



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	MAYURAKSHI GRAMIN COLLEGE, RANISHWAR, DUMKA, JHARKHAND.
• Name of the Head of the institution	PROF. ABDUL RAYEES KHAN
• Designation	Principal (in-charge)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	+919304036539
• Mobile No:	9304036539
• Registered e-mail	mgcranishwar@gmail.com
• Alternate e-mail	abdulrayeeskhan@gmail.com
• Address	RANISHWAR, DUMKA
• City/Town	DUMKA
• State/UT	Jharkhand
• Pin Code	814148
2.Institutional status	
• Type of Institution	Co-education
• Location	Rural
• Financial Status	Grants-in aid

• Name of the Affiliating University	SIDO KANHU MURMU UNIVERSITY, DUMKA				
• Name of the IQAC Coordinator	PROF. UDAY PRASAD SINGH				
• Phone No.	7979877201				
• Alternate phone No.	7979877201				
• Mobile	7979877201				
• IQAC e-mail address	iqacmgcranishwar@gmail.com				
• Alternate e-mail address	mgcranishwar@gmail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	http://mgrcollege.org/AQAR2019-20.pdf				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.mgrcollege.org/academic-calendar-2020-21.pdf				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.24	2017	28/03/2017	27/03/2022
6. Date of Establishment of IQAC			23/05/2015		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Institution	Grant In Aid	H.R.D, Rachi	2021 365	6000000	
8. Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9. No. of IQAC meetings held during the year			3		

<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
1. To arrange on line class during lock down period. Provide study material to the students through on line classes.		
2. Facilitation of COVID-19 quarantine center in the college during COVID-19 pandemic.		
3. Youth employability programme organized by IQAC in co-ordination with TCS.		
4. A series of webinar and web workshop organized.		
5. Students and Staff advised to work in the field of cleanliness of their locality maintaining social distance.		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
Nil	Nil	
13. Whether the AQAR was placed before statutory body?	Yes	
<ul style="list-style-type: none"> Name of the statutory body 		
Name	Date of meeting(s)	
BOG	30/06/2021	

14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2020	05/03/2020
Extended Profile	
1. Programme	
1.1	19
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	View File
2. Student	
2.1	2192
Number of students during the year	
File Description	Documents
Data Template	View File
2.2	2940
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	525
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3. Academic	
3.1	32

Number of full time teachers during the year		
File Description	Documents	
Data Template	View File	
3.2	57	
Number of Sanctioned posts during the year		
File Description	Documents	
Data Template	View File	
4.Institution		
4.1	14	
Total number of Classrooms and Seminar halls		
4.2	1137315	
Total expenditure excluding salary during the year (INR in lakhs)		
4.3	34	
Total number of computers on campus for academic purposes		
Part B		
CURRICULAR ASPECTS		
1.1 - Curricular Planning and Implementation		
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process		
<p>The institution ensures effective curriculum delivery by following the academic calendar prepared by the Committee before commencement of academic year. Academic calendar is strictly followed by the college and teaching departments through out the year. Teachers are informed about their Work load and courses for next academic year. This helps them to prepare teaching Plan. The lecture plans are recorded in academic dairy of teachers. Higher authority monitor the same. Teachers refer to the standard reference books prescribed by University along with latest information available through online and other resources for effective implementation of Curriculum. Besides the conventional method, various other teaching like Quiz, Demonstration, Debates, use of Charts, Practicals are used. Based on Semester wise result analysis of every course, extra classes are</p>		

conducted if required. Academic review and feedback is taken periodically. Concerned authorities conduct regular meetings to review the difficulties faced while teaching. The internal assessment results are reviewed & the weaker students are taught again in remedial classes. Teachers put in all efforts to ensure quality & enhance academic growth.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.mgrcollege.org/academic-calendar-2020-21.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college is affiliated to Sido Kanhu Murmu University, Dumka, Jharkhand and implements the curriculum prepared by the university. The college developed structured and documented process for implementing the curriculum. Before the commencement of the academic year and semester, the faculty members of academic calendar committee prepare an academic calendar based on the calendar prepared by the university. The academic calendar includes the dates for examinations & Co-curricular and Extra Curricular activities. The Committee of time table prepare the Class time table. All students are provided the time table & syllabus by the department. The concerned faculties meet the students after the end semester examination, reviews and discussions are made regarding next semester. The faculty provide the study materials to the students and also prepare a question bank of their courses. Resources like relevant websites and E-Resources are made available for the students. IQAC periodically monitors the coverage of syllabus, questionpapers, progress of the lab session.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating

C. Any 2 of the above

University and/are represented on the following academic bodies during the year.
 Academic council/BoS of Affiliating University
 Setting of question papers for UG/PG programs
 Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
 Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

01

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

17

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

17

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Diversity, Equity and Inclusion curriculum effectively integrates cross-cutting issues relevant to gender, environment and sustainability, human values and professional ethics and leads to a strong value-based holistic development of students. Various activities are organized throughout the year as part of the curriculum that helps in this endeavour. 1. Gender Sensitivity: Gender sensitivity or gender related course is an integral component of various programmes of the institution. Students are encouraged and sensitized to work towards gender equity. Free counselling services are provided through a Counselling Cell. Gender sensitization camps are organized in villages of Ranishwar locality. They are women's rights, child rights, human rights, gender justice and equality. Compulsory core courses along with the wide range of community outreach programmes that include health and hygiene camps and village adoption enable exposure to real life situations. Diversity, Equity and Inclusion (DEI) annually organizes

seminars, conferences, guest lectures, exhibitions, street plays and literary activities that help in gender sensitization. 2.

Environment and Sustainability:

Diversity, Equity and Inclusion (DEI)'s strong community orientated work culture involves integration of air quality, water quality, education, healthcare and human values. DEI pioneers skill development programmes in Swachchhata and Waste Management, Renewable Energy, Environmental and Green Technology. A compulsory course on Environment studies is included in Semester 2nd of all UG programmes. Environment awareness camps, seminars, workshops, etc are organized. Environment Day, Water Day, Cancer Day etc are annually celebrated. 3. Human Values and Professional Ethics:

The institution adopts the curriculum of Sido Kanhu University, Dumka:

1. Along with core and generic courses the following compulsory courses are offered in different semesters
2. Ability Enhancement Compulsory Course (AECC) -Different languages are offered in 1st Semester of all UG programmes to provide students the fundamental knowledge of languages like English, Hindi, Urdu, Bengali, Santali etc.
3. Environment Studies (EVS) is offered in Semester 2nd for environment consciousness and its impact on everyday life
4. Environment and Public Health(EPH) is offered in Semester 3rd for consciousness about health and hygiene related to the environment
5. A compulsory course on Life Skill and personality Development is offered in the Syllabus of 4th Semester for all the students.
6. A compulsory course on Value and Moral Education is offered in the Syllabus of 5th Semester for all the students.
7. Co-curricular Activities for all-round development of personality are available.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

NA

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

281

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://www.mgrcollege.org/wp-content/uploads/2022/01/Feedback.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

4900

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

211

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Response:

Identification of Slow and Advanced learners:

We identify students as slow learners and advanced learners based on the class interaction and test performances. In 1st Semester we identify slow and advanced learners by considering their previous year's performance and subject knowledge, through class-room discussion and question-answer method. From 2nd Semester to 6th Semester the academic performance of the students helps in identifying the slow and advanced learners. The following scheme is adopted for the slow and advanced learners:

Remedial coaching classes for slow learners:

We take special care for the academic slow learners. To enhance their performance we conduct remedial coaching classes. We provide extra coaching in respective subjects. Class tests are conducted based on previous year question papers. Some faculty members guide the students personally as well as they are encouraged to discuss their problems. Extra time is allotted to slow learners. to complete tasks such as reading, problem solving, and analysis of the experiment. More attention is given towards slow learners for their academic improvement. The main objective of this program is to make them competent and self confident to face the exams and to reduce the drop out ratio.

Advanced learners scheme:-

We provide several opportunities to develop the knowledge and skills of advanced learners. We ask them to solve the model question papers. They are given special guidance to perform better in the future. We encourage them to attend the University, State and National level seminars/workshops conducted in their special areas. We encourage them to take part in the Science exhibitions, quiz,

debate etc in which they can prove their abilities. We develop communication, leadership & team building skills among them which help them in achieving success in their career. All the units of NSS and NCC conduct events to promote competitive spirit among advanced learners. They are given opportunities to be part of different programmes of the institute.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
641	32

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

1. Laboratory Practical classes are provided in the departments of Science, Geography, Psychology and Music.
2. Surveys are conducted in the departments of Social Science.
3. Field survey and Field tours are provided the in Departments of Geography.
4. Participation of students in Seminars, Conferences etc.
5. Department of Sociology encourages students for field work in slums, among delinquents etc.
6. Departmental Seminars organized in the departments of Philosophy, English, Hindi, Sanskrit, Economics, Geography, Chemistry, Statistics, Zoology etc.
7. Training for employment by TCS.
8. Visits for community outreach programme in the department of Psychology.
9. Historical tours are provided in the department of History.
10. Departments provide students tasks that inculcate in them problem solving skills.
11. Department of Bengali students organise 'Mother Tongue day'

function.

Making students responsible for organize academic and cultural programs.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Faculty members of the college use ICT technology to improve the teaching and learning process. Different software's available online is integrated with teacher's explanation and students are encouraged to learn and practice through interactive activities. LCD projectors, computer/laptops/Mobiles are used in the classrooms. You- Tube, E- mails, Whatts App group, Telegram, Zoom and College website are used as platforms to teach, communicate, provide material and syllabus, make announcements, upload study material, make presentations, address queries, mentor and share information. These applications are also used to provide online education during the covid-19 situation. Wifi facility is also available in the campus for the students and staff. The library also provides access to computers and online journals freely available in public domain. Photo copy facility is also available in the library. Syllabus and study materials are also made available on the college website and the website of the affiliating university.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://www.mgrcollege.org/wp-content/uploads/2022/01/Teachers%20use%20ICT.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

28

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

32

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

8

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

32

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Institute, Mayurakshi Gramin College, Ranishwar is affiliated to Sido Kanhu University, Dumka and follows the Examination pattern of the university. Sido Kanhu University guidelines are strictly adhered to with respect to evaluation process. There are two Internal tests conducted for the assessment of students' assessment. The schedules of internal assessments are communicated to students and faculty in the beginning of the semester through institute academic calendar which is prepared based on the university academic calendar. The institute reforms the continuous internal evaluation system from faculty centric to student centric. The Institute Exam cell frames guidelines for conducting the CIE in line with calendar of the Institution and Sido Kanhu University, Dumka. As per the guidelines, the following reforms have been carried out effectively conducting CIE:

1. There is a schedule of Internal Examination and Seating arrangements.
2. Hall invigilators are listed for every examination.
3. The question papers are prepared for the internal examination in the prescribed pattern based on Knowledge level.
4. Scrutiny of the prepared question papers is carried out by HoD/ Subject expert to ensure quality of the Question paper.
5. The attendance of the students is monitored for the Examination.
6. Internal Assessments are carried out within the stipulated time.
7. Each theory paper contains maximum 15 percent marks of internal test and 5 percent marks of attendance whereas each practical paper contains maximum 10 percent marks of internal test, 5 percent marks of attendance and 25 percent of practical marks.
8. After completion of the internal examination, the faculty evaluate the answer scripts.
9. Result review meetings are conducted with result analysis and

the remedial actions for further improvements are arrived after discussion with faculty, HoD and Principal.

The evaluation for theory courses are assessed in direct and indirect mode covering both internal and university examinations. The evaluation for laboratory courses are assessed in the similar pattern followed for theory courses. For each laboratory sessions, the student is assessed through viva questions, observations. The evaluation for project course is assessed by conducting periodical project reviews covering key parameters like understanding of the project, presentation skills, communication of ideas , technical knowledge , team work and project management. In some Major subject, project work consists of maximum 75 percent marks and educational tour of 25 marks. The project review committee organizes review meetings to assess the progress of all the project batches. Performance of the students in Internal Assessment is used for Faculties to identify slow and advanced learners in their respective subjects. Slow Learners are encouraged to improve their performance in future by counselling. Counselling Sessions are used to sort out the personal issues, academic and non-academic problems.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Inter assessments and internal practical tests are conducted at appropriate time with respect to calendar of examinations fixed by the S.K.M University. Date sheets and notifications of Internal assessment are circulated in classrooms, displayed on notice boards and provided through official Whatsapp, Facebook and Telegram of the college. The teachers help students in grasping the correct essence of the questions asked wherever such an inquiry is raised. If any tabulation error is found or is communicated, necessary corrections are duly made by the concerned and correct information is passed to the university accordingly.

Most of the grievances related to the examination are received after declaration of results by the University. The errors in their results like marks of the internal assessment, attendance sheets, error in the bio-data etc. are immediately addressed, corrected and quickly disposed for onward submission to university by the

Controller of Examinations. Each and every staff members concerned are instructed for due care and cooperation for the quick disposal of student grievances. Where ever deemed necessary, the relevant documents are submitted through the candidate personally or through their parents to Coordinator or Controller of Examinations for speedy Redressal of the issue. The close and continuous communication is maintained by the Controller of Examinations with the university authorities for speedy disposal of queries, explanations and doubts if any.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Institute has well defined learning outcomes. The vision and mission of the institution emphasizes on promoting value education through motivated trained faculty to prepare the students to accept the challenges of globalization. The College has a proper mechanism of communication of the learning outcomes of the Programs and Courses, which includes following; Hard Copy of syllabus and course outcome, programme Outcomes and programme specific outcome are available in the respective departments for ready reference to the teachers and students. Copy of syllabus and Outcomes of Programs and Courses are also uploaded on the college website

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

M. G. College, Ranishwar is affiliated to Sido Kanhu Murmu University, Dumka. The college offers Under Graduate course under the Faculty of Arts, Commerce and Science. The Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the

college. The College take care of the attainment to measure the Programme outcomes, Programme specific outcomes and course outcomes. The institute follows the Academic Calendar of Sido Kanhu Murmu University, Dumka. All the subject teachers prepare Semester-Wise evaluation Reports. Internal examination committee analyze evaluation reports of results. Institute consider Feedback from the Stakeholders for the attainment of Programme outcomes, Programme specific outcomes and course.

The program outcomes and Program Specific outcomes are assessed with the help of course outcomes of the relevant courses through direct and indirect methods. Direct methods are provided through direct examinations or observations of students' knowledge or skills against measurable course outcomes. The knowledge and skills described by the course outcomes are mapped to specific problems on internal exams and University Examination.

One or two internal tests are conducted per semester to ensure that students have achieved desired level of competencies at module level. At the end of each semester, university conducts examinations and the course outcomes are measured.

In 1st Semester Students of all the faculties are introduced to Ability Enhancement Compulsory Course (AECC) among them different languages are offered to provide students the fundamental knowledge of languages. In 2nd Semester Students of all the faculties are introduced to Environment Studies (EVS) for environment consciousness and its impact on everyday life. In 3rd Semester Students of all the faculties are introduced to Environment and Public Health (EPH) for consciousness about health and hygiene related to the environment.

In 4th Semester Students of all the faculties are introduced to a compulsory course on Life Skill and personality Development and in 5th Semester Students of all the faculties are introduced to compulsory course on Value and Moral Education.

The Program outcomes of Bachelor of Science are as follows:

1. The students understood the fundamentals of science education.
2. The students' knowledge in all basic sciences is enriched.
3. Interdisciplinary approach amongst students has been developed.
4. Sense of scientific responsibilities, social and environment awareness have been inculcated among the students.
5. Students built-up a progressive and successful career in

academics and industry.

Students are motivated to contribute in the development of Nation and community.

The Program outcomes of Bachelor of Arts are as follows:

1. Students are introduced to community engagement and global understanding
2. Critical and creative thinking of the students have been developed.
3. Students develop their Communication skills.
4. Ethical values are inculcated among the students.

The Program outcomes of Bachelor of Commerce are as follows:

1. Students received knowledge of the application of basic skills necessary for analysis of programs in Economics, Accounting, Marketing, Management and Finance.
2. Understanding of the students is improved of national economic and business scenario.
3. Students develop their entrepreneurship and contribute in the successful operation of a business.
4. The assessment tools and processes used for measuring the attainment of each of the
5. Program Outcomes and Program Specific Outcomes are mentioned below

Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

M. G. College, Ranishwar organizes and participates in various extension activities with a dual objective of not only sensitizing students about various social issues but also contribute to community and strengthen community participation. The NSS and NCC college units take part in various initiatives like Organizing camps, Swachh Bharat initiatives, Blood donation camps etc.

The college promotes regular engagement of faculty, students and staff with neighbourhood community for their holistic development and sustained community development through various activities. They are the following:

1. Programmes are organized every year in which students and

staff participate voluntarily with neighbourhood.

2. Various awareness programs, workshops, rallies and road shows with themes like cleanliness, green environment & tree plantation, gender sensitization, traffic rule awareness, empowerment of girls and women etc are organized.
3. Continuous voluntary activities create awareness about the role of clean environment in human health and contribute to the National Swachh Bharat Abhiyan

Impact & Sensitization:

Activities of all the three NSS units and NCC sensitize the students towards various social issues. The activities conducted lead imbining the values of social responsibility such as:

1. To help the people in need and distress
2. To understand and share the need of under privileged
3. To promote cleanliness in all span of life and common places
4. To acquire social values and a deep interest in environmental related issues.

Learning outcomes of the activity:

1. Enlarge the knowledge of societal issues and problems and to search solution by getting involved with their lives.
2. Build up relation with NGO to carry forward humanitarian work in future.
3. Develop a passion and brotherhood towards community, affected people and destitute.
4. Develop skill and aptitude for problem solving.
5. The skills developed include social skills, communication skills, management skills, leadership skills, analytic skills, perceptual skills etc
6. India is the birth place of Yoga and by participating in International Yoga day students become global stakeholders in ensuring healthy body and mind.

Programmes like adoption of Villages by all the three NSS units connect students with the larger social issues in the community and makes them socially responsible, sensitive and thus facilitates in the holistic development.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

525

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.mgrcollege.org/wp-content/uploads/2022/01/SSS-Questionnaire.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NA

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

NA

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

11

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

NILL

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

NILL

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College regularly conduct the extension activities in the tribal villages, adopted villages and among weaker sections of the societies. These programmes aims to connect the Higher Education Institutions with the society. This will transform the outlook of the students and inculcate leadership qualities in the youth. They will prove good administrators, good humans with good moral behaviour and responsible citizens in future. Such citizens help in Nation Building. At the same time the needs of the society and the needs of the tribal and weaker sections are fulfilled.

The NCC and NSS units conducted the activities as where planned, due to pandemic all the extension activities conducted by the following Standard Operating Procedure (SOPs) of Covid-19 in the academic year

2020-2021. i.e.

1. Awareness Programme was organised by all the NSS units of the college during the Covid-19 period.
2. Masks, sanitary pads and clothes were distributed among the needy persons.
3. During the peak pandemic period District administration Dumka through local administration demanded the college building for making quarantine centre and the College administration provided the whole campus with all facilities for the purpose. Prof.Majid Nadim Ahsan,Department of Zoology facilitated this process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

18

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

55

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1389

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

M. G. College, Ranishwar has a well-developed campus of 10 acres with two Hostels, Classrooms, Laboratories, Computing equipment, Canteen etc. It is equipped with modern facilities and learning resources to achieve academic excellence according to its vision and strategic objectives.

The infrastructure facilities and learning resources are categorized as under:

1. Learning Resources and infrastructures include Library, Laboratory, Computer room, Class rooms, Smart Class rooms etc.
2. Support facilities include Hostels, Canteen, Seminar hall, Committee room, Biodiversity Park, Sports grounds, Outdoor Gymnasium etc.
3. Utilities include Drinking water, Male and Female bathrooms, Dustbins, Cycle Shed, Common room, Solar system and Power generators, Medicinal plants etc.

The Institute continuously strives to create and enhance infrastructure both in terms of buildings and other facilities to provide a good teaching-learning environment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our college having a well maintained campus spread over 10 acres. Our Management believes in the all-round development of the students. There is a lot of encouragement for the students to participate in sports and culture activities simultaneously and thus they are awarded and rewarded accordingly.

We have a spacious and well equipped Sports room, where students can play In door games like chess, caroms etc., We have a Yoga Class room where students and faculty members do meditate and even practice yoga and a outdoor Gymnasium for physical fitness. Qualified Physical Trainer is appointed to take care of day to day games and sports activities of the college. College teams are formed to take part in Inter college and University level competitions.

Annual Sports event competition is conducted in the college level in an academic year and the winners are awarded and rewarded accordingly.

The outdoor games such as Athletics, Discuss throw, Shot-put, Javelin throw etc., are well practiced and played by the boys and girls students.

Cultural Activities:

Students are very much encouraged to participate in the cultural events held in the college like Subhasah Chandra Bose Jayanti, Teachers Day, Womens' Day, Holi Milan Samaroh, Kavi Nazrul and Tagore Jayanti etc., to exhibit cultural talents.

Students are even sent to The University for intercollegiate competitions. We got some clubs/ Committees to enhance the hidden talent of the students namely Cultural Committee and Sports & Games Committee who play an excellent role for over all development of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

5

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.mgrcollege.org/wp-content/uploads/2022/01/Teachers%20use%20ICT.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1135015

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college is willing to automate its library soon.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT facilities have been updated on regular basis. Also, new IT equipment has been purchased as per the requirements.

In session 2015-16, 100 new desktop systems (I3 processor, 4 GB RAM, 250 GB HDD) purchased to upgrade computer labs. Also 30 New Epson projectors were purchased to support ICT. These projectors were installed in different classrooms. To maintain computer laboratories, regular purchasing of mouse/RAM and other hardware components were also done.

In session 2016-17, 150 new desktop systems (I3 processor, 4 GB RAM, 250 GB HDD) purchased to upgrade computer labs. * new CCTV cameras with one CCTV DVR are also installed to keep an eye everywhere.

In session 2017-18, 24 HP laptop (AMD, 4 GB RAM, 500 GB HDD) purchased to distribute among faculty members. Also, 32 headphones were purchased for the Language lab. To upgrade the computer lab, 4 GB additional RAM was installed in 60 PC, now the PC has 8 GB RAM.

In session 2018-19, 152 HP desktop with 4 GB RAM, one Laser printer, and fine Epson projectors were purchased to upgrade our existing lab and to prepare new computer labs.

In session 2019-20, 60 Lenovo desktop (with i5, 8GB RAM, 1 TB HDD) was purchased to upgrade the computer lab. This lab is used for Data Science Lab/Project Work. In addition to this 240 new desktop computers (i5, 10th Generation, 8GB) were purchased to upgrade existing computer laboratories.

Overall in every year, our computer laboratories were upgraded or new laboratories set up for new requirements.

Since 2015, we are using 200 Mbps Internet speed in our camp

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

34

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1135015

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has a well-defined policy and system in place for the maintenance and utilization of all its physical and academic facilities.

Classroom and Conferences:

Classrooms and International Conference hall are provided with enough seating capacity and LCD projectors. Cleanliness of class rooms and big Conference hall is maintained on regular basis. Working condition of audio system, LCD projectors etc. is done on regular basis.

Classrooms of the college are managed with proper systems and procedures as recommended by the Management and the College. The classrooms are well equipped with all modern technology like the smart boards, mike systems, and other technologies for better and effective teaching. CCTVs installed in each classroom to make sure of the safety and the security of all students, teachers and equipment.

Laboratory

Laboratory policy forms the core in the working of the institution. The College laboratory has several instruments and equipment, the same is maintained through AMCs.

1. General Instructions to students regarding the safe and secure usage while in the laboratory are displayed in each lab.
2. Locations of laboratory safety showers, eyewash stations, and fire extinguishers help to assure protective measures to minimize the casualties.

Library

Book binding is carried out on regular basis for damaged books to avoid further damage. Stock verification is done as a part of regular monitoring and control. Pest control is done on regular basis for maintaining books safe from termites.

The library of the college has its own mechanisms and system in place to identify the purchases based on the courses offered, check on the facilities to be provided for the students and the staff. Withdrawal of books and other reading material which is not useful

for current references is done on a regular basis. A GR signed by the Library Committee and Head of the Institute initiates the withdrawal policy. For overall smooth functioning of the library, it may be divided into following five main sections and each section has its unique identity and with defined standard procedures the library works effectively and serves its patrons for information requirements.

1. Processing Section
2. Circulation Section
3. Serial Section
4. Reference Section
5. ICT and Digital Section

Sports

The college organizes various indoor and outdoor sports competitions for students at intra and intercollegiate level. For holistic development, students are encouraged to participate in the games and sports. Coaches for events where there is good student representation are appointed with the permission of the Management and the Principal. In the celebration of the International Yoga Day many students and staffs participate in the same.

Computers

The institute has an adequate number of computers with internet Connections and utility software. Computer systems, UPS, Softwares and Servers are maintained by outsourced technicians, Lab Assistants and Lab-In Charges. IT infrastructure is maintained by the Head, IT Coordinator along with departmental coordinator. Website is maintained and updated with the help of external professionals. Policy is developed to keep parents informed about student's attendance via mobile messages assuring safety of the students.

Maintenance of other support systems:

1. Housekeeping for regular cleanliness of corridors, washrooms, classrooms, laboratories and premises is done regularly.
2. Sanitizing of washrooms is done on regular basis.
3. Solar Panels and power backup facilities like Generators are maintained.

4. Clean and hygienic drinking water is available in the Institute.
5. Sports facilities are maintained by the sports committee and the menial staff.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

634

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

202

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	D. 1 of the above
File Description	Documents
Link to institutional website	http://www.mgrcollege.org/2022/01/25/online-yoga-training/
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
00	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
00	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded
5.1.5 - The Institution has a transparent	A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

3

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

23

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

5

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college encourages students to have student representative for every semester in arts, Science and Commerce. These representatives act as bridge between principal and students. The student representatives put the grievances of students (if any) to the principal, who orders the coordinator of Respective committee to handle that in a nice way. The percentage of completion of syllabus sought by the University before commencement of examination is verified from these students' representatives. Most of teachers try to convey their message to other students via these representatives so that they learn leadership skills besides excelling in academics. The students also participate to organise sports competition and various cultural programmes. Many Students are the members of different committees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

11

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has unregistered Alumni Association. The college has started the process of registering the Alumni Association. They organise meetings and contribute views on all-round development of the college. The college views its alumni as a valuable source of information. The feedback inputs from the alumni have a great use to improve the quality of academic programs and student services.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college follows its vision and mission to serve better for students. The governance of the college matches vision and the mission of the college.

Our vision and the mission are as follows:

MISSION

The mission of the college is to sustain the unsustainable marginalized boys and girls students from the socially and economically backwards society from the rural and tribal areas.

VISION

To impart quality education for rural, tribal and marginalized students to meet new challenges of life and to make them good, self

reliant and capable citizens of the society and the country.

The governance of the institution is reflective:

The empowered team of the college involves Principal, coordinator of different committees, Teaching and non teaching staff, IQAC committee, and supporting staff, student representative, stakeholders, alumni and management committee called Governing Body(GB). The principal monitors the mechanism regarding administration and academic process. It also ensures proper functioning of the policies, rules and action-plans of the college. There are many committees to support the vision and mission of the college like Examination cell, NSS, NCC, Carrier and Counselling cell, library, sports committee, cultural committee, internal examination committee, anti-ragging committee, college-magazine committee, RUSA and UGC committee, disciplinary committee, scholarship committee, grievance redressal committee, etc.

All the committees take its responsibility for the plans and activities, and successfully tackles these responsibilities in every academic session.

For academic performance meetings with HoD's and faculty of various departments is done. Also, the teaching-progress is checked regularly. Principal continuously monitors each room individually by CCTV installed for teaching-class, class room activities, movement of students in veranda and outside of the campus. The perspective plans are implemented by principal with finance committee, headed by him self. It deals with the finance received for the various grants and amount received from other sources from overall development and maintenance of college. The financial requirements are proposed by various committees and the Principal and the Governing Body approves it.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College promotes decentralization and participative management. The staff and other stakeholders help in infusing a positive

attitude that leads to increased efficiency, improved communication, heightened morale, motivation and job satisfaction. Believing in decentralization, the Management takes policy decisions, finance, infrastructure etc. with the help of members of the College Development Committee.

Believing in democratic values, the institution has decentralized and participative management. The fruition of this was a Workshop and a series of National Webinars (Disciplinary and Multi-disciplinary) in the last academic year.

Normally all the major decisions are taken by the Governing Body. The Principal formally put this proposal in the meeting of the Governing Body which was readily sanctioned.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- Excellence in Teaching and Learning
- Involvement of all Stakeholders of the Institution in Decision-making
- Community Engagement
- Respect and Commitment
- Holistic Development of Students

Objectives of Perspective Plan

While preparing the present perspective plan, the IQAC has considered following main objectives:

NAAC - To ensure top quality standards in higher education

- Contributing to National Development
- Developing requisite competencies amongst students of the college
- Inculcating a Value System among the Students
- ICT-based teaching and learning.

Perspective Plan:

To maintain continuously good academic performance

To develop and execute effective teaching- learning process

To encourage research culture in faculty and students

To develop a comprehensive system of student mentoring and student support and ensure transparency in evaluation process of students

To empower faculty about emerging trends in their profession for academic advancement

To facilitate a friendly, efficient and flawless administrative set up ensuring a smooth day to day functioning

Focus of Strategic Plan

To make students more employable

- Providing various courses which will help in increasing their practical knowledge
- Guiding Students for different competitive exams.
- Industrial visits to various business premises

Apart from these, we also plan to conduct the following in future:

- Conducting basic computer courses so that there is seamless transformation from academic to professional life.
- Conducting soft skills and lectures on etiquettes and communication development.

To develop and execute effective teaching- learning process

- ICT-based teaching
- Organize Study tours for students
- Provide INFLIBNET facilities
- Encourage teachers to participate in Seminars and Conferences

- Encouraging the teachers to participate in Orientation Programme, Refresher Courses, Short Term Courses, etc.

- Encourage students to participate in Seminars and workshops.

To encourage research culture among faculty and students

- Encourage teachers to present research papers in seminars and research conferences.

- Promoting faculties to undertake minor and major research project.

- Organize Seminars and Conferences and workshops to promote research culture.

To develop a comprehensive system of student mentoring and student support and ensure transparency in evaluation process of students'

- Provide mentor Teacher for every class

- Provide Remedial Coaching to Slow Learners

- Identification of Fast Learners and help them to achieve their potential

- Establishment of Women Cell

- Establishment of Centralized Assessment System

To facilitate a friendly, efficient and flawless administrative set up ensuring a smooth day to day functioning

- Delegate authorities and responsibilities to Principal, Faculty Members and Administrative Staff

- Conduct periodic and need-based meetings

- Promote team-spirit and healthy relations amongst staff members of the institution

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Our College is governed by Higher Education Department of Government of Jharkhand which has the responsibility to take care of all the colleges in the state of Jharkhand. However, the administration of M. G. College, Ranishwar give the responsibility to the Principal who is directly accountable to the Department of Higher education. The Principal is involved in overlooking the implementation of plans of the College. He ensures that regular day to day operations are properly conducted, through feedback from co-ordinator of different committees, teaching and non teaching staff. The Heads of Departments ensure that the plans communicated by the Principal are implemented systematically. Committees for cocurricular activities are Re-formed time to time and are assigned the tasks according to the institutional plans that enhance overall development of students. Administrative Committees like Examinations, Scholarships, Purchase, Discipline, Sports, Admissions, Library, etc. are headed by faculty For the smooth conduct of all administrative activities according to requirements of college.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	http://www.mgrcollege.org/wp-content/uploads/2022/01/Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

E. None of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The management of Mayurakshi Gramin College has several welfare measures for well-being of teaching and non-teaching staff. The welfare measures for teaching and non-teaching staff are as follows:

- The institution encourages and motivates staff to undertake higher education and training.
- The institute encourages National / International conferences, seminar for paper presentations and workshops.
- Outdoor Gymnasium and Sports Ground is made available to the teaching and Non-teaching staff for recreational purposes.
- Temporary advance against salary is made available to the needy employees.
- EPF provided to Non-Teaching Staff for their safety and security.
- Financial assistance for medical treatment (serious illness), marriage of the ward of employees etc. is provided by the college. Sometimes staff members voluntarily contribute whenever needed.
- All types of leaves applicable like:
 - Casual leave
 - Earned leave
 - Maternity leave
 - Duty Leave
 - Medical Leave

The institution provides opportunities and platform to teaching as well as non-teaching staff to show their inner talents.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

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File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal for teaching faculty Following the UGC regulation 2010 and amendments thereof, the institution monitors performance appraisal system through submitting of APR (Annual Progress Report) of the teaching staff. The APR reflects the details of refresher / orientation course/ workshops etc that the teacher attended during a particular period as it is deemed mandatory for promoting in next grade. The stock of teaching performance is computed by reflecting the involvement of the teacher in curricular, co-curricular and extra-curricular activities. The evaluation of courses taught and average number of clock works in a week are computed. Due consideration is given to the evaluation of innovation for special contribution made by the teacher. The involvement in the welfare of students and community work is given due weightage for monitoring performance. During appraisal the teacher is given opportunity to pen down any special achievement made by him in the field of his subject, that can upgrade his overall performance. Teacher is given opportunity to note down the difficulties that he is facing while discharging his assignment. Not only this, his valuable suggestion/ measures are also sought for evaluating his observation for the betterment of Institution. The principal then grades the teachers on the overall report and recommends higher authorities for further necessary action. The APR's are sought at

every step of up gradation / next promotion. Performance Appraisal for non teaching faculty The appointment is made through the Government of Jammu and Kashmir and after joining the department as per service rules Departmental Promotion Committee(DPC) is being conducted after every 3 years. The principal concerned is being asked to give report (Annual Progress Report of last 3 years) where in the general performance, conduct, handwriting and character is being evaluated and appraised. The complaint of the involvement in any unpleasant activity, if any, is also being reflected.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Response:

The Institution has established a mechanism for conducting internal and external audits on the financial transactions every year to ensure financial compliance. Internal audit is conducted by the internal financial committee of the institution. The committee thoroughly verifies the income and expenditure details and the report of internal audit is submitted to the principal. External audit is conducted once in every year by an external agency.

The mechanisms used to monitor effective and efficient use of financial resources are as below:

Ø Before the commencement of every financial year, principal submits a proposal on need based to the management.

Ø College budget includes recurring expenses such as salary, electricity, internet charges, maintenance cost, stationery, other consumable charges etc., and non - recurring expenses like lab equipment purchases, furniture and other development expenses.

Ø The expenses will be monitored by the accounts department as per the requirement.

Process of the internal audit:

The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers. If any discrepancy is found, the same is brought to the notice of the principal.

Process of the external audit:

The accounts of the college are audited by chartered accountant regularly as per the government rules. The auditor ensures that all payments are duly authorized after the audit, the report is sent to the management for review. Any queries, in the process of audit would be attended immediately along with the supporting documents within the prescribed time limits. The institution did not come across with any major audit objection during the preceding years.

All these mechanisms exhibit the transparency being maintained in financial matters and adherence to financial discipline to avoid defalcation of funds or properties of the institution at all levels. The audited statement is duly signed by the authorities of the management and chartered accountant

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

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File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Response:-

Sources of funds are as follows:

1. Fees: Fees are charged as per the decision taken by the committee.
2. Salary Grant: The College receives salary grant from the State Government. For this, we prepare and send an annual budget of the estimated salary grant required to the state government. This grant includes salaries of the Full Time Permanent teachers and non-teaching staff.
3. UGC Grants: Our College is under 2F and 12B as per UGC Act and Permanent Affiliation of Sido Kanhu Murmu University, Dumka. So we receive grants from the RUSA for the development and maintenance of Infrastructure, upgrade of the Learning Resources.

Our resource mobilization policy and procedures are as follows:

1. The institution set up a RUSA Committees per the RUSA Guidelines.
2. The RUSA Committee, in close coordination with the BoG and the IQAC, monitors the mobilization of funds and makes sure that the funds are spent for the purpose for which they have been allocated.
3. The Purchase Committee and PMU takes care that purchases are done properly and in accordance with the rules.
4. The BoG takes a review of the mobilization of funds and the utilization of these sources periodically in their meetings.
5. Regular internal audits and external audits from the Chartered Accountant make sure that the mobilization of the resources is being done properly.
6. The time-table committee looks after the proper utilization of classrooms and laboratories.
7. The Library Committee takes care that the resources in library are utilized optimally.
8. Our Botanical garden is maintained by department of Botany and Eco Club.

9. Campus cleanness and its utilization are monitored by the NSS, NCC and Eco Club.

9. To ensure the optimum utilization of resources, the Principal issues directions from time to time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC is one of the major policy making and implementing unit in our college. It works hard for upgrading the college infrastructure and all support facilities to meet the standards of higher education and growing need of students. It assesses and suggests the parameters of quality education.

The IQAC meets every quarterly to plan, direct, implement and evaluate the teaching, research, and publication activities in the College. There are sub-committees dealing with various activities. The IQAC strives to spread quality culture through quality enhancement initiatives and best practices. Significant improvements in quality have been made by institutionalizing the following IQAC practices: -

? Implementation of Green practices in the campus:

The IQAC proposed to initiate various green practices to maintain eco-friendly college campus through the activities i.e. Tree Plantation, Plastic Eradication, Clean and Beautiful Campus, Save Power. For the better implementation of green practices, IQAC distributed these activities among various departments. IQAC constantly takes care about the proper result oriented implementation of these activities. Because of these practices, eco-friendly and pollution free college campus and social awareness about renewable energy and waste management is developed in the community.

? Use and enrichment of ICT infrastructure

The use of ICT tools has become an integral part in teaching-learning process. IQAC always encouraged teachers to utilize these tools in classroom teaching and laboratories. IQAC prepares the plan to include the use and enrichment of ICT infrastructure expecting from each department. The IQAC has advised the administration to enrich ICT infrastructure by purchasing advanced ICT tools, broadband internet, and Wi-Fi facility. Periodically IQAC has encouraged teachers and non-teaching staff to use ICT. The educational use of social media has also been utilized to establish communication with the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Two examples of IQAC-supported institutional review and training learning reforms:

Academic review through periodical meetings:

The IQAC conducts periodical meetings with the departments, CBCS Committee, Heads of the department and the principal throughout the academic year in the presence of the IQAC coordinator. The College conducts an academic review of all departments collecting information on academic activities, such as Completion of syllabus Internal test, Seminars, Group discussion, Quiz, Education tour and other activities. Faculty meet regularly with relevant services to assess academic and administrative issues. Important questions are discussed in meetings with IQAC and Faculty. The teachers and students are interacted regarding the changes in the curriculum, new teaching methods and ICT use. This setup has evolved into successful review methodology for improvement in teaching and learning process.

Through this system of review, the IQAC observed the continuous development of teaching-learning process.

? Use and enrichment of ICT infrastructure

The use of ICT tools has become an integral part in teaching-learning process. IQAC always encouraged teachers to utilize these tools in academic and laboratories work. IQAC prepares the plan to include the use and enrichment of ICT infrastructure expecting from each department. The IQAC has advised the administration to enrich ICT infrastructure by purchasing advanced ICT tools and Wi-Fi facility. Periodically IQAC has trained teachers and non-teaching staff to use ICT tools by the experts among staff. The educational use of social media has also been utilized to establish communication with the students like Whatsapp, Telegram etc. In teaching and learning, the feedback system is implemented to take the review of reliability and uses of ICT facilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://www.mgrcollege.org/wp-content/uploads/2022/03/Annual_Report_2020-21.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 - Institutional Values and Social Responsibilities****7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

Institution shows gender sensitivity in providing facilities such as:

The Institute believes in gender equality and makes effort towards Gender sensitization. It believes that educated girls are an asset not only for the college and family but also for the whole society. The sensitivity towards the girl students at this institute is carried as follows:

Safety and Security: Women harassment cell, anti ragging cell and anti ragging squad is led by a coordinator. It is a good and healthy sign of academic work place that no complaint has been lodged by any girl student. Moral and religious lectures from time to time by scholars play a vital role in controlling any type of deviant behaviour.

Counselling: The female teaching faculty in particular are advised to counsel girl students in class, parks, library, common room (wherever it suits) to educate about sexual harassment either collectively or individually, as suits the situation.

Girls' Common Room: The College has a common room where first aid facility is provided at hand. The college provides basic medical aid, necessary for girl students. Medical aid is provided free of cost.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-

C. Any 2 of the above

**based energy conservation Use of LED bulbs/
power efficient equipment**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

There are different types of wastes disposed in the college for which there is a proper system functioning. The following wastes are being disposed by the college:

Solid Waste Management-

College has a place on its campus where the solid wastes materials are disposed. The College facilitates several techniques for the management of degradable and non-degradable waste. The waste is collected in bins and disposed to a place where it can be converted into manure. It was stressed that we should avoid plastic items to the best possible capacity. It is also advised that the college should use utensils made of glass and metal. For solid waste management different bins have been placed at different places. This ensures that solid waste segregated at the source. The college has organized Swach Bharat Mission, under this banner the utility of recycling the wastes has been elaborated. The NSS volunteers and NCC Cadets have also demonstrated the proper procedure of disposing the waste in a selected place. Hence, College is determined to provide all possible facilities to deal with the degradable and non-degradable waste.

Biomedical Waste Management- There is no biomedical waste management system in the college.

E-waste Management- There is no e-waste management system in the college.

Waste recycling system- There is no system of Waste recycling in the college. However, there is rain water harvesting system in the college.

The e-medical Waste Management- There is no e-medical waste management system in the college.

Hazardous chemicals and radioactive waste management- There is no Hazardous chemicals and radioactive waste management system in the college

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

To build a nation of youth who are noble in their attitude and morally responsible, the college organizes and conduct several activities to build and promote an environment for ethical, cultural, and spiritual values among the students and staff. To develop the emotional and religious feelings among the students and the faculty different Seminars and Speeches by Swamiji, Maulana and Father are organized in the college. The cultural and regional festivals, like Teacher's day, Orientation, Farewell program, Induction program, Rally, Oath, Plantation, Youth day, Women's day, Yoga day, festivals Holi Milan celebration etc. religious ritual activities are performed in the campus. Different lectures of eminent persons of the field are arranged for all-round development of the students for their personality development and to make them responsible citizens following the national values of social and communal harmony and national integration. Besides academic and cultural activities, we have built up many strong infrastructures for a variety of sports activities for the physical development of the students. In this way the institute provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic, and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution sensitizes the students and the employees to the constitutional obligations about values, rights, duties and responsibilities and constantly works upon to nurture them as better citizens of the country through various curricular and extra-curricular activities.

The institute hoists the flag during national festivals and invites eminent persons to inspire students and staff by informing the qualities of freedom fighters and to emphasize the duties and responsibilities of citizens. The college establishes policies that reflect core values. Code of conduct is prepared for students and staff and everyone should obey the conduct rules. The institution encourages participation of students in Sports and Games, NCC and NSS at National level to strengthen nationwide bond and relation.

The institution takes many initiatives like conducting Awareness Campaigns, organizing Orientation programmes, Training programmes, Seminars and Workshops to sensitize the future leaders to inherit human values coping with the constitutional obligations. Ethical Values, rights, duties and responsibilities of citizens are some of the topics that are enlisted in Debates activities.

Various departments of the institution, NCC and NSS unit are actively involved in conducting several activities for inculcating values for being responsible citizens like Blood donation, Van Mahotsav day, Voters awareness program, awareness on Swachhta and Flag hoisting.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students,

D. Any 1 of the above

teachers, administrators and other staff 4.
Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college believes in celebrating events and festivals in college. It is an integral part of learning and building a strong cultural belief in a student.

The events and festivals organized at college are often celebrated with great Joy and pomp. Therefore our college celebrates & organizes the birth anniversaries of national heroes and important Days.

We celebrated the various days like World Environment Day, International Yoga Day, Independence Day, Republic Day, International Women's Day, National Science Day. We also celebrated Birth Anniversaries of Dr. Sarvapalli Radhakhishnan Subash Chandra Bose, Kavi Guru R.N.Tagore, Kazi nazrul Islam, Tulsidas M.K.Gandhi.

The college also believes that education will allow the students to bloom, blossom, giving them the right platform where they will work towards becoming a responsible citizen.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. COVID-19 QUARANTINE CENTRE

Objective: On 30 January 2020, the WHO Director-General determined that the outbreak of corona virus disease (COVID-19) constitutes a Public Health Emergency of International

Concern.1 As the outbreak continues to evolve, Member States are considering options to prevent introduction of the disease to new areas or to reduce human-to-human transmission in areas where the virus that causes COVID-19 is already circulating.

Public health measures to achieve these goals may include quarantine, which involves the restriction of movement, or separation from the rest of the population, of healthy persons who may have been exposed to the virus, with the objective of monitoring their symptoms and ensuring early detection of cases.

So the institution handed over the whole premises to district and local administration to provide quarantine facilities to travellers during Covid-19 pandemic.

The Context: The purpose of quarantine during the current outbreak is to augment the Health Department to reduce transmission by:

1. Separating contacts of COVID-19 patients from community.

2. Monitoring contacts for development of sign and symptoms of

COVID-19, and

3. Segregation of COVID-19 suspects, as early as possible from among other quarantined persons.

THE PRACTICE:

In April, 2020 to November 2020 the institution has handed over all the premises to the administration with all facilities to provide the quarantine facilitation centre to tackle the situation. For this purpose Halls, class rooms, Girls Common

Room was augmented with full facility of boarding and lodging

arrangements. Some teaching and non teaching staff also worked with the administration. Then, these travellers were kept in quarantine Centre.

The very first day, one of our faculties, Prof. Majid Nadim Ahsan cooked Khichdi with the help of block staff for the quarantined people. If there is any need by the administration, college staffs were there to help them.

THE EVIDENCE OF THE SUCCESS:

Any person in quarantine centre who developed febrile illness or respiratory symptoms at any point during the quarantine period had been treated and managed as a suspected case of COVID-19. As a result of this quarantine centre, there is less no. of cases found in this community or area. People were aware about the COVID-19 situation.

PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED:

Few staff members who were working with administration were afraid of getting Covid-19 infection. The college administration faced difficulty to do college related necessary works. Some college properties like doors and windows were broken by the travellers. The maximum needs of the travellers were maintained by the administration.

2. Financial support to Cancer Patients.

Objectives of the Practice: - Cancer diagnosis is an important event in an individual life which has considerable outcome and implications for patient and his/her family. Meanwhile, receiving assistance and support from family, friends and society has a significant impact on cancer patients to help them to cope with disease - related stress and its treatment. This initiation aimed to assess the received social support. Providing financial support to the cancer patients as well as to aware the people of the locality to adopt preventive measures of Cancer.

The Context: The College provides small grants to cancer patients who meet specific diagnoses and financial criteria. The programme aims to support financially and morally to the victims. By organising such programmes, the students, staffs and the society get a sense of social responsibility and people get aware of the deadly disease.

The Practice: - The College provide financial assistance to five to ten poor cancer patients by organizing a charity football match. This year it was held on 23rd January 2021 on the occasion of Netaji Subhas Chandra Bose Jayanti. The fund is being collected from some benevolent persons of the locality, staff and students of the college and subscription of audience of the charity match. In the year 2021 the following cancer patients were given total amount Rs.130000.00 whose name are Pradip Ghosh, Sanatan Sau, Hopan Marandi, Bablu Soren, Osman Mallick, Anal Mal and Sikha Saw. On this occasion Hon'ble Vice Chancellor and Pro Vice Chancellor of S.K.M.U., Dumka remained as Chief Guest and special guest respectively.

Evidence of Success: People of locality are being convinced not to consume toxicative articles which lead to cancer and more & more people come to know about the dreadful result of the diseases. Some of the patients have been getting financial and moral support since 23rd January, 2016 till date and new needy patients have been coming for getting the same support.

Problems encountered and Resources required: - We were facing trouble to accumulate fund beyond the subscription of the audience of the Football Match, gradually we succeeded by conversing to some benevolent people of different places for helping us financially as for as possible by them and succeed to have financial aid from them.

Gradually number of patients is increasing we need more fund for the purpose. More public cooperation is required to increase the fund to meet the need to support. The college is also willing to fundraise for helping the needy patient of other dreadful diseases.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

This institution was established on the year 1990. The main aim was to provide an opportunity to the rural students of this area especially the rural girl students to pursue the higher education for their development and progress of the family. In accordance with the statement HEI gives exposure to the girl students to get an

opportunity to participate in every curricular, extracurricular and extension activities very actively. Through the NSS and NCC the girl student gets a stage and dais to develop their academic as well as professional, cultural, social consciousness, alertness and responsiveness.

The college organises the women empowerment programs for making them confident enough to struggle the battle of life. Special health related Programmes, web work shop were organised and health check up camps has been organised to find out the health issues and provided them with Government and private hospital help in the form of consultancy. We are very proud to say that our students are selected in Army as a Soldier. Soldier is real hero of nation. PTI had given them opportunity to actively participate in Kho Kho, Volley ball, shuttle badminton etc.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Preparation of AQAR 2021-22 as per NAAC Format.
2. Preparation of Academic Calendar 2021-22.
3. Adoption of Formats related to IIQA & SSR.
4. Conducting Seminars/ Webinar/Workshops/Special Lectures by Department.
5. Preparation for 2nd Cycle of NAAC.
6. Conducting Workshops/Training Programme for Teaching & Non-Teaching Staffs.
7. Encourage Faculty members to participate in Faculty Development Programmes (FDP).