty : **Nil**
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : **Nil**

13. Student -Teacher Ratio (programme wise) – **1:8**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

Lab. Assistant	01
Lab. Boy	01
Store Keeper	01
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.
: **PG-1**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **Nil**
18. Research Centre / facility recognized by the University : **Nil**
19. Publications:
 - * a) Publication per faculty : **Nil**
 - * Number of papers published in peer reviewed journals (national /international) by faculty and students : **Nil**
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **Nil**
 - * Monographs : **Nil**
 - * Chapter in Books : **Nil**
 - * Books Edited : **Nil**
 - * Books with ISBN/ISSN numbers with details of publishers : **Nil**
 - * Citation Index : **Nil**
 - * SNIP : **Nil**
 - * SJR : **Nil**
 - * Impact factor : **Nil**
 - * h-index : **Nil**
20. Areas of consultancy and income generated : **Nil**
21. Faculty as members in : **Nil**
 - a) National committees b) International Committees c) Editorial Boards.....

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme

: All the Part-III Students are doing the projects related to Environmental studies

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : Nil

23. Awards / Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists/visitors to the department : Nil

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National : Nil

b) International : Nil

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A. 1 st Year (2012-13)	07	07	03	04	40
B.A. 2 nd Year (2012-13)	01	01	00	01	100
B.A. 3 rd Year (2012-13)	00	00	00	00	00
B.A. 1 st Year (2013-14)	08	08	04	04	87.5
B.A. 2 nd Year (2013-14)	01	01	01	00	100
B.A. 3 rd Year (2013-14)	01	01	00	01	100
B.A. 1 st Year (2014-15)	07	07	04	03	42.85

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A Part -I 2013-14	100	00	00
B.A Part -II 2013-14	100	00	00
B.A Part -III 2013-14	100	00	00

B.A Part –I 2014-15	100	00	00
B.A Part – II 2014-15	100	00	00
B.A Part – III 2014-15	100	00	00
B.A Part –I 2015-16	08	00	00

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?
: **No any information is Available**

29. Student progression

Student progression	Against % enrolled
UG to PG	As we run only UG Courses we have no details of students joining PG Courses.
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed - Campus selection - Other than campus recruitment	Normally students appear at various competitive exams conducts by various recruitments boards. No such data is available against enrolled students
Entrepreneurship/Self-employment	Some of the students are self employed by taking tuitions and some supports their parents business. No such data is available.

30. Details of Infrastructural facilities

- a) Library : **Yes (Central Library)**
- b) Internet facilities for Staff & Students : **Yes**
- c) Class rooms with ICT facility : **Yes(Central ICT class room)**
- d) Laboratories : **Yes**

31. Number of students receiving financial assistance from college, university, government or other agencies

:Maximum Number of students received financial assistance from Government, Minority Commission and other agencies. Data of students not maintained by Department.

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : **Nil**
33. Teaching methods adopted to improve student learning : **Chalk & Talk, Group discussions and Projector**
34. Participation in Institutional Social Responsibility (ISR) and Extension activities : **NSS , Annual Sports, Cultural programs and Collecting fund for Cancer Victim**
35. SWOC analysis of the department and Future plans

❖ **Strength**

- **Good communication skills of the faculty.**

❖ **Weakness**

- **Lake of faculty member.**
- **Low entry level of students.**
- **Lake of well equipped laboratory**
- **Greater awareness among citizens about the role of psychologist.**

❖ **Opportunities**

- **The subject background helps the students in competitive examinations.**
- **Mental health is becoming an important issue and hence demand for mental health professionals is increasing.**

❖ **Challenges**

- **To draw out the hidden potentials of the students.**
- **To increase entry level of students.**

❖ **Future Plans**

- **Increased interaction with the community.**
- **To establish well equipped laboratory.**
- **Greater focus on research-based projects.**

Evaluative Report of the Departments(Deptt. Of Music)

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : **Music**
2. Year of Establishment : **1990**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **UG**
4. Names of Interdisciplinary courses and the departments/units involved : **EVS in Part III is taught as interdisciplinary Course.**
5. Annual/ semester/choice based credit system (programme wise) : **Annual**
6. Participation of the department in the courses offered by other departments : **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **Nil**
8. Details of courses/programmes discontinued (if any) with reasons : **Nil**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	03	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Madhab Kumar Ghosh	M.A	Assistant Professor		-	

11. List of senior visiting faculty : **Nil**
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : **Nil**

13. Student -Teacher Ratio (programme wise) – **1:1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **Central Administrative Office**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : **PG-1**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **Nil**
18. Research Centre / facility recognized by the University : **Nil**
19. Publications:
 - * a) Publication per faculty : **Nil**
 - * Number of papers published in peer reviewed journals (national /international) by faculty and students : **Nil**
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **Nil**
 - * Monographs : **Nil**
 - * Chapter in Books : **Nil**
 - * Books Edited : **Nil**
 - * Books with ISBN/ISSN numbers with details of publishers : **Nil**
 - * Citation Index : **Nil**
 - * SNIP : **Nil**
 - * SJR : **Nil**
 - * Impact factor : **Nil**
 - * h-index : **Nil**
20. Areas of consultancy and income generated : **Nil**
21. Faculty as members in : **Nil**
 - a) National committees b) International Committees c) Editorial Boards.....
22. Student projects
 - a) Percentage of students who have done in-house projects including inter departmental/programme

: All the Part-III Students are doing the projects related to Environmental studies.

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : **Nil**

23. Awards / Recognitions received by faculty and students : **Nil**

24. List of eminent academicians and scientists/visitors to the department : **Nil**

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National : **Nil**

b) International : **Nil**

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A. 1 st Year (2012-13)	00	00	00	00	00
B.A. 2 nd Year (2012-13)	00	00	00	00	00
B.A. 3 rd Year (2012-13)	00	00	00	00	00
B.A. 1 st Year (2013-14)	00	00	00	00	00
B.A. 2 nd Year (2013-14)	00	00	00	00	00
B.A. 3 rd Year (2013-14)	00	00	00	00	00
B.A. 1 st Year (2014-15)	00	00	00	00	00

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A Part -I 2013-14	00	00	00
B.A Part -II 2013-14	00	00	00
B.A Part -III 2013-14	00	00	00
B.A Part -I 2014-15	00	00	00
B.A Part - II 2014-15	00	00	00
B.A Part - III 2014-15	00	00	00
B.A Part -I 2015-16	01	00	00

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

: **No any information is Available**

29. Student progression

Student progression	Against % enrolled
UG to PG	As we run only UG Courses we have no details of students joining PG Courses.
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed - Campus selection - Other than campus recruitment	Normally students appear at various competitive exams conducts by various recruitments boards. No such data is available against enrolled students
Entrepreneurship/Self-employment	Some of the students are self employed by taking tuitions and some supports their parents business. No such data is available.

30. Details of Infrastructural facilities

a) Library : **Yes (Central Library)**

b) Internet facilities for Staff & Students : **Yes**

c) Class rooms with ICT facility : **Yes(Central ICT class room)**

d) Laboratories : **No**

31. Number of students receiving financial assistance from college, university, government or other agencies

: **Maximum Number of students received financial assistance from Government, Minority Commission and other agencies. Data of students not maintained by Department.**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : **Nil**

33. Teaching methods adopted to improve student learning

: **Chalk & Talk, Group discussions and Projector.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities
: **NSS , Annual Sports, Cultural programs and Collecting fund for Cancer Victim**
35. SWOC analysis of the department and Future plans
- ❖ **Strength : Good skilled dedicated teacher.**
 - ❖ **Weakness : Lack of faculty member.**
 - ❖ **Opportunities : To be a musician & singer.**
 - ❖ **Challenges : To draw out the hidden potentials of the students**
 - ❖ **Future Plans : To purchase the good instrument.**

Evaluative Report of the Departments(Deptt. Of Geography)

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : **Geography**
2. Year of Establishment : **1990**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **UG**
4. Names of Interdisciplinary courses and the departments/units involved : **EVS in Part III is taught as interdisciplinary Course.**
5. Annual/ semester/choice based credit system (programme wise) : **Annual**
6. Participation of the department in the courses offered by other departments : **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **Nil**
8. Details of courses/programmes discontinued (if any) with reasons : **Nil**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	03	02

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. Etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Md. Humayun Kabir	M.A	Assistant Professor	Population	9	
Joy Mangal Roy	M.A	Assistant Professor	Agriculture	9	

11. List of senior visiting faculty : **Nil**
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : **Nil**

13. Student -Teacher Ratio (programme wise) – **1:153**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

Lab. Assistant	01
Lab. Boy	01
Store Keeper	01
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.
: **PG-2**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **Nil**
18. Research Centre / facility recognized by the University : **Nil**
19. Publications:
 - * a) Publication per faculty : **Nil**
 - * Number of papers published in peer reviewed journals (national /international) by faculty and students : **Nil**
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
: **Nil**
 - * Monographs : **Nil**
 - * Chapter in Books : **Nil**
 - * Books Edited : **Nil**
 - * Books with ISBN/ISSN numbers with details of publishers : **Nil**
 - * Citation Index : **Nil**
 - * SNIP : **Nil**
 - * SJR : **Nil**
 - * Impact factor : **Nil**
 - * h-index : **Nil**
20. Areas of consultancy and income generated : **Nil**
21. Faculty as members in : **Nil**
 - a) National committees b) International Committees c) Editorial Boards.....
22. Student projects
 - a) Percentage of students who have done in-house projects including inter departmental/programme.
: **All the Part-III Students are doing the projects related to Environmental studies**

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : Nil

23. Awards / Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists/visitors to the department : Nil

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National : Nil

b) International : Nil

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A. 1 st Year (2012-13)	233	233	173	60	60.36
B.A. 2 nd Year (2012-13)	185	185	141	44	81.35
B.A. 3 rd Year (2012-13)	113	113	85	28	92.73
B.A. 1 st Year (2013-14)	214	214	148	66	89.83
B.A. 2 nd Year (2013-14)	119	119	85	34	88.79
B.A. 3 rd Year (2013-14)	153	153	121	32	96.07
B.A. 1 st Year (2014-15)	215	215	140	75	75.86

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A Part -I 2013-14	57	43	00
B.A Part -II 2013-14	61	29	00
B.A Part -III 2013-14	27	73	00
B.A Part -I 2014-15	59	41	00
B.A Part - II 2014-15	67	33	00
B.A Part - III 2014-15	57	43	00
B.A Part -I 2015-16	199	107	00

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?
: **No any information is Available**

29. Student progression

Student progression	Against % enrolled
UG to PG	As we run only UG Courses we have no details of students joining PG Courses.
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed - Campus selection - Other than campus recruitment	Normally students appear at various competitive exams conducts by various recruitments boards. No such data is available against enrolled students
Entrepreneurship/Self-employment	Some of the students are self employed by taking tuitions and some supports their parents business. No such data is available.

30. Details of Infrastructural facilities

- a) Library : **Yes (Central Library)**
- b) Internet facilities for Staff & Students : **Yes**
- c) Class rooms with ICT facility : **Yes(Central ICT class room)**
- d) Laboratories : **Yes**

31. Number of students receiving financial assistance from college, university, government or other agencies.

: **Maximum Number of students received financial assistance from Government, Minority Commission and other agencies. Data of students not maintained by Department.**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : **Nil**

33. Teaching methods adopted to improve student learning
: **Chalk & Talk, Group discussions and Projector.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities
: NSS , Annual Sports, Cultural programs and Collecting fund for Cancer Victim

35. SWOC analysis of the department and Future plans

❖ **Strength**

- Good communication skills of the faculty..
- Qualified and dedicated teacher.

❖ **Weakness**

- Lack of faculty member. Non availability Hindi book in local market.
- Several students from non-English medium. They require special attention .

❖ **Opportunities**

- The subject background helps the students in competitive examinations .

❖ **Challenges**

- To do research which has the practical applications and to draw out the hidden potentials of the Students.

❖ **Future Plans**

- Organise Seminars and Workshops.
- To establish Departmental Library.
- To establish separate Departmental and well equipped laboratory.

Evaluative Report of the Departments(Deptt. Of Physics)

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : **Physics**
2. Year of Establishment : **1990**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **UG**
4. Names of Interdisciplinary courses and the departments/units involved : **EVS in Part III is taught as interdisciplinary Course.**
5. Annual/ semester/choice based credit system (programme wise) : **Annual**
6. Participation of the department in the courses offered by other departments : **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **Nil**
8. Details of courses/programmes discontinued (if any) with reasons : **Nil**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	03	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Udit Narayan	M.Sc	Assistant Professor	Electronics	17	

11. List of senior visiting faculty : **Nil**
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : **Nil**

13. Student -Teacher Ratio (programme wise) – **1:65**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled
Lab. Assistant -1
Lab. Boy - 1
Store Keeper - 1
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.
: PG-1
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received **: Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received **: Nil**
18. Research Centre / facility recognized by the University **: Nil**
19. Publications:
 - * a) Publication per faculty **: Nil**
 - * Number of papers published in peer reviewed journals (national /international) by faculty and students **: Nil**
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
: Nil
 - * Monographs **: Nil**
 - * Chapter in Books **: Nil**
 - * Books Edited **: Nil**
 - * Books with ISBN/ISSN numbers with details of publishers **: Nil**
 - * Citation Index **: Nil**
 - * SNIP **: Nil**
 - * SJR **: Nil**
 - * Impact factor **: Nil**
 - * h-index **: Nil**
20. Areas of consultancy and income generated **: Nil**
21. Faculty as members in **: Nil**
 a) National committees b) International Committees c) Editorial Boards.....

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme

: All the Part-III Students are doing the projects related to Environmental studies

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : Nil

23. Awards / Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists/visitors to the department : Nil

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National : Nil

b) International : Nil

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.Sc. 1 st Year (2012-13)	29	29	23	06	17.24
B.Sc. 2 nd Year (2012-13)	15	15	13	02	100
B.Sc. 3 rd Year (2012-13)	12	12	08	04	83.33
B.Sc. 1 st Year (2013-14)	51	51	42	09	37.5
B.Sc. 2 nd Year (2013-14)	07	07	06	01	71.43
B.Sc. 3 rd Year (2013-14)	16	16	13	03	93.75
B.Sc. 1 st Year (2014-15)	46	46	39	07	73.33

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.Sc Part -I 2013-14	80	20	00
B.Sc Part -II 2013-14	100	00	00
B.Sc Part -III 2013-14	73	27	00
B.Sc Part -I 2014-15	79	21	00

B.Sc Part - II 2014-15	74	26	00
B.Sc Part - III 2014-15	100	00	00
B.Sc Part -I 2015-16	37	28	00

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.

: No any information is Available

29. Student progression

Student progression	Against % enrolled
UG to PG	As we run only UG Courses we have no details of students joining PG Courses.
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed - Campus selection - Other than campus recruitment	Normally students appear at various competitive exams conducts by various recruitments boards. No such data is available against enrolled students
Entrepreneurship/Self-employment	Some of the students are self employed by taking tuitions and some supports their parents business. No such data is available.

30. Details of Infrastructural facilities

a) Library **: Yes (Central Library)**

b) Internet facilities for Staff & Students **: Yes**

c) Class rooms with ICT facility **: Yes(Central ICT class room)**

d) Laboratories **: Yes**

31. Number of students receiving financial assistance from college, university, government or other agencies

: Maximum Number of students received financial assistance from Government, Minority Commission and other agencies. Data of students not maintained by Department.

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts **: Nil**

33. Teaching methods adopted to improve student learning
: **Chalk & Talk, Group discussions and Projector**
34. Participation in Institutional Social Responsibility (ISR) and Extension activities
: **NSS , Annual Sports, Cultural programs and Collecting fund for Cancer Victim**
35. SWOC analysis of the department and Future plans
 - ❖ **Strength**
 - **Good communication skills of the faculty.**
 - **Command over subject.**
 - ❖ **Weakness**
 - **Lake of faculty member.**
 - **Students belong to rural and remote area.**
 - ❖ **Opportunities**
 - **Good opportunities in the abroad & private sector.**
 - ❖ **Challenges**
 - **To draw out the hidden potentials of the students**
 - **Increasing awareness amongst the students about research to solve the electricity problems of the society.**
 - ❖ **Future Plans**
 - **Conducting Seminars and Workshop.**
 - **To establish Departmental Library.**
 - **To establish separate Departmental and well equipped laboratory.**

Evaluative Report of the Departments(Deptt. Of Chemistry)

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : **Chemistry**
2. Year of Establishment : **1990**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **UG**
4. Names of Interdisciplinary courses and the departments/units involved : **EVS in Part III is taught as interdisciplinary Course.**
5. Annual/ semester/choice based credit system (programme wise) : **Annual**
6. Participation of the department in the courses offered by other departments : **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **Nil**
8. Details of courses/programmes discontinued (if any) with reasons : **Nil**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	03	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Benjamin Hembrom	M.Sc	Assistant Professor	Organic Chemistry	05	

11. List of senior visiting faculty : **Nil**
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : **Nil**

13. Student -Teacher Ratio (programme wise) – **1:21**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled
Lab. Assistant -1
Lab. Boy - 1
Store Keeper - 1
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.
: PG-1
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **Nil**
18. Research Centre / facility recognized by the University : **Nil**
19. Publications:
 - * a) Publication per faculty : **Nil**
 - * Number of papers published in peer reviewed journals (national /international) by faculty and students : **Nil**
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **Nil**
 - * Monographs : **Nil**
 - * Chapter in Books : **Nil**
 - * Books Edited : **Nil**
 - * Books with ISBN/ISSN numbers with details of publishers : **Nil**
 - * Citation Index : **Nil**
 - * SNIP : **Nil**
 - * SJR : **Nil**
 - * Impact factor : **Nil**
 - * h-index : **Nil**
20. Areas of consultancy and income generated : **Nil**
21. Faculty as members in : **Nil**
 a) National committees b) International Committees c) Editorial Boards.....

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme

: All the Part-III Students are doing the projects related to Environmental studies

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : Nil

23. Awards / Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists/visitors to the department : Nil

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National : Nil

b) International : Nil

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.Sc. 1 st Year (2012-13)	10	10	06	04	60
B.Sc. 2 nd Year (2012-13)	09	09	07	02	66.67
B.Sc. 3 rd Year (2012-13)	02	02	02	00	50
B.Sc. 1 st Year (2013-14)	16	16	12	04	27.28
B.Sc. 2 nd Year (2013-14)	09	09	06	03	88.89
B.Sc. 3 rd Year (2013-14)	07	07	05	02	85.71
B.Sc. 1 st Year (2014-15)	18	18	12	06	92.31

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.Sc Part -I 2013-14	56	44	00
B.Sc Part -II 2013-14	67	33	00
B.Sc Part -III 2013-14	50	50	00
B.Sc Part -I 2014-15	84	16	00

B.Sc Part – II 2014-15	100	00	00
B.Sc Part – III 2014-15	75	25	00
B.Sc Part –I 2015-16	11	10	00

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

: No any information is Available

29. Student progression

Student progression	Against % enrolled
UG to PG	As we run only UG Courses we have no details of students joining PG Courses.
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed - Campus selection - Other than campus recruitment	Normally students appear at various competitive exams conducts by various recruitments boards. No such data is available against enrolled students
Entrepreneurship/Self-employment	Some of the students are self employed by taking tuitions and some supports their parents business. No such data is available.

30. Details of Infrastructural facilities

- a) Library : **Yes (Central Library)**
- b) Internet facilities for Staff & Students : **Yes**
- c) Class rooms with ICT facility : **Yes(Central ICT class room)**
- d) Laboratories : **Yes**

31. Number of students receiving financial assistance from college, university, government or other agencies.

: Maximum Number of students received financial assistance from Government, Minority Commission and other agencies. Data of students not maintained by Department.

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : **Nil**

33. Teaching methods adopted to improve student learning
: **Chalk & Talk, Group discussions and Projector.**
34. Participation in Institutional Social Responsibility (ISR) and Extension activities
: **NSS , Annual Sports, Cultural programs and Collecting fund for Cancer Victim.**
35. SWOC analysis of the department and Future plans
 - ❖ **Strength**
 - **Good communication skills of the faculty.**
 - **Good strength of students.**
 - ❖ **Weakness**
 - **Lake of faculty member.**
 - **Lake of department attached class room.**
 - ❖ **Opportunities**
 - **The subject background helps the students in various competitive examinations in future.**
 - ❖ **Challenges**
 - **To draw out the hidden potentials of the students**
 - **To improve competency level of students.**
 - ❖ **Future Plans**
 - **To establish Departmental Library.**
 - **To establish separate Departmental and well equipped laboratory.**
 - **To organise Seminars and guest lectures.**

Evaluative Report of the Departments(Deptt. Of Mathematics)

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : **Mathematics**
2. Year of Establishment : **1990**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **UG**
4. Names of Interdisciplinary courses and the departments/units involved : **EVS in Part III is taught as interdisciplinary Course.**
5. Annual/ semester/choice based credit system (programme wise) : **Annual**
6. Participation of the department in the courses offered by other departments : **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **Nil**
8. Details of courses/programmes discontinued (if any) with reasons : **Nil**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	03	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Md. Abid Raza	M.Sc	Assistant Professor	Topology & Functional Analysis	20	

11. List of senior visiting faculty : **Nil**
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : **Nil**

13. Student -Teacher Ratio (programme wise) – **1:35**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **Central Administrative Office**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.
: **PG-1**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **Nil**
18. Research Centre / facility recognized by the University : **Nil**
19. Publications:
 - * a) Publication per faculty : **Nil**
 - * Number of papers published in peer reviewed journals (national /international) by faculty and students : **Nil**
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
: **Nil**
 - * Monographs : **Nil**
 - * Chapter in Books : **Nil**
 - * Books Edited : **Nil**
 - * Books with ISBN/ISSN numbers with details of publishers : **Nil**
 - * Citation Index : **Nil**
 - * SNIP : **Nil**
 - * SJR : **Nil**
 - * Impact factor : **Nil**
 - * h-index : **Nil**
20. Areas of consultancy and income generated : **Nil**
21. Faculty as members in : **Nil**
 - a) National committees b) International Committees c) Editorial Boards.....

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme.

: All the Part-III Students are doing the projects related to Environmental studies.

- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : Nil

23. Awards / Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists/visitors to the department : Nil

25. Seminars/ Conferences/Workshops organized & the source of funding

- a) National : Nil

- b) International : Nil

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.Sc. 1 st Year (2012-13)	37	37	32	05	51.35
B.Sc. 2 nd Year (2012-13)	05	05	03	02	80
B.Sc. 3 rd Year (2012-13)	05	05	04	01	100
B.Sc. 1 st Year (2013-14)	36	36	30	06	58.82
B.Sc. 2 nd Year (2013-14)	19	19	16	03	100
B.Sc. 3 rd Year (2013-14)	04	04	03	01	100
B.Sc. 1 st Year (2014-15)	29	29	23	06	75.86

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.Sc Part -I 2013-14	80	20	00
B.Sc Part -II 2013-14	79	21	00
B.Sc Part -III 2013-14	100	00	00

B.Sc Part –I 2014-15	63	37	00
B.Sc Part – II 2014-15	80	20	00
B.Sc Part – III 2014-15	83	17	00
B.Sc Part –I 2015-16	16	19	00

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

: No any information is Available

29. Student progression

Student progression	Against % enrolled
UG to PG	As we run only UG Courses we have no details of students joining PG Courses.
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed - Campus selection - Other than campus recruitment	Normally students appear at various competitive exams conducts by various recruitments boards. No such data is available against enrolled students
Entrepreneurship/Self-employment	Some of the students are self employed by taking tuitions and some supports their parents business. No such data is available.

30. Details of Infrastructural facilities

a) Library **: Yes (Central Library)**

b) Internet facilities for Staff & Students **: Yes**

c) Class rooms with ICT facility **: Yes(Central ICT class room)**

d) Laboratories **: NA**

31. Number of students receiving financial assistance from college, university, government or other agencies

: Maximum Number of students received financial assistance from Government, Minority Commission and other agencies. Data of students not maintained by Department.

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : **Nil**
33. Teaching methods adopted to improve student learning : **Chalk & Talk, Group discussions and Projector**
34. Participation in Institutional Social Responsibility (ISR) and Extension activities : **NSS , Annual Sports, Cultural programs and Collecting fund for Cancer Victim**
35. SWOC analysis of the department and Future plans
- ❖ **Strength**
 - **Good communication skills of the faculty.**
 - **Good strength of students.**
 - ❖ **Weakness**
 - **Lake of faculty member**
 - **Lake of department attached class room .**
 - ❖ **Opportunities**
 - **To start courses like high speed Maths for various entrance examinations.**
 - ❖ **Challenges**
 - **To draw out the hidden potentials of the students**
 - **To improve competency level of students.**
 - ❖ **Future Plans**
 - **To establish Departmental Library.**
 - **To organise Seminars and guest lectures.**

Evaluative Report of the Departments(Deptt. Of Zoology)

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : **Zoology**
2. Year of Establishment : **1990**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **UG**
4. Names of Interdisciplinary courses and the departments/units involved : **EVS in Part III is taught as interdisciplinary Course.**
5. Annual/ semester/choice based credit system (programme wise) : **Annual**
6. Participation of the department in the courses offered by other departments : **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **Nil**
8. Details of courses/programmes discontinued (if any) with reasons : **Nil**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	02	02

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Abarna Roy	Ph.D	Assistant Professor	Haematology	15	
Majid Nadim Ahsan	M.Sc	Assistant Professor	Fish & Fisheries (Iscthiology)	15	

11. List of senior visiting faculty : **Nil**
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : **Nil**

13. Student -Teacher Ratio (programme wise) – **1:21**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled
Lab. Assistant -1
Lab. Boy - 1
Store Keeper - 1
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.
: Ph.D - 1, PG-1
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **Nil**
18. Research Centre /facility recognized by the University : **Nil**
19. Publications:
 - * a) Publication per faculty : **Nil**
 - * Number of papers published in peer reviewed journals (national /international) by faculty and students : **Nil**
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **Nil**
 - * Monographs : **Nil**
 - * Chapter in Books : **Nil**
 - * Books Edited : **Nil**
 - * Books with ISBN/ISSN numbers with details of publishers : **Nil**
 - * Citation Index : **Nil**
 - * SNIP : **Nil**
 - * SJR : **Nil**
 - * Impact factor : **Nil**
 - * h-index : **Nil**
20. Areas of consultancy and income generated : **Nil**
21. Faculty as members in : **Nil**
 a) National committees b) International Committees c) Editorial Boards.....

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme

: All the Part-III Students are doing the projects related to Environmental studies

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : Nil

23. Awards / Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists/visitors to the department : Nil

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National : Nil

b) International : Nil

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.Sc. 1 st Year (2012-13)	12	12	08	04	22.22
B.Sc. 2 nd Year (2012-13)	05	05	03	02	00
B.Sc. 3 rd Year (2012-13)	02	02	02	00	100
B.Sc. 1 st Year (2013-14)	17	17	08	09	23.07
B.Sc. 2 nd Year (2013-14)	03	03	01	02	33.33
B.Sc. 3 rd Year (2013-14)	04	04	02	02	100
B.Sc. 1 st Year (2014-15)	16	16	07	09	80

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.Sc Part -I 2013-14	60	40	00
B.Sc Part -II 2013-14	100	00	00
B.Sc Part -III 2013-14	100	00	00
B.Sc Part -I 2014-15	80	20	00

B.Sc Part – II 2014-15	67	33	00
B.Sc Part – III 2014-15	100	00	00
B.Sc Part –I 2015-16	30	12	00

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

: No any information is Available

29. Student progression

Student progression	Against % enrolled
UG to PG	As we run only UG Courses we have no details of students joining PG Courses.
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed - Campus selection - Other than campus recruitment	Normally students appear at various competitive exams conducts by various recruitments boards. No such data is available against enrolled students
Entrepreneurship/Self-employment	Some of the students are self employed by taking tuitions and some supports their parents business. No such data is available.

30. Details of Infrastructural facilities

a) Library : **Yes (Central Library)**

b) Internet facilities for Staff & Students : **Yes**

c) Class rooms with ICT facility : **Yes (Central ICT class room)**

d) Laboratories : **Yes**

31. Number of students receiving financial assistance from college, university, government or other agencies

: Maximum Number of students received financial assistance from Government, Minority Commission and other agencies. Data of students not maintained by Department.

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : **Nil**

33. Teaching methods adopted to improve student learning
: **Chalk & Talk, Group discussions and Projector**
34. Participation in Institutional Social Responsibility (ISR) and Extension activities
: **NSS , Annual Sports, Cultural programs and Collecting fund for Cancer Victim**
35. SWOC analysis of the department and Future plans
 - ❖ **Strength**
 - **Eminent and subject expert of the faculty.**
 - ❖ **Weakness**
 - **Lake of ICT facilities in the Laboratory.**
 - **Lake of department attached class room .**
 - ❖ **Opportunities**
 - **To grow in the field of Vermitechnology**
 - **Research Opportunity.**
 - ❖ **Challenges**
 - **To draw out the hidden potentials of the students**
 - **To empower students so as to make them employable by hands on training and offering specialization in subject like Fish & Fisheries, Sericulture etc.**
 - ❖ **Future Plans**
 - **Conducting Seminars and Workshop.**
 - **To establish Departmental Library.**
 - **To establish separate Departmental and well equipped laboratory.**

Evaluative Report of the Departments(Deptt. Of Botany)

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : **Botany**
2. Year of Establishment : **1990**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **UG**
4. Names of Interdisciplinary courses and the departments/units involved
: **EVS in Part III is taught as interdisciplinary Course.**
5. Annual/ semester/choice based credit system (programme wise) : **Annual**
6. Participation of the department in the courses offered by other departments : **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **Nil**
8. Details of courses/programmes discontinued (if any) with reasons : **Nil**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	02	02

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Prasant Patar	M.Sc	Assistant Professor	Cytogenetic	19	
Rina Kumari	M.Sc	Assistant Professor	Plant Pathology	13	

11. List of senior visiting faculty : **Nil**
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : **Nil**
13. Student -Teacher Ratio (programme wise) – **1:9**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled
Lab. Assistant -1
Lab. Boy - 1
Store Keeper - 1
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.
: PG-2
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **Nil**
18. Research Centre / facility recognized by the University : **Nil**
19. Publications:
 - * a) Publication per faculty : **Nil**
 - * Number of papers published in peer reviewed journals (national /international) by faculty and students : **Nil**
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **Nil**
 - * Monographs : **Nil**
 - * Chapter in Books : **Nil**
 - * Books Edited : **Nil**
 - * Books with ISBN/ISSN numbers with details of publishers : **Nil**
 - * Citation Index : **Nil**
 - * SNIP : **Nil**
 - * SJR : **Nil**
 - * Impact factor : **Nil**
 - * h-index : **Nil**
20. Areas of consultancy and income generated : **Nil**
21. Faculty as members in : **Nil**
 a) National committees b) International Committees c) Editorial Boards.....

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme.

: All the Part-III Students are doing the projects related to Environmental studies

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : Nil

23. Awards / Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists/visitors to the department : Nil

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National : Nil

b) International : Nil

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.Sc. 1 st Year (2012-13)	14	14	12	02	14.28
B.Sc. 2 nd Year (2012-13)	04	04	04	00	25
B.Sc. 3 rd Year (2012-13)	02	02	01	01	00
B.Sc. 1 st Year (2013-14)	12	12	09	03	60
B.Sc. 2 nd Year (2013-14)	03	03	02	01	66.66
B.Sc. 3 rd Year (2013-14)	03	03	03	00	100
B.Sc. 1 st Year (2014-15)	11	11	07	04	66.66

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.Sc Part -I 2013-14	57	43	00
B.Sc Part -II 2013-14	67	33	00
B.Sc Part -III 2013-14	100	00	00
B.Sc Part -I 2014-15	90	10	00

B.Sc Part - II 2014-15	80	20	00
B.Sc Part - III 2014-15	100	00	00
B.Sc Part -I 2015-16	16	02	00

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

: No any information is Available

29. Student progression

Student progression	Against % enrolled
UG to PG	As we run only UG Courses we have no details of students joining PG Courses.
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed - Campus selection - Other than campus recruitment	Normally students appear at various competitive exams conducts by various recruitments boards. No such data is available against enrolled students
Entrepreneurship/Self-employment	Some of the students are self employed by taking tuitions and some supports their parents business. No such data is available.

30. Details of Infrastructural facilities

- a) Library : **Yes (Central Library)**
- b) Internet facilities for Staff & Students : **Yes**
- c) Class rooms with ICT facility : **Yes (Central ICT class room)**
- d) Laboratories : **Yes**

31. Number of students receiving financial assistance from college, university, government or other agencies

: Maximum Number of students received financial assistance from Government, Minority Commission and other agencies. Data of students not maintained by Department.

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : **Nil**

33. Teaching methods adopted to improve student learning.
: **Chalk & Talk, Group discussions and Projector**
34. Participation in Institutional Social Responsibility (ISR) and Extension activities
: **NSS , Annual Sports, Cultural programs and Collecting fund for Cancer Victim**
35. SWOC analysis of the department and Future plans
 - ❖ **Strength**
 - **Eminent and subject expert of the faculty.**
 - ❖ **Weakness**
 - **Space and personnel to maintain Botanical Garden.**
 - **No separate department.**
 - ❖ **Opportunities**
 - **Interdisciplinary approach possible when choice based credit .system is implemented.**
 - ❖ **Challenges**
 - **To empower students so as to make them employable by hands on training and offering specialization in subject**
 - ❖ **Future Plans**
 - **Conducting Seminars and Workshop.**
 - **To establish Departmental Library.**
 - **To establish separate Departmental and well equipped laboratory.**

Evaluative Report of the Departments(Deptt. Of Commerce)

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : **Commerce**
2. Year of Establishment : **1990**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **UG**
4. Names of Interdisciplinary courses and the departments/units involved
: **EVS in Part III is taught as interdisciplinary Course.**
5. Annual/ semester/choice based credit system (programme wise) : **Annual**
6. Participation of the department in the courses offered by other departments : **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **Nil**
8. Details of courses/programmes discontinued (if any) with reasons : **Nil**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	03	02

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Gajendra Kr. Singh	M.Com	Assistant Professor		18	
Lalan Kr. Gupta	M.Com	Assistant Professor		18	

11. List of senior visiting faculty : **Nil**
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : **Nil**
13. Student -Teacher Ratio (programme wise) – **1:4**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **Central Administrative Office**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.
: **PG-2**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **Nil**
18. Research Centre / facility recognized by the University : **Nil**
19. Publications:
 - * a) Publication per faculty : **Nil**
 - * Number of papers published in peer reviewed journals (national /international) by faculty and students : **Nil**
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
: **Nil**
 - * Monographs : **Nil**
 - * Chapter in Books : **Nil**
 - * Books Edited : **Nil**
 - * Books with ISBN/ISSN numbers with details of publishers : **Nil**
 - * Citation Index : **Nil**
 - * SNIP : **Nil**
 - * SJR : **Nil**
 - * Impact factor : **Nil**
 - * h-index : **Nil**
20. Areas of consultancy and income generated : **Nil**
21. Faculty as members in : **Nil**
a) National committees b) International Committees c) Editorial Boards.....
22. Student projects
 - a) Percentage of students who have done in-house projects including inter departmental/programme.

: All the Part-III Students are doing the projects related to Environmental studies

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : Nil

23. Awards / Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists/visitors to the department : Nil

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National : Nil

b) International : Nil

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.Com. 1 st Year (2012-13)	09	09	07	02	100
B.Com. 2 nd Year (2012-13)	04	04	03	01	100
B.Com. 3 rd Year (2012-13)	03	03	03	00	33.33
B.Com. 1 st Year (2013-14)	11	11	07	04	100
B.Com. 2 nd Year (2013-14)	07	07	06	01	100
B.Com. 3 rd Year (2013-14)	04	04	04	00	100
B.Com 1 st Year (2014-15)	08	08	04	04	100

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.Com Part -I 2013-14	00	00	00
B.Com Part -II 2013-14	71	29	00
B.Com Part -III 2013-14	50	50	00
B.Com Part -I 2014-15	100	00	00
B.Com Part - II 2014-15	100	00	00
B.Com Part - III 2014-15	83	17	00
B.Com Part -I 2015-16	07	00	00

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

: No such information is Available

29. Student progression

Student progression	Against % enrolled
UG to PG	As we run only UG Courses we have no details of students joining PG Courses.
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed - Campus selection - Other than campus recruitment	Normally students appear at various competitive exams conducts by various recruitments boards. No such data is available against enrolled students
Entrepreneurship/Self-employment	Some of the students are self employed by taking tuitions and some supports their parents business. No such data is available.

30. Details of Infrastructural facilities

a) Library : **Yes (Central Library)**

b) Internet facilities for Staff & Students : **Yes**

c) Class rooms with ICT facility : **Yes(Central ICT class room)**

d) Laboratories : **NA**

31. Number of students receiving financial assistance from college, university, government or other agencies.

: Maximum Number of students received financial assistance from Government, Minority Commission and other agencies. Data of students not maintained by Department.

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : **Nil**

33. Teaching methods adopted to improve student learning
: **Chalk & Talk, Group discussions and Projector**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities
: **NSS , Annual Sports, Cultural programs and Collecting fund for Cancer Victim**

35. SWOC analysis of the department and Future plans

❖ **Strength**

- **Good communication skills of the faculty..**
- **Command over subject**

❖ **Weakness**

- **Low Entry level of students.**

❖ **Opportunities**

- **To be creative & explore commerce world.**

❖ **Challenges**

- **To be creative & explore commerce world.**

❖ **Future Plans**

- **Conducting Seminars and Workshop.**
- **To establish Departmental Library.**

SIDO KANHU MURMU UNIVERSITY

DUMKA - 814 101

☎: 06434 - 222495

Fax : 06434 - 223006



Ref SXMU/R-61/730/13

Date 02/7/13

MODEL FORMAT

TO WHOM IT MAY CONCERN

This is to certify that Mayurakshi Gramin College, Ranishwar, Dumka, Jharkhand is permanently affiliated to the S.K.M. University, Dumka since 20.06.2006 and recognized by the University Grant Commission (2F & 12 B) and the following Courses/Subjects are taught in the said College:

- I. Three year B.A. Hons. and Pass (Gen) Courses in Hindi, English, Bengali, Sanskrit, Urdu, Santali, Philosophy, Political Science, History, Economics, Sociology, Rural Economics, Psychology, Geography & Music.
- II. Three year B.Sc. Hons. and Pass (Gen) in Physics, Chemistry, Mathematics, Zoology, Botany.
- III. Three year B.Com. Hons. and Pass (Gen) in All Compulsory and Optional Subjects.

2/7/13



NK Murmu
2/7/2013
REGISTRAR



सत्यमेव जयते
Government of India

Ministry of Human Resource Development

Department of Higher Education

Statistics Division

New Delhi

Certificate



Reference No. C-45380-2015

This is to certify that GAJENDRA KUMAR SINGH of M G COLLEGE, DUMKA has successfully uploaded the data of All India Survey on Higher Education(AISHE) 2015-2016.

(B N Tiwari)

Deputy Director General

Dated: 11/04/2016

Ph. 23236351, 23232701, 23237721, 23234116
23235733, 23232317, 23236735, 23239437

UGC Website: www.ugc.ac.in



विश्वविद्यालय अनुदान आयोग

बहादुरशाह जफर मार्ग

नई दिल्ली-110 002

UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110 002

(01)

F.8-266/2007 (CPP-I)

May, 2008

28 MAY 2008

The Registrar,
Sido Kanhu Murmo University,
Dumka-814 101 (Jharkhand).

Sub:- List of Colleges prepared under Section 2 (f) of the UGC Act, 1956- Inclusion of New Colleges.

Sir,

I am directed to refer to the letter No. M.G.C/32/2008 dated 15.04.2008 received from the Principal, Mayurakshi Gramin College, P.O. Ranishwar, District Dumka (Jharkhand) on the subject cited above and to say that the name of the following College has been included in the list of Colleges prepared under Section 2 (f) of the UGC Act, 1956 under the head Non-Government Colleges teaching upto Bachelor's Degree:-

Name of the College	Year of Establishment	Remarks
Mayurakshi Gramin College, P.O. Ranishwar, District Dumka (Jharkhand). (On permanent affiliation)	1990	The College is not eligible to receive Central assistance in terms of the Rules framed under Section 12-B of the U.G.C Act, 1956, as the UGC has not yet finalized the details to provide financial assistance to "Self Financed Colleges.

The Indemnity Bond and other documents submitted in respect of the above College have been accepted by the Commission.

Yours faithfully,

(P.K. Sharma)
Under Secretary

Copy forwarded to:-

1. The Principal, Mayurakshi Gramin College, P.O. Ranishwar, District Dumka (Jharkhand).
2. The Secretary, Government of India, Ministry of Human Resource Development, Department of Secondary Education & Higher Education, Shastri Bhavan, New Delhi-110 001.
3. The Director, Higher Education, HRDD, Jharkhand Government, Ranchi (Jharkhand).
4. Joint Secretary, UGC, Eastern Regional Office, LB-8 Sector-III, Kolkata-700 091.
5. Publication Officer, (UGC-Website), New Delhi
6. Section Officer (F.D.-III Section) U.G.C., New Delhi.
7. All Sections, U.G.C, New Delhi.
8. Guard file.

(Mrs. Sunita Gulati)
Section Officer

Ph. 23236351, 23232701, 23237721
23234116, 23235733, 23232317
23236735, 23239437, 23239627

Extension No. 413 (CPP-I Colleges) ;
UGC Website: www.ugc.ac.in



SPEED POST

विश्वविद्यालय अनुदान आयोग
बहादुरशाह जफर मार्ग
नई दिल्ली-110 002
UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110 002

F. No. 8-266/2007 (CPP-I/C)

10 July, 2010

The Registrar,
Sido Kanhu Murmu University,
Dumka – 814 101,
Jharkhand.

Sub: - Declaring a College fit to receive Central Assistance under Section 12 (B) of the UGC Act, 1956.

Sir,

I am directed to refer to the letter No. M.G.C.136/10 dated 22.03.2010 received from the Principal, Mayurakshi Gramin College, P.O. – Ranishwar, Dist. – Dumka, Jharkhand – 814 148 on the above subject and to say that it has been noted that the following College is un-aided/self financed and permanently affiliated to Sido Kanhu Murmu University. I am further to say that the name of the following College has been included in the list of Colleges prepared under Section 12 (B) of the UGC Act, 1956 under the head Non Government Colleges teaching upto Bachelor's Degree:-

Name of the College	Year of Establishment	Remarks
Mayurakshi Gramin College, P.O. – Ranishwar, Dist. – Dumka, Jharkhand – 814 148.	1990	The College is already included under Section 2 (f) of the UGC Act, 1956 vide this office letter no. F. 8-266/2007 (CPP-I) dated 28.05.2008. The College is now declared fit to receive Central assistance in terms of Rules framed under Section 12 (B) of the UGC Act, 1956.

The documents submitted in respect of the above College have been accepted by the University Grants Commission.

Yours faithfully,

वि. जायसवाल

(V.K. Jaiswal)
Deputy Secretary

Copy to:-

1. The Principal, Mayurakshi Gramin College, P.O. – Ranishwar, Dist. – Dumka, Jharkhand – 814 148.
2. The Secretary, Government of India, Ministry of Human Resource Development, Department of Higher Education, Shastri Bhawan, New Delhi - 110 001.
3. The Secretary (Education), Human Resource Development Deptt., Government of Jharkhand, MDI Building, H.E.C. Dhurwa, Ranchi – 834 004, (Jharkhand).
4. Joint Secretary, UGC, Eastern Regional Office (ERO), LB-8, Sector-III, Kolkata - 700 098, (West Bengal).
5. Publication Officer (UGC-Website), New Delhi.
6. Section Officer (FD-III Section), UGC, New Delhi.
7. All Sections, UGC, New Delhi.
8. Guard file.

Sunita Gulati
(Sunita Gulati)
Section Officer



UNIVERSITY GRANTS COMMISSION
EASTERN REGIONAL OFFICE
LB 8 Sector III Salt Lake, Kolkata 700 098

No. MSJSK2-012/12-13 (ERO)

Date: 07-Sep-12

The Accounts Officer
University Grants Commission
Eastern Regional Office, Kolkata 700 098

S.No 211093

Sub : Release of Grant-in-Aid during the Current financial year, during XIIth Plan, to
Mayurakshi Gramin College

Sir/Madam,

I am directed to convey the sanction of the Commission for payment of Rs. **100000** towards the scheme **Merged Scheme** to the Principal, **Mayurakshi Gramin College** for the Plan expenditure to be incurred during the current financial year as per details given below:

Purpose of the grant	Approved allocation	Amount already sanctioned	Amount being sanctioned now	Total grant including the grant now being sanctioned
Merged Schemes-XII Plan				
Other area	(Rs.)	(Rs.)	(Rs.)	(Rs.)
Entry into Services- Recurring	0	0	50000	50000
Remedial -Recurring	0	0	50000	50000
Total			100000	

The College is requested to note:

- SC concentrated districts- SC-50%, ST-35%, General (including Minorities)-15%,
- ST concentrated districts- ST-50%, SC-35%, General (including Minorities)-15%,
- Other areas- Equal distribution amongst the three (SC,ST and General)
- No photocopy of bills/vouchers or the originals and detailed list of purchases should be sent with the accounts submitted unless specifically called for.

- The sanctioned amount is debit to the major head 1.b-(i)c-MS and valid for payment during the current financial year only.
- The amount of the grant shall be drawn by the Accounts Officer (Drawing and Disbursing Officer), University Grants Commission on the Grant-in-Aid bill and shall be disbursed to and credited to grantee as above through Demand Draft.
- The grant is subject to the adjustment on the basis of Utilisation Certificate in the prescribed proforma submitted by the University/College/Institution.
- The University/College shall maintain proper accounts of the expenditure out of the grant which shall be utilised only on approved items of expenditure.
- The Utilisation Certificate to the effect that the grant has been utilised for the purpose for which it has been sanctioned shall be furnished to the University Grants Commission as early as possible after the closing of the current financial year.
- The assets acquired wholly or substantially out of the University Grants Commission's grant shall not be disposed or encumbered or utilised for the purpose other than those for which the grant was given, without proper sanction of the University Grants Commission.
- A register of assets acquired, wholly or substantially out of the grant shall be maintained by the University/College in the prescribed form.
- The grantee institution shall ensure the utilization of grant-in-aid for which it is being sanctioned/paid. In case of non-utilization/part utilization, the simple interest @10% per annum as amended from time to time on unutilized amount from the date of drawal to the date of refund as per provisions contained in General Financial Rules of Govt. of India will be charged.
- The University/College shall follow strictly all the instructions issued by the Government of India from time to time with regard to reservation of posts to Scheduled Castes and Scheduled Tribes.
- The University/College shall fully implement the Official Language Policy of the Union Govt. and comply with the Official Language Act, 1963 and Official Languages (used for official purposes of the Union) Rules, 1976 etc.
- The sanction issues in exercise of the delegation of powers vide Commission Office Order No. 25/92 dated May 01, 1992.
- An amount of Rs. out of the grant of Rs. sanctioned vide letter No. F. (ERO) dated..... has been utilized by the College for the purpose for which it was sanctioned and noted in the Grant-in-Aid Register.
- The funds to the extent are available under the Scheme.

Copy forwarded for information and necessary action to :

Mayurakshi Gramin College
Ranishwar, Dumka
Jharkhand 814148

Yours faithfully,

(Dr. Ratnabali Banerjee)
Joint Secretary

He/She is requested to abide by these instructions/Guidelines of sanction order.

Registrar/ Director, Co-ordinator, College Development Council, Sido Kanho Murm University
Auditor General, Govt. of Jharkhand

The Secretary, Higher Education, Govt. of Jharkhand

The Director of Public Instructions (Higher Education) Govt. of Jharkhand

Merged Schemes-XII Plan

(Dr. Ratnabali Banerjee)
Joint Secretary



EASTERN REGIONAL OFFICE
LB 8 Sector III Salt Lake, Kolkata 700 098

No. AQJ-028/10-11 (ERO)
The Accounts Officer
University Grants Commission
Eastern Regional Office, Kolkata 700 098

Date: 30-Mar-13

S.No. 214269

Sub : Release of Grant-in-Aid during the Current financial year, during XIIth Plan, to
Mayurakshi Gramin College

Sir/Madam,

I am directed to convey the sanction of the Commission for payment of Rs. **197683** towards the scheme **Additional Grant (Equipment)** to the Principal, **Mayurakshi Gramin College** for the Plan expenditure to be incurred during the current financial year as per details given below:

Purpose of the grant	Approved allocation (Rs.)	Amount already sanctioned (Rs.)	Amount being sanctioned now (Rs.)	Total grant including the grant now being sanctioned (Rs.)
Additional Grant (Equipment)	2055895	1850306	197683	2047989
Total				197683

The College is requested to note:

- General District: General -77.5%, SC-15%, ST-7.5%.
- SC District: General-62.5%, SC-30%, ST-7.5%.
- ST District: General -55%, SC-15%, ST-30%.
- No photocopy of bills/vouchers or the originals and detailed list of purchases should be sent with the accounts submitted unless specifically called for.

- The sanctioned amount is debitable to the major head 1.B-(i) (and valid for payment during the current financial year only).
- The amount of the grant shall be drawn by the Accounts Officer (Drawing and Disbursing Officer), University Grants Commission on the Grant-in-Aid bill and shall be disbursed to and credited to grantee as above through Demand Draft.
- The grant is subject to the adjustment on the basis of Utilisation Certificate in the prescribed proforma submitted by the University/College/Institution.
- The University/College shall maintain proper accounts of the expenditure out of the grant which shall be utilised only on approved items of expenditure.
- The Utilisation Certificate to the effect that the grant has been utilised for the purpose for which it has been sanctioned shall be furnished to the University Grants Commission as early as possible after the closing of the current financial year.
- The assets acquired wholly or substantially out of the University Grants Commission's grant shall not be disposed or encumbered or utilised for the purpose other than those for which the grant was given, without proper sanction of the University Grants Commission.
- A register of assets acquired, wholly or substantially out of the grant shall be maintained by the University/College in the prescribed form.
- The grantee institution shall ensure the utilization of grant-in-aid for which it is being sanctioned/paid. In case of non-utilization/partial utilization, the simple interest @10% per annum as amended from time to time on unutilized amount from the date of drawal to the date of refund as per provisions contained in General Financial Rules of Govt. of India will be charged.
- The University/College shall follow strictly all the instructions issued by the Government of India from time to time with regard to reservation of posts to Scheduled Castes and Scheduled Tribes.
- The University/College shall fully implement the Official Language Policy of the Union Govt. and comply with the Official Language Act, 1963 and Official Languages (used for official purposes of the Union) Rules, 1976 etc.
- The sanction issues in exercise of the delegation of powers vide Commission Office Order No. 25/92 dated May 01, 1992.
- An amount of Rs. _____ out of the grant of Rs. _____ sanctioned vide letter No. F. _____ (ERO) dated _____ has been utilized by the College for the purpose for which it was sanctioned and noted in the Grant-in-Aid Register.
- The funds to the extent are available under the Scheme.

Copy forwarded for information and necessary action to :

1. Principal

Mayurakshi Gramin College
Ranishwar, Dumka
Jharkhand 814148

He/She is requested to abide by these instructions/Guidelines of sanction order.

- Registrar/ Director, Co-ordinator, College Development Council, Sido Kanho Murmu University
- Auditor General, Govt. of Jharkhand
- The Secretary, Higher Education, Govt. of Jharkhand
- The Director of Public Instructions (Higher Education) Govt. of Jharkhand
-
-

Yours faithfully,

(Dr. Ratnabali Banerjee)
Joint Secretary

(Dr. Ratnabali Banerjee)
Joint Secretary



UNIVERSITY GRANTS COMMISSION
EASTERN REGIONAL OFFICE
LB 8 Sector III Salt Lake, Kolkata 700 098

No. MSJSK2-012/12-13 (ERO)

Date: 30-Mar-13

The Accounts Officer
University Grants Commission
Eastern Regional Office, Kolkata 700 098

S.No. 214903

Sub : Release of Grant-in-Aid during the Current financial year, during XIIth Plan, to
Mayurakshi Gramin College

Sir/Madam,

I am directed to convey the sanction of the Commission for payment of Rs. **125000** towards the scheme **Merged Scheme** to the Principal, **Mayurakshi Gramin College** for the Plan expenditure to be incurred during the current financial year as per details given below:

Purpose of the grant	Approved allocation	Amount already sanctioned	Amount being sanctioned now	Total grant including the grant now being sanctioned
Merged Schemes-XII Plan		(Rs.)	(Rs.)	(Rs.)
General District				
Remedial-Non-Recurring	0	0	125000	125000
Total			125000	

The College is requested to note:

- SC concentrated district: SC-50%, ST-35%, General (including Minorities)-15%
- ST concentrated district: ST-50%, SC-35%, General (including Minorities)-15%
- General district: Equal distribution amongst the three (SC, ST and General)
- No photocopy of bills/vouchers or the originals and detailed list of purchases should be sent with the accounts submitted unless specifically called for.

- The sanctioned amount is debit to the major head 1.b-(i)c and valid for payment during the current financial year only.
- The amount of the grant shall be drawn by the Accounts Officer (Drawing and Disbursing Officer), University Grants Commission on the Grant-in-Aid bill and shall be disbursed to and credited to grantee as above through Demand Draft.
- The grant is subject to the adjustment on the basis of Utilisation Certificate in the prescribed proforma submitted by the University/College/Institution.
- The University/College shall maintain proper accounts of the expenditure out of the grant which shall be utilised only on approved items of expenditure.
- The Utilisation Certificate to the effect that the grant has been utilised for the purpose for which it has been sanctioned shall be furnished to the University Grants Commission as early as possible after the closing of the current financial year.
- The assets acquired wholly or substantially out of the University Grants Commission's grant shall not be disposed or encumbered or utilised for the purpose other than those for which the grant was given, without proper sanction of the University Grants Commission.
- A register of assets acquired, wholly or substantially out of the grant shall be maintained by the University/College in the prescribed form.
- The grantee institution shall ensure the utilization of grant-in-aid for which it is being sanctioned/paid. In case of non-utilization/part utilization, the simple interest @10% per annum as amended from time to time on unutilized amount from the date of drawal to the date of refund as per provisions contained in General Financial Rules of Govt. of India will be charged.
- The University/College shall follow strictly all the instructions issued by the Government of India from time to time with regard to reservation of posts to Scheduled Castes and Scheduled Tribes.
- The University/College shall fully implement the Official Language Policy of the Union Govt. and comply with the Official Language Act, 1963 and Official Languages (used for official purposes of the Union) Rules, 1976 etc.
- The sanction issues in exercise of the delegation of powers vide Commission Office Order No. 25/92 dated May 01, 1992.
- An amount of Rs. out of the grant of Rs. sanctioned vide letter No. F. (ERO) dated..... has been utilized by the College for the purpose for which it was sanctioned and noted in the Grant-in-Aid Register.
- The funds to the extent are available under the Scheme.

Copy forwarded for information and necessary action to :

1. Principal

Mayurakshi Gramin College
Ranishwar, Dumka
Jharkhand 814148

He/She is requested to abide by these instructions/Guidelines of sanction order.

- Registrar/ Director, Co-ordinator, College Development Council, Sido Kanho Murm University
- Auditor General, Govt. of Jharkhand
- The Secretary, Higher Education, Govt. of Jharkhand
- The Director of Public Instructions (Higher Education) Govt. of Jharkhand
- Merged Schemes-XII Plan

Yours faithfully,

(Dr. Ratnabali Banerjee)
Joint Secretary

(Dr. Ratnabali Banerjee)
Joint Secretary

L.No - 10
UNIVERSITY GRANTS COMMISSION
EASTERN REGIONAL OFFICE
Sector III Salt Lake, Kolkata 700 098

No. MSJSK2-012/12-13 (ERC),

Date: 30-Mar-13

S.No. 214902

The Accounts Officer
University Grants Commission
Eastern Regional Office, Kolkata 700 098

Sub : Release of Grant-in-Aid during the Current financial year, during XIIth Plan, to
Mayurakshi Gramin College

Sir/Madam,

I am directed to convey the sanction of the Commission for payment of Rs. 125000 towards the scheme Merged Scheme to the Principal, Mayurakshi Gramin College for the Plan expenditure to be incurred during the current financial year as per details given below:

Purpose of the grant	Approved allocation	Amount already sanctioned	Amount being sanctioned now	Total grant including the grant now being sanctioned
Merged Schemes-XII Plan				
General District	(Rs.)	(Rs.)	(Rs.)	(Rs.)
Entry into Services- Non-Recurring	0	0	125000	125000
Total			125000	

The College is requested to note:

- SC concentrated district: SC-50%, ST-35%, General (including Minorities)-15%
- ST concentrated district: ST-50%, SC-35%, General (including Minorities)-15%
- General district: Equal distribution amongst the three (SC, ST and General)
- No photocopy of bills/vouchers or the originals and detailed list of purchases should be sent with the accounts submitted unless specifically called for.

- The sanctioned amount is debit to the major head 1.b-(i)c and valid for payment during the current financial year only.
- The amount of the grant shall be drawn by the Accounts Officer (Drawing and Disbursing Officer), University Grants Commission on the Grant-in-Aid bill and shall be disbursed to and credited to grantee as above through Demand Draft.
- The grant is subject to the adjustment on the basis of Utilisation Certificate in the prescribed proforma submitted by the University/College/Institution.
- The University/College shall maintain proper accounts of the expenditure out of the grant which shall be utilised only on approved items of expenditure.
- The Utilisation Certificate to the effect that the grant has been utilised for the purpose for which it has been sanctioned shall be furnished to the University Grants Commission as early as possible after the closing of the current financial year.
- The assets acquired wholly or substantially out of the University Grants Commission's grant shall not be disposed or encumbered or utilised for the purpose other than those for which the grant was given, without proper sanction of the University Grants Commission.
- A register of assets acquired, wholly or substantially out of the grant shall be maintained by the University/College in the prescribed form.
- The grantee institution shall ensure the utilization of grant-in-aid for which it is being sanctioned/paid. In case of non-utilization/part utilization, the simple interest @10% per annum as amended from time to time on unutilized amount from the date of drawal to the date of refund as per provisions contained in General Financial Rules of Govt. of India will be charged.
- The University/College shall follow strictly all the instructions issued by the Government of India from time to time with regard to reservation of posts to Scheduled Castes and Scheduled Tribes.
- The University/College shall fully implement the Official Language Policy of the Union Govt. and comply with the Official Language Act, 1963 and Official Languages (used for official purposes of the Union) Rules, 1976 etc.
- The sanction issues in exercise of the delegation of powers vide Commission Office Order No. 25/92 dated May 01, 1992.
- An amount of Rs. out of the grant of Rs. sanctioned vide letter No. F. (ERO) dated..... has been utilized by the College for the purpose for which it was sanctioned and noted in the Grant-in-Aid Register.
- The funds to the extent are available under the Scheme.

Copy forwarded for information and necessary action to :

1. Principal

Mayurakshi Gramin College
Ranishwar, Dumka
Jharkhand 814148

He/She is requested to abide by these instructions/Guidelines of sanction order.

- Registrar/ Director, Co-ordinator, College Development Council Sido Kanho Murm University
- Auditor General, Govt. of Jharkhand
- The Secretary, Higher Education, Govt. of Jharkhand
- The Director of Public Instructions (Higher Education) Govt. of Jharkhand
- Merged Schemes-XII Plan

Yours faithfully,

(Dr. Ratnabali Banerjee)
Joint Secretary

(Dr. Ratnabali Banerjee)
Joint Secretary



**UNIVERSITY GRANTS COMMISSION
EASTERN REGIONAL OFFICE
LB 8 Sector III Salt Lake, Kolkata 700 098**

No. AGJ-104/11-12

(ERO) ID No. JSK2-012

Date: 05-Feb-14

S.No. 217473

The Accounts Officer
University Grants Commission
Eastern Regional Office, Kolkata 700 098

Sub : Release of Grant-in-Aid during the Current financial year (2013-14), during XIIth Plan, to
Mayurakshi Gramin College

Sir/Madam,

I am directed to convey the sanction of the Commission for payment of Rs. **1000000** towards the scheme **Additional Grant (Equipment)** to the Principal, **Mayurakshi Gramin College** for the Plan expenditure to be incurred during the current financial year as per details given below:

Purpose of the grant	Approved allocation	Amount already sanctioned	Amount being sanctioned now	Total grant including the grant now being sanctioned
General District	(Rs.)	(Rs.)	(Rs.)	(Rs.)
2nd instalment				
Additional Grant (Equipment)	2500000	1250000	1000000	2250000

Total

1000000

The College is requested to note:

- SC concentrated district: SC-30%, ST-7.5%, General (including Minorities)-62.5%
- ST concentrated district: ST-30%, SC-15%, General (including Minorities)-55%
- General district: General-77.5%, SC-15% and ST-7.5%
- No photocopy of bills/vouchers or the originals and detailed list of purchases should be sent with the accounts submitted unless specifically called for.

- The sanctioned amount is debit to Head 1.B-(i)(L)(ii) and valid for payment during the financial year 2013-14 only.
- The amount of the grant shall be drawn by the Accounts Officer (Drawing and Disbursing Officer), University Grants Commission on the Grant-in-Aid bill and shall be disbursed to and credited to grantee as above through Electronic mode as per the following details:

(a) Details (Name & Address) of Account Holder:
Principal,
Mayurakshi Gramin College

Ranishwar, Dumka
Jharkhand 814148

(b) Account No.: 31737305507

(c) Name & Address of Branch: State Bank of India, Ranishwar, Dumka

(d) MICR Code of Branch: 814002502

(e) IFSC Code : SBIN0003433

(f) Type of Account : SB/Current/Cash Credit.

- The grant is subject to the adjustment on the basis of Utilisation Certificate in the prescribed proforma submitted by the University/College/Institution.
- The University/College shall maintain proper accounts of the expenditure out of the grant which shall be utilised only on approved items of expenditure.
- The University/Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions/Guidelines there under from time to time.
- The Utilisation Certificate to the effect that the grant has been utilised for the purpose for which it has been sanctioned shall be furnished to the University Grants Commission as early as possible after the closing of the current financial year.
- The assets acquired wholly or substantially out of the University Grants Commission's grant shall not be disposed or encumbered or utilised for the purpose other than those for which the grant was given, without proper sanction of the University Grants Commission.
- A register of assets acquired, wholly or substantially out of the grant shall be maintained by the University/College in the prescribed form.
- The grantee institution shall ensure the utilization of grant-in-aid for which it is being sanctioned/paid. In case of non-utilization/part utilization, the simple interest @10% per annum as amended from time to time on unutilized amount from the date of drawal to the date of refund as per provisions contained in General Financial Rules of Govt. of India will be charged.

All communications are to be addressed to the Joint Secretary by designation and not by name



UNIVERSITY GRANTS COMMISSION
EASTERN REGIONAL OFFICE
LB 8 Sector III Salt Lake, Kolkata 700 098
Phone : (033) 2335 4767
Fax : (033) 2335 0586
E-mail : ugccero_kolkata@yahoo.in

BY SPEED POST

No: F.JSK2-012/12-13 (ERO)

✓ The Accounts Officer
Eastern Regional Office,
University Grants Commission,
Kolkata.

February 2014

04 MAR 2014

Sub: Release of 15% "Adhoc On account Grant" under the scheme of Under Graduate Development Assistance during XII Plan period.

Sir/Madam,

As per the decision taken in the Commission meeting held on 19th July 2012, 25% of allocation of XI Plan College Development Assistance was released as on account grant for XII Plan period. Now the Commission has decided to release up to 40% of GDA allocated to the individual colleges during XI plan period, including 25% of grant already released earlier to the colleges during XII Plan. Accordingly, I am directed to convey the sanction of the Commission for payment of Rs.24000/- to **Mayurakshi Gramin College, Ranishwar, Dumka, Jharkhand 814148** for the XI Plan period as detailed below

XI Plan Allocation under GDA (Rs.)	25% of GDA grant already released (Rs.)		15% of GDA grant being released (Rs.)		Total grant released for XII Plan (40% of XI Plan allocation) (Rs.)	
160000/-	Books & Journals	20000/-	Books & Journals	12000/-	Books & Journals	32000/-
	Equipment	20000/-	Equipment	12000/-	Equipment	32000/-
	Total	40000/-	Total	24000/-	Total	64000/-

2. The sanctioned amount is debit to Head of Account as detailed below. (Capital Assets 35)

Amount sanctioned (Rs.)	For General (77.5%) (Rs.)	For SC 15% (Rs.)	For ST 7.5% (Rs.)
24000/-	18600/- 1.B(i)(b)	3600/- 1B(i)h(i)b	1800/- 1.B(i)h(ii)b

3. The sanctioned grant may be treated as "Adhoc On account" grant for XII Plan. The allocation made now is Provisional Allocation and the final allocation would be made on finalization of XII Plan Guidelines. The grants sanctioned now would be adjusted against the XII Plan allocation to be made subsequently on the basis of assessment.

4. Further it may be noted that the college has to necessarily submit their XII Plan proposals claiming not less than the sanctioned amount for Books & Journals & Equipment as detailed above in their 12th plan proposals.

5. The amount of the grant shall be drawn by the Accounts Officer, UGC, ERO, Kolkata (Drawing and Disbursing Officer), University Grants Commission, on the Grant-in-Aid bill and shall be disbursed to and credited to grantee as above through Electronic mode as per the following detail

(a) Details (Name & Address) of Account Holder:

Principal, **Mayurakshi Gramin College, Ranishwar, Dumka, Jharkhand 814148.**

(b) Account No.: **31737305507**

(c) Name & Address of Branch: **State Bank of India, Ranishwar, Dumka**

(d) MICR Code of Branch: **814002502**

(e) IFSC Code: **SBIN0003433**

(f) Type of Account: **SB/Current/Cash Credit.**

6. The grant is subject to the adjustment on the basis of Utilization Certificate in the prescribed proforma submitted by the College/Institution.

7. The University/College shall maintain proper accounts of the expenditure out of the grants which shall be utilized only on approved items of expenditure and ensure proper labeling of the items purchased.

8. The University/Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend Their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals of financial procedures may adopt the provisions of GFRs, 2005 and instructions/Guidelines there under from time to time.



UNIVERSITY GRANTS COMMISSION
EASTERN REGIONAL OFFICE
LB 8 Sector III Salt Lake, Kolkata 700 098

No. JSK2-012/12-13

(ERO) ID No. JSK2-012

Date: 28-Mar-14

The Accounts Officer
University Grants Commission
Eastern Regional Office, Kolkata 700 098

S.No. 221498

Sub : Release of Grant-in-Aid during the Current financial year (2013-14), during XIIth Plan, to
Mayurakshi Gramin College

Sir/Madam,

I am directed to convey the sanction of the Commission for payment of Rs. **1448737**
towards the scheme **XIIth Plan College Development**
to the Principal, **Mayurakshi Gramin College**

for the Plan expenditure to be incurred during the current financial year as per details given below:

Purpose of the grant	Approved allocation	Amount already sanctioned	Amount being sanctioned now	Total grant including the grant now being sanctioned
Undergraduate	(Rs.)	(Rs.)	(Rs.)	(Rs.)
Plan Block Grant				
Plan Block Grant-Head-31	756369	0	302547	302547
Plan Block Grant-Head-35	3025476	64000	1146190	1210190
Total				1448737

The College is requested to note:

- SC concentrated district: SC-15%, ST-7.5%, General (including Minorities)-77.5%
- ST concentrated district: ST-15%, SC-7.5%, General (including Minorities)-77.5%
- General district: General-77.5%, SC-15% and ST-7.5%
- No photocopy of bills/vouchers or the originals and detailed list of purchases should be sent with the accounts submitted unless specifically called for.

- The sanctioned amount is debitable to Head 1.B-(i)b and valid for payment during the financial year 2013-14 only.
- The amount of the grant shall be drawn by the Accounts Officer (Drawing and Disbursing Officer), University Grants Commission on the Grant-in-Aid bill and shall be disbursed to and credited to grantee as above through Electronic mode as per the following details:

(a) Details (Name & Address) of Account Holder:

Principal,

Mayurakshi Gramin College

Ranishwar, Dumka

Jharkhand 814148

(b) Account No.: 31737305507

(c) Name & Address of Branch: State Bank of India, Ranishwar, Dumka

(d) MICR Code of Branch: 814002502

(e) IFSC Code: SBIN0003433

(f) Type of Account: SB/Current/Cash Credit.

- The grant is subject to the adjustment on the basis of Utilisation Certificate in the prescribed proforma submitted by the University/College/Institution.
- The University/College shall maintain proper accounts of the expenditure out of the grant which shall be utilised only on approved items of expenditure
- The University/Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions/Guidelines there under from time to time.
- The Utilisation Certificate to the effect that the grant has been utilised for the purpose for which it has been sanctioned shall be furnished to the University Grants Commission as early as possible after the closing of the current financial year.
- The assets acquired wholly or substantially out of the University Grants Commission's grant shall not be disposed or encumbered or utilised for the purpose other than those for which the grant was given, without proper sanction of the University Grants Commission.
- A register of assets acquired, wholly or substantially out of the grant shall be maintained by the University/College in the prescribed form.
- The grantee institution shall ensure the utilization of grant-in-aid for which it is being sanctioned/paid. In case of non-utilization/part utilization, the simple interest @10% per annum as amended from time to time on unutilized amount from the date of drawal to the date of refund as per provisions contained in General Financial Rules of Govt. of India will be charged.